

The regular meeting of the Tioga County Commissioners was called to order this evening at 7:00 p.m. at the Nelson Community Center with the following members present: Mark L. Hamilton, Roger C. Bunn and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain and Casey Zuchowski. Members of the public included Tom Young, Mark Spencer, Sharel Johnson, Eugene Allen, Steve Lyon, Howard Houser, Dave Fritz, Mary Fritz, Dorothy Densmore, Paul Shaw; press representatives Natalie Kennedy and Morgan Myers.

Pledge of Allegiance

For information –

- . Reminder: County Aid applications from townships/boroughs are due by June 30, 2013

Public Comments – (agenda items)

None

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of April 9, 2013.

Hire S. Boyce

For information, hired Stephanie Boyce, Judicial Line Staff, Domestic Relations Office, effective 5/6/13, \$11.87/hr. with benefits.

Hire R.  
Hungerford

For information, hired Ruth Hungerford, Judicial Line Staff, Domestic Relations Office, effective 4/29/13, \$11.87/hr. with benefits.

Hire L.  
Lehman

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Lynette Lehman, part-time Corrections Officer, \$13.81/hr., no benefits, effective 4/29/13.

Hire J. Palmer

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Jessica Palmer, Administrative Assistant, Tioga County Conservation District, \$10.50/hr., with benefits, effective 4/29/13.

Transfer T.  
Nobles

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the transfer of Tiffany Nobles, from DHS to part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Transfer K.  
Kriner

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the transfer of Kathryn Kriner, from Government Services Intern, Community Services, DHS, to part-time stand-by Child Care Worker, Residential Services, \$10.02/hr., no benefits.

Status Change  
P. Shaw

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the status change of Paul Shaw from full-time to part-time Veterans' Affairs Assistant, \$13.87/hr., no benefits.

Promote T.  
Dowling

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Tricia Dowling to full-time Youth Development Counselor 1, Residential Services, DHS, \$12.25/hr. with benefits.

Termination  
L. McCall

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of Lisa McCall, part-time Corrections Officer, Tioga County Prison, effective 4/9/13.

Termination  
K. Smith

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of Kevin Smith, full-time Child Care Worker, Residential Services, DHS, effective 4/23/13.

Resignation  
H. Mosso

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Helen Mosso, Judicial Line Staff, Domestic Relations Office, effective 5/31/13.

Retirement  
L. Stager

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the retirement of Linda Stager, Assistant Administrator, DHS, effective 5/31/13. The Board expressed its gratitude to Linda for her service to the County.

Use of the  
Green

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green by the Tioga County Gideons, Thursday, May 2<sup>nd</sup>, from Noon – 1:00 p.m. for National Day of Prayer service.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to recognize a Proclamation by PA Governor Tom Corbett for Corrections Employee Week:

Commonwealth of Pennsylvania  
Governor's Office

Proclamation

Proclamation  
Corrections Employee Week  
May 5-11, 2013

WHEREAS, Pennsylvania's correctional system is the oldest in the nation, evolving from the establishment of Philadelphia's Walnut Street Jail in 1773 and the Eastern Penitentiary in 1829; and

WHEREAS, the "Pennsylvania System", as it became known, was the leading influence in the development of penology throughout the 19<sup>th</sup> Century and the forerunner of modern corrections; and

WHEREAS, today, Pennsylvania faces new challenges in corrections. With 27 state correctional institutions, one motivational boot camp, a training academy, 15 community corrections centers, 39 contract facilities, 63 county prisons and jails and 15 federal facilities and offices, our correctional facilities house more than 101,300 inmates; and

WHEREAS, the secure and safe operation and management of those facilities on a daily basis rests in the hands of more than 30,000 trained, skilled, and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators and purchasing agents, personnel and labor relations specialists, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts, and skilled craftspeople upon whose skills, efficiency, and professionalism the functions of the Pennsylvania correctional system depends; and

WHEREAS, although each of these dedicated professionals work in a different field and specialize in a specific area, all are committed to a common goal: the secure, safe and humane operation of our Commonwealth's correctional facilities.

THEREFORE, I, Tom Corbett, Governor of the Commonwealth of Pennsylvania, do hereby proclaim May 5-11, 2013 as CORRECTIONS EMPLOYEE WEEK in Pennsylvania. I encourage all Pennsylvanians to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

<SEAL> GIVEN under my hand and the Seal of the Governor, at the City of Harrisburg, on this third day of April in the year of our Lord two thousand and thirteen, and of the Commonwealth the two hundred and thirty-seventh.  
/s/ Tom Corbett, Governor

Appoint ADA Compliance Officer

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the appointment of Marc Rice as Tioga County ADA (Americans with Disabilities Act) Compliance Officer.

Contract w/The Davison Group

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a contract with The Davison Group, to provide technical assistance in the updating of the Tioga County Criminal Justice Advisory Board's strategic plan, June 1-30, 2013, \$1500.00 (reimbursable from PCCD).

Contract w/The Davison Group

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a contract with The Davison Group, to provide technical assistance in strategic planning for reentry of county inmates into the community, June 1-October 31, 2013, \$18,500 (reimbursable through Probation Supervision Fund).

County real estate tax refund

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a County real estate tax refund to Benny & Glenda Thompson, Jr., Union Township, \$2,504.90.

Reappointment to Housing Authority Bd

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the re-appointment of Robert Basalyga to the Tioga County Housing Authority Board of Directors, term April 2013 – April 2018.

Adopt Resolution R-13-4

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**R-13-4  
Knoxville Borough**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 4/23/13                      Allocation Approved: \$1,090.50  
Attest: /s/ Derek Williams                      /s/ Mark L. Hamilton  
118 Main Street                                      /s/ Roger C. Bunn  
Wellsboro, PA 16901                                /s/ Erick J. Coolidge

Public Comment –

Dave Fritz – appreciated the Commissioners coming to Nelson and touring the Center  
Dorothy Densmore – the Nelson Cub Scout pack collected 52 bags of trash, 17 tires, etc. during a recent cleanup, organized by Jason & Nancy Tubbs.

The meeting adjourned at 7:21 p.m.

Attest: \_\_\_\_\_  
Derek Williams, Chief Clerk

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Mark L. Hamilton

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Roger C. Bunn

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Erick J. Coolidge