

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Betsy Craig, Christine Perry, Sara Rice, Deb Crawford, Chris Lantz, Katie Wheeler, Bradley Bond, Shelby Rush, and Nat Kennedy, press representative.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of July 16, 2019.

NYPUM
Recognition

Recognition was given to the Tioga County NYPUM Program for receiving a trophy awarded to the program that shows the highest level of sportsmanship. Tioga County has been in possession of this trophy 10 times, since it began being passed around in 1985.

Appoint D.
Crawford temp.
Planning
Director

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Deborah Crawford as temporary Director, Planning Department, \$82,385.05/yr. Once this position is filled with a permanent Director, her salary will revert back to her previous salary. This position will be reviewed within a year.

Appoint J.
Lundgren temp.
Dep. Director,
DRO

For information, promoted John Lundgren to the temporary position of Deputy Director, Domestic Relations, effective 8/20/19, \$55,000/yr. This position will be reviewed within a year.

Resignations:
N. Shadle
T. Losinger
M. Fenster-
Macher

For information, the following resignations were received:

Nichole Shadle, part-time Dispatcher, Dept. of Emergency Services, effective 8/5/19

Tasha Losinger, Residential Treatment, effective 7/27/19

Melissa Fenstermacher, Tioga County Conservation District, effective 7/30/19

Employment
declination-
L.Burns

For information, Lauren Burns declined an employment offer as a Youth Support Specialist.

Hire C. Martin

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Cori Martin, Clerk Typist 2, Family Services, \$11.00/hr. with benefits.

Hire. B.
Kerkeslager

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Ben Kerkeslager, part-time temporary Environmental Response Planning Specialist, Dept. of Emergency Services, \$12.00/hr., no benefits.

Hire R. Newton

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Rachel Newton, part-time temporary Hazardous Materials Planning Specialist, Dept. of Emergency Services, \$12.00/hr., no benefits.

Hire C.
Congdon

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Courtney Congdon, Administrative Assistant, Tioga County Conservation District, \$11.00/hr. with benefits.

Hire M. Geiser

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Marena Geiser, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire E. Piller

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Evan Piller, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Promotion A.
Carson

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Alecia Carson, from part-time to full-time Corrections Officer, Tioga County Prison, \$17.92/hr. with benefits, effective 8/6/19.

Promotion
M. Personius

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Maryann Personius, from Caseworker 1 to Caseworker 2, Service Planning Unit of Family Services, \$17.45/hr. with benefits.

Promotion Z.
Loudenslager

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Zachary Loudenslager, from Caseworker 1 to Caseworker 2, Service Planning Unit of Family Services, \$16.50/hr. with benefits.

Termination
S. Hilton

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the termination of Sara Hilton, Youth Support Specialist, effective 8/1/19.

County real
estate tax
refunds

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Frederick Family Resources LP, Hamilton Twp., \$126.68; TylerMichael LLC, Shippen Twp., \$171.25; Mary Ellen Gordner, Union Twp., \$27.43; Lawrence J. Connolly IRA, Ward Twp., \$29.24; Jason Blend, Middlebury Twp., \$34.28; Douglas C. & Elizabeth J. Rowland, Westfield Borough, \$156.38; Keith & Holly S. Webster, Chatham Twp., \$74.74; Timothy K. & Kari E. Nye, Gaines Twp., \$47.46; James M. III & Wendy L. Briggs, Clymer Twp., \$31.57; Allen H. & Linda M. Shissler, Clymer Twp., \$50.80; Joseph D. & Maria L. Bliss, Westfield Twp., \$201.00; Acorn Realty #22 LLC, Elkland Borough, \$289.52.

Use of Green
Dickens of
Christmas

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request from the Chamber of Commerce to use the courthouse parking all day and the Green at 5:30 p.m., Saturday, December 7, 2019 for the annual Dickens of a Christmas and the tree lighting ceremony / caroling.

Enterprise
vehicle
agreement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease agreement with Enterprise Fleet Management for a 2020 Chevrolet Traverse for Family Services, \$693.31/month.

Appoint M.
Greer to
Housing
Authority
boards

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Marcia Greer as Tenant Representative on the Tioga County Housing Authority & the Tioga Redevelopment Authority Board of Directors. The Redevelopment term expires in January 2021 and the Housing Authority term expires in April 2021.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-12-19

SIGNATORY AUTHORITY
Resolution R-12-19

BE IT RESOLVED AND IT IS HEREBY RESOLVED that the Tioga County Board of Commissioners do hereby authorize David Cohick, Director, Tioga County Emergency Services and/or Benton Best, Tioga County Emergency Management Coordinator, as their designated representative(s) to electronically sign, submit, and complete any documents related to the Pennsylvania Emergency Management Agency (PEMA) administered grant funding.

Adopted this 20th day of August, 2019.

	Tioga County Board of Commissioners
	/s/ Erick J. Coolidge
Attest: /s/ Derek Williams	/s/ Mark L. Hamilton
Chief Clerk	/s/ Roger C. Bunn

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-13-19

COUNTY OF TIOGA
Commonwealth of Pennsylvania

RESOLUTION No. R-13-19

OF THE BOARD OF COMMISSIONERS OF TIOGA COUNTY, PENNSYLVANIA, ADOPTING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF NORTHERN TIER SOLID WASTE AUTHORITY TO EXTEND THE CORPORATE LIFE AND REVISE THE PURPOSES AND POWERS OF SUCH AUTHORITY, AS PROPOSED BY RESOLUTION OF THE BOARD OF SAID AUTHORITY; SETTING FORTH SUCH PROPOSED AMENDMENTS; AUTHORIZING SAID AUTHORITY AND PROPER OFFICERS THEREOF TO EXECUTE, VERIFY AND FILE APPROPRIATE ARTICLES OF AMENDMENT.

WHEREAS, the BOARD OF COMMISSIONERS, Tioga County, Pennsylvania (the "County"), by appropriate action heretofore caused to be incorporated NORTHERN TIER SOLID WASTE AUTHORITY (the "Authority"), pursuant to the provisions of the Municipality Authorities Act (53 Pa.C.S. Ch. 56), as amended and supplemented, of the Commonwealth of Pennsylvania (the "Authorities Act"); and

WHEREAS, the Authority presently is organized and existing under provisions of the Authorities Act; and

WHEREAS, the Authority, by Resolution duly adopted, has proposed that its Articles of Incorporation be amended to increase the term of existence of the Authority and revise the purposes and powers, which amendments are authorized and permitted by the Authorities Act; and

WHEREAS, the Authority has caused to be submitted to the Board of Commissioners of Tioga County a copy of the Resolution adopted by the Board of the Authority, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Authority, as appropriate, wherein said amendments are proposed, which Resolution contains the language of said proposed amendments; and

WHEREAS, the Authorities Act provides that the Board of Commissioners of Tioga County, being the governing authority of one of the municipalities composing the Authority, shall adopt or reject said proposed amendments by resolution or ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Tioga County, as follows:

SECTION 1. The Board of Commissioners of this County adopts and approves the amendments to the Articles of Incorporation of the Authority as proposed by a Resolution duly adopted by the Board of the Authority, a copy of which Resolution, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary, as appropriate, of the Authority, has been submitted to the Board of Commissioners of Tioga County.

SECTION 2. The amendments to the Articles of Incorporation of the Authority, which hereby is adopted and approved, shall amend said Articles of Incorporation, all in accordance with Section 5605(a)(2) of the Authorities Act, by adding to said Articles of Incorporation the following paragraphs:

Public Comment –
None

The next meeting of the Tioga County Board of Commissioners is scheduled for September 17, 2019.

The meeting adjourned at 10:27 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:28 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Betsy Craig, Christine Perry, Sara Rice, Deb Crawford, Chris Lantz, and Nat Kennedy, press representative.

Minutes A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the minutes of July 16, 2019.

Create Deputy Director, DRO A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a request to create a temporary Deputy Director position in the Domestic Relations office, \$55,000/year.

Create p.t. Hazardous Mat. Planning Spec. in DES A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve a request to create a part-time temporary Hazardous Materials Planning Specialist in the Department of Emergency Services, under the direction of the Local Emergency Planning Committee (LEPC), \$12.00/hr., no benefits. This position is 100% funded by the LEPC.

Create Case-Worker 2 in Family Svcs A motion was made by Roger C. Bunn, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a create to create a Caseworker 2 position in Family Services, \$15.56/hr. with benefits. This position will be the main point of contact for truancy cases for the youth as well as Representative Payee services for the Tioga County consumers deemed incapable of managing their Social Security funds.

Create D&A Case Mgmt Spec. at DHS A motion was made by Roger C. Bunn, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create a Drug and Alcohol Case Management Specialist at the Department of Human Services, \$14.56/hr. with benefits.

Salary increase J. Zeyn A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a salary increase for Joshua Zeyn, Assistant Chief Assessor, due to increased director responsibilities, \$54,692.58.

The meeting adjourned at 10:34 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

Kera Hackett