

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Sara Rice, Deb Crawford, Erin Butters, and press representative Nat Kennedy.

Pledge of Allegiance

Public Comments – (agenda items)
None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 27, 2018.

Hire K. Allaire A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Kelly Allaire, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.

Promote G. Thompson A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Grace Thompson, from Caseworker 1 to Caseworker 2, Family Services, \$16.46/hr. with benefits.

Promote M. Habbershaw A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Michelle Habbershaw, from Caseworker 1 to Caseworker 2, Family Services, \$16.93/hr. with benefits.

Promote M. Kolk A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Meagan Kolk, from Caseworker 1 to Caseworker 2, Family Services, \$16.93/hr. with benefits.

Status change M. McMichael A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the status change of Melisa McMichael, from full-time Dispatcher-in-training to full-time Dispatcher, Dept. of Emergency Services, effective 3/4/18, with a \$1.00/hr. increase.

Terminate A. Faust A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the termination of Annette Faust, Dept. of Emergency Services, effective 2/21/18.

Resignation A. Fitzwater A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Ashley Fitzwater, Caseworker, effective 3/9/18.

M. Hamilton resignation Board of Elections A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and carried upon vote of two ayes and no nays (Mark Hamilton abstained) to approve the resignation of Mark Hamilton from the Tioga County Board of Elections, effective 3/6/18.

County real estate tax refunds A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Ed Painter, Richmond Twp., \$47.89; Thomas & Linda Dunkleberger, Richmond Twp., \$24.84; Blue Lake Rentals, LLC, Clymer Twp., \$48.49; Elizabeth & John Cooper, Clymer Twp., \$75.43; Covington Land, Inc., Covington Twp., \$46.83.

Use of Green VBS A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green, June 18-22, 2018, 5:30-8:00 p.m. for the Wellsboro Vacation Bible School.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation
Proclamation National Developmental Disabilities Awareness Month
March 2018

WHEREAS, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

WHEREAS, we value what is important to people with disabilities and their families who are striving for everyday lives no different than that of all other citizens; and

WHEREAS, The Governor signed an executive order to increase integrated employment opportunities among people with disabilities in Pennsylvania because he recognizes that individuals with disabilities have the capacity to positively contribute to the development of Pennsylvania's economy; and

WHEREAS, the Governor's administration and the Department of Human Services have launched the Supporting Families Initiative, which is providing grants to regional collaborates to encourage families of individuals with developmental disabilities or autism to have high expectations of full and purposeful lives that include meaningful jobs in the community, friendships, health, safety, and spiritual and social opportunities; and

WHEREAS, the Department of Human Services publishes **Everyday Lives; Values in Action**, an ongoing report in collaboration with the Office of Developmental Programs' Information Sharing and Advisory Committee, in order to guide the Office of Developmental Programs as it develops policy and designs programs that guide everyone toward the possibility of an everyday life; and

WHEREAS, the Department publishes **Everyday Lives: Values in Action Information Sharing and Advisory Committee Recommendations, Strategies, and Performance Measures** and holds yearly collaborative conferences to service as a guide for everyone engaged in developing, providing, and advocating for services and to measure our progress; and

WHEREAS, the Department of Human Services also provides free access for families and individuals with a disability to an online learning center, the College of Direct Support, to learn more about disability services, advocacy, supports, and inclusion; and

WHEREAS, early intervention, education, employment, and home and community-based services continue to be vital to enabling citizens with a developmental disability to enjoy the rights of citizenship and to participate in the life of Pennsylvania's communities.

THEREFORE, to recognize the many accomplishments and contributions of people with a developmental disability, WE do hereby proclaim March 2018 NATIONAL DEVELOPMENTAL DISABILITIES AWARENESS MONTH. We encourage all citizens to support Pennsylvanians with a developmental disability and their families in all aspects of Pennsylvania community life.

The Tioga County Board of Commissioners
/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

Nelson Twp.
funding for
shelter

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request of \$23,156 from the Nelson Township Supervisors for costs associated with renovating the lower portion of their township building. Renovations for this area are necessary in order to be considered a shelter for a region within Tioga County in the event of a disaster. The upstairs portion of the building is currently listed as a shelter in the National Shelter System. Act 13.

UGI Svcs.
agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with UGI Energy Services to lock-in pricing of \$2.570/DTH for the period April 2018 through October 2019.

Amend A.
Nasek contract

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amendment to a current Independent Contractor Agreement with Ann Marie T. Nasek, for providing legal services on behalf of the Tioga County Public Defender. Adjustment of hourly rate to \$75.00/hour.

McClure Co.
HVAC
agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year HVAC maintenance proposal from McClure Company, which includes service at the courthouse, Prison, Tokishi building, and Document Retention building – for the period April 1, 2018-March 31, 2019: \$4,834.

Verdin Co.
CH clock
agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year agreement with The Verdin Company for the maintenance of the courthouse tower clock: \$580.

4 agreements
DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve four agreements for the Department of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:14 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton