

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

October 20, 2016 6:00 P.M.

CALL TO ORDER:

Michael Rearick, MCM Consulting Group, Inc.

Introductions:

Tioga County Emergency Management Agency.
MCM Consulting Group, Inc.

Business:

Local Planning Team:

- Roles and responsibilities
- What should the new plan look like?

Tioga County Hazard Mitigation Plan:

- Review of the current plan.
- Discuss the 2017 update process.
- Tioga County Hazard Mitigation Plan Update Website.

Project schedule review:

- Review the current schedule.

Capability assessments:

- Discuss county and municipal capability assessment forms.

Risk assessment:

- Discuss county and municipal hazard identification and risk evaluation forms.

Next meeting:

- The next Local Planning Team meeting is scheduled for November 17, 2016 at 6:00 P.M.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

October 20, 2016 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Tioga County Emergency Management Agency:

- Benton Best kicked off the meeting and discussed why the meeting was necessary.
- The other Tioga County EMA Staff were introduced.

MCM Consulting Group, Inc.

- Mike Rearick introduced himself and discussed MCM Consulting Group's role.

The attendance sign in sheets have been attached.

Business:

Local Planning Team:

- Mike discussed the roles and responsibilities of the planning team.
- The PowerPoint presentation was utilized to review various requirements and items that the planning team will encounter.

Tioga County Hazard Mitigation Plan:

- The current plan format and adoption was discussed.
- The 2017 mitigation plan update process was reviewed:
- Tioga County Hazard Mitigation Plan Update Website:
 - Benton provided an overview of the hazard mitigation plan website.

Project schedule review:

- The group discussed the various meetings that will be conducted throughout the county.
- MCM will update the project schedule as needed.

Capability assessments:

- MCM presented the capability assessment surveys and reviewed them with the group.
- Assessments are due to be completed and returned by November 17, 2016.
- MCM will provide the digital versions of the surveys to Tioga County for dissemination.
- All completed surveys are to be returned to the Tioga County DES.

Risk assessment:

- MCM presented the capability assessment surveys and reviewed them with the group.
- Assessments are due to be completed and returned by November 17, 2016.
- MCM will provide the digital versions of the worksheets to Tioga County for dissemination.
- All completed surveys are to be returned to the Tioga County DES.

General discussions:

- No general discussions were held.

Next meeting:

- The next Local Planning Team meeting is scheduled for November 17, 2016 at 6:00 P.M. at the Mansfield Fire Station.

Action Items:

- All members of the local planning team will complete the capability assessment surveys and the hazard identification worksheets.

Name	Organization Representing
Gary Fish	Richmond Township
David Cleveland	Delmar Township
Andrew Tom	Soldiers & Sailors Memorial Hospital
Todd Swimley	Clymer Township
Joe Miles	Chatham Township
Jeff VanDusen	Chatham & Westfield Township
Gene Shalters	Deerfield Township
Jason Butler	Middlebury Township
Marty Hamblin	Middlebury Township
George Lloyd	Blossburg Borough
Ernest Norman	Liberty Township
Robert Thompson	Morris Township
Jay Erb	Erb Inspections, Inc
Micheal Fritz	Lawrence Township
Thomas Robbins	Sullivan Township
Raymond Gausline	Elkland Borough
Chester Clark	Duncan Township
Ron Johnson	Farmington Township
Wallace Kemp	Farmington Township
Paul Copp	Shippen Township
Barb Copp	Shippen Township
Steve Hazlett	Tioga Borough

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

January 5, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

Project Schedule Review.

Tioga County Hazard Mitigation Plan Update Website.

Capability assessments:

- Discuss municipal capability assessment form results.
- Section will be drafted.

Risk assessment:

- Discuss municipal hazard identification and risk evaluation forms.
- Review risk factor assessment results.
- Public meeting February 2, 2017.
- Municipal 100 year flood risk factor assessment.

Mitigation strategy:

- Municipal 2011 mitigation action review sheets.
- Municipality project opportunity development meetings:
 - Week of February 28, 2017.

Next meeting:

- The next Local Planning Team meeting is scheduled for February 2, 2017 at 6:00 P.M.
Tioga County Fairgrounds.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

January 5, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Introductions were completed by all in attendance.

Business:

Project schedule review:

- MCM reviewed the current project schedule and upcoming meetings.
- The next local planning team meeting will be held at 6:00 P.M. at the Tioga County Fairgrounds.

Tioga County Hazard Mitigation Plan Update Website:

- MCM provided the details on the website designated for this plan update.

Capability assessments:

- Twenty six (26) municipalities have completed their assessment forms and returned them for the plan update.
- MCM reviewed the results of various sections of the capability assessment and requested verifications.
- The capabilities assessment section will be drafted throughout the plan update process.
- MCM reviewed the importance of completing the various surveys and worksheets.
- Municipalities that have not completed their capability assessments, may complete them and return them to the Tioga County Emergency Services.

Risk assessment:

- Hazard identification worksheets:
 - Twenty three (23) municipalities have completed their worksheets and returned them for the plan update.
 - MCM reviewed the results of various sections of the hazard identification worksheets and requested verifications.
 - Municipalities that have not completed their worksheets, may complete them and return them to Tioga County Emergency Services.
- Risk factor assessment results:
 - The group reviewed the risk factor assessment tool.
 - MCM provided back round on the process that was utilized to conduct the risk factor assessment.
 - MCM presented the risk factor assessment results for the county.
- Public meeting:
 - The first public meeting will be conducted to review the risks assessment results and seek input from the public on this section.
 - The meeting will be held on February 2, 2017 at 7:00 P.M. at the Tioga County Fairgrounds.
- Municipality 100 year flood risk assessment:
 - MCM provided a worksheet to complete a municipal risk factor assessment for the 100 year flood.
 - The group worked through the worksheet and municipalities submitted their results for inclusion in the hazard mitigation plan update.
 - Some municipalities will complete the worksheet and return them to Tioga County Emergency Services.

Mitigation strategy:

- 2011 municipal mitigation action review sheets:
 - Mitigation actions that were identified specifically for municipalities during the development of the last hazard mitigation plan were extracted by MCM and placed on review sheets.
 - Each municipality in attendance received a review sheet for any actions that was identified for their municipalities.
 - Some municipalities did not have actions identified.
 - MCM reviewed the review sheets and asked for each municipality to complete and return their review sheets.
- Municipality project opportunity development meetings:
 - The project opportunity meetings will be held starting February 28, 2017.
 - Each municipality will be asked to schedule a time to complete a meeting with an MCM representative to develop new project opportunities that will be included in the 2017 mitigation plan update.

- MCM recommended that the elected officials, secretaries, emergency management staff and road masters participate if possible.
- MCM and Tioga County will develop a schedule for the meetings and the municipalities will be notified to call and schedule a time.

Next meeting:





- The next Local Planning Team meeting is scheduled for February 2, 2017 at 6:00 P.M. at the Tioga County Fairgrounds.

Action Items:

- All members of the local planning team will complete the capability assessment surveys and the hazard identification worksheets.
- Municipalities will complete the 100 year flood risk factor assessments and return them to Tioga County Emergency Services.
- Municipalities will review 2011 mitigation actions specific to their municipalities and return the review sheets to Tioga County Emergency Services.

SIGN IN SHEET
Tioga County HMP Update Planning Team Meeting
January 5, 2017

NAME	COMPANY	SIGNATURE
Benton Best	Tioga County DES	present
Tasha Dodge	Tioga County DES	
Emily Kreider	Tioga County DES	<i>Emily Kreider</i>
Kerry Miller	Tioga County Planning	present
Michael Rearick	MCM Consulting Group, Inc.	present
Scott Zubek	Tioga County GIS	<i>Scott Zubek</i>
Andy Tom	Soldiers & Sailors Mem Hosp.	
Jay Erb	Erb Inspections, Inc	present
George Lloyd	Blossburg Borough	<i>George Lloyd</i>
<i>Chester Mahosky</i>	Bloss Township	<i>Chester Mahosky</i>
	Brookfield Township	
	Charleston Township	
Joe Miles	Chatham Township	
Todd Swimley	Clymer Township	<i>Oliver Woodhams Cole Mead</i>
	Covington Township	
Gene Shalters	Deerfield Township	
David Cleveland	Delmar Township	
Chester Clark	Duncan Township	
	Elk Township	
Raymond Gausline	Elkland Borough	
Ron Johnson	Farmington Township	
Wallace Kemp	Farmington Township	
<i>Greg Brown</i>	Gaines Township	<i>Greg Brown</i>
	Hamilton Township	

	Jackson Township	
	Knoxville Borough	
Michael Fritz	Lawrence Township	
	Lawrenceville Borough	
<i>DEEK ZAY</i> Ernest Norman	Liberty Borough	
	Liberty Township	
Jason Butler	Mansfield Borough	
Marty Hamblin	Middlebury Township	
Robert Thompson <i>Day</i>	Middlebury Township	<i>Marty Hamblin</i>
<i>Doug Nelson</i>	Morris Township	<i>DR Cook</i>
	Nelson Township	
	Osceola Township	<i>Douglas Nelson</i>
Gary Fish	Putnam Township	
	Richmond Township	
	Roseville Borough	
	Rutland Township	
Barb Copp	Shippen Township	
Paul Copp	Shippen Township	
Thomas Robbins	Sullivan Township	<i>Thomas Robbins</i>
Steve Hazlett	Tioga Borough	
	Tioga Township	
	Union Township	
	Ward Township	
<i>Earl Bollinger</i>	Wellsboro Borough	<i>Earl Bollinger / Jim Davis (Jim Davis)</i>
Jeff VanDusen	Westfield Borough	
<i>KEVIN SYKORA</i>	Westfield Township	
	<i>GAINES TOWNSHIP</i>	

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

February 2, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

Project Schedule Review.

Risk assessment:

- Discuss municipal hazard identification and risk evaluation forms.
- Public meeting February 2, 2017 at 7:00 P.M.
- Municipal 100 year flood risk factor assessment:
 - 11 municipalities completed.

Mitigation strategy:

- Municipal 2011 mitigation action review sheets:
 - 8 municipalities have completed.
- Municipality project opportunity development meetings:
 - Week of February 28, 2017.
 - Discuss scheduling process.
- Blank project opportunity form review.

Next meeting:

- The next Local Planning Team meeting is scheduled for February 28, 2017 at 6:00 P.M. at the Lawrenceville Fire Station.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

February 2, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Introductions were completed by all in attendance.

Business:

Project schedule review:

- MCM reviewed the current project schedule and upcoming meetings.
- The next local planning team meeting will be held at 6:00 P.M. on February 28, 2017 at the Lawrenceville Fire Station.

Risk assessment:

- Hazard identification worksheets:
 - Twenty eight (28) municipalities have completed their worksheets and returned them for the plan update.
 - Mike reviewed the importance of municipalities participating in the plan update process.
 - All municipalities that have not completed the worksheets have been provided the documents.
- Public meeting:
 - The first public meeting will be conducted to review the risks assessment results and seek input from the public on this section.
 - The meeting will be held after the local planning team meeting at 7:00 P.M. at the Tioga County Fairgrounds.
- Municipality 100 year flood risk assessment:

- Eleven (11) municipalities have completed the assessment.
- Mike reviewed the assessment and provided blank assessments to the municipalities that have not completed the assessment to date.
- All completed assessments should be returned to the EMA office.

Mitigation strategy:

- 2011 municipal mitigation action review sheets:
 - Eight (8) municipalities have completed the action review sheets.
 - Municipalities that have not completed the action review sheets, have received copies.
 - Some municipalities did not have actions identified.
 - MCM reviewed the review sheets and asked for each municipality to complete and return their review sheets.
- Municipality project opportunity development meetings:
 - The project opportunity meetings will be held starting February 28, 2017.
 - Each municipality will be asked to schedule a time to complete a meeting with an MCM representative to develop new project opportunities that will be included in the 2017 mitigation plan update.
 - MCM recommended that the elected officials, secretaries, emergency management staff and road masters participate if possible.
 - Municipalities will be receiving a letter with instructions on scheduling.
- Blank project opportunity form review:
 - Mike provided a blank project opportunity form and reviewed the completion of the form.
 - Mike also discussed the mitigation ideas document from FEMA for all natural occurring hazards.
 - A digital copy of the FEMA document will be emailed to all municipalities.





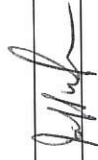

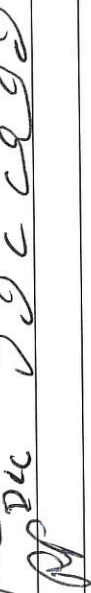

Next meeting:

- The next Local Planning Team meeting is scheduled for February 28, 2017 at 6:00 P.M. at the Lawrenceville Fire Station.

Action Items:

- All members of the local planning team will complete the capability assessment surveys and the hazard identification worksheets.
- Municipalities will complete the 100 year flood risk factor assessments and return them to Tioga County Emergency Services.
- Municipalities will review 2011 mitigation actions specific to their municipalities and return the review sheets to Tioga County Emergency Services.

SIGN IN SHEET
 Tioga County HMP Update Planning Team Meeting
 February 2, 2017

NAME	COMPANY	SIGNATURE
Benton Best	Tioga County DES	
Tasha Dodge	Tioga County DES	Present
Emily Kreider	Tioga County DES	
Kerry Miller	Tioga County Planning	
Michael Rearick	MCM Consulting Group, Inc.	Present
Scott Zubek	Tioga County GIS	
Andy Tom	Soldiers & Sailors Mem Hosp.	
Jay Erb	Erb Inspections, Inc	
George Lloyd	Blossburg Borough	
Chester Mahosky	Bloss Township	
Jeff VanDusen*	Brookfield Township	
	Charleston Township	
Joe Miles	Chatham Township	
Jeff VanDusen*	Chatham Township	
Todd Swimley	Clymer Township	
Olivia Woodhams	Clymer Township	
	Covington Township	
Gene Shalters	Deerfield Township	
David Cleveland	Delmar Township	
Chester Clark	Duncan Township	
Jeanne Mitchell	Elk Township	
Raymond Gausline	Elkland Borough	
Ron Johnson	Farmington Township	
Wallace Kemp	Farmington Township	

Greg Brown	Gaines Township	
Kevin Sykora	Gaines Township	
Keith Youmans	Hamilton Township	
<i>Carl Cox</i>	Jackson Township	<i>Carl Cox</i>
Michael Fritz	Knoxville Borough	
Tim Short	Lawrence Township	
Bradley Hackett	Lawrence Township	
Derek Zay	Lawrenceville Borough	<i>Derek Zay</i>
Ernest Norman	Liberty Borough	<i>Ernest Norman</i>
	Liberty Township	
	Mansfield Borough	
Jason Butler	Middlebury Township	<i>Jason Butler</i>
Marty Hamblin	Middlebury Township	<i>Marty Hamblin</i>
Robert Thompson	Morris Township	<i>Robert Thompson</i>
Doug Cohick	Morris Township	<i>Doug Cohick</i>
<i>JASON Tubbs</i>	Nelson Township	<i>JASON Tubbs</i>
Doug Nelson	Osceola Township	<i>Doug Nelson</i>
Michael Gerow	Putnam Township	<i>Michael Gerow</i>
Grover Cleveland	Putnam Township	
Gary Fish	Richmond Township	
	Roseville Borough	
<i>Heather A. Morgan</i>	Rutland Township	<i>Heather A. Morgan</i>
Barb Copp	Shippen Township	
Paul Copp	Shippen Township	
Mark Wagaman	Shippen Township	
Thomas Robbins	Sullivan Township	<i>Thomas Robbins</i>
Steve Hazlett	Tioga Borough	
	Tioga Township	

Dennis Jackson
 Pete Steiner - WAT Thompson - Delia H. MacLellan

Public

Dennis Jackson	Union Township	Pete Steiner - WAT Thompson - Delia H. MacLellan
	Ward Township	
Susan Keck	Wellsboro Borough	Susan Keck
Gail Bollinger	Westfield Borough	Gail Bollinger
Jim Davis	Westfield Borough	Jim Davis
Jeff VanDusen*	Westfield Township	Jeff VanDusen
Shaw, Thomas	FARMINGTON TWP	Shaw, Thomas
THERÈSE AIGNER	CHAIR - REGULATORY OVERSIGHT GROUP (ROG)	(814) 628-2032 E-MAIL AT: LADYHAWK16@INETSURF.NET

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

February 28, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

Project Schedule Review.

Risk assessment:

- Discuss municipal hazard identification and risk evaluation forms.
- Municipal 100 year flood risk factor assessment:
 - 28 municipalities completed.

Mitigation strategy:

- 2017 draft goals and objectives review.
- Municipal 2011 mitigation action review sheets:
 - 20 municipalities have completed.
 - Determine 2011 actions that carry to 2017.
- Municipality project opportunity development meetings:
 - Review current schedule.
- Blank project opportunity form review.

Next meeting:

- The next Local Planning Team meeting is scheduled for April 6, 2017 at 6:00 P.M.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

February 28, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Introductions were completed by all in attendance.

Business:

Project schedule review:

- MCM reviewed the current project schedule and upcoming meetings.
- The next local planning team meeting will be held at 6:00 P.M. on April 6, 2017 at the Tioga County Emergency Services building.

Risk assessment:

- Hazard identification worksheets:
 - Twenty eight (28) municipalities have completed their worksheets and returned them for the plan update.
 - Mike reviewed the importance of municipalities participating in the plan update process.
 - All municipalities that have not completed the worksheets have been provided the documents.
- Municipality 100 year flood risk assessment:
 - Twenty eight (28) municipalities have completed the assessment.
 - The remaining municipalities will complete their assessments during the mitigation opportunity development meetings.

Mitigation strategy:

- 2017 Goals and objectives review:
 - Mike reviewed the final document.
 - No comments or recommendations for change were received.
- 2011 municipal mitigation action review sheets:
 - Twenty (20) municipalities have completed the action review sheets.
 - Municipalities that have not completed the action review sheets, have received copies.
 - Some municipalities did not have actions identified.
 - All municipalities that attend the mitigation opportunity development meetings will review and update the 2011 actions.
- Municipality project opportunity development meetings:
 - The project opportunity meetings will be held February 28, 2017 through March 2, 2017.
 - Mike reviewed the current schedule.
 - Municipalities that did not schedule a meeting will be contacted.
- Blank project opportunity form review:
 - Mike discussed the blank project opportunity form.
 - Mike presented and reviewed mitigation project examples from the Pennsylvania Standard Operating Guide for Hazard Mitigation.
 - The FEMA mitigation ideas for natural hazards was also discussed.
 - Mike advised municipalities that have not received the digital version of this document to notify MCM.

Next meeting:

- The next Local Planning Team meeting is scheduled for April 6, 2017 at 6:00 P.M. at the Tioga County Emergency Services.

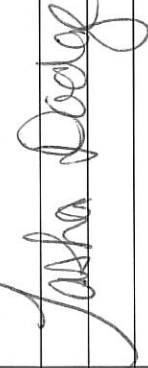
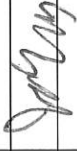






Action Items:

- All members of the local planning team will complete the capability assessment surveys and the hazard identification worksheets.
- Municipalities will complete the 100 year flood risk factor assessments and return them to Tioga County Emergency Services.
- Municipalities will review 2011 mitigation actions specific to their municipalities and return the review sheets to Tioga County Emergency Services.
- Municipalities not scheduled for project opportunity development meetings, should contact Tioga County EMA for a time slot.

SIGN IN SHEET

Tioga County HMP Update Planning Team Meeting

February 28, 2017

NAME	COMPANY	SIGNATURE
Benton Best	Tioga County DES	
Tasha Dodge	Tioga County DES	
Emily Kreider	Tioga County DES	
Kerry Miller	Tioga County Planning	
Michael Rearick	MCM Consulting Group, Inc.	
Scott Zubek	Tioga County GIS	
Andy Tom	Soldiers & Sailors Mem Hosp.	
Jay Erb	Erb Inspections, Inc	
George Lloyd	Blossburg Borough	
Chester Mahosky	Bloss Township	
Jeff VanDusen*	Brookfield Township	
	Charleston Township	
Joe Miles	Chatham Township	
Jeff VanDusen*	Chatham Township	
Todd Swimley	Clymer Township	
Olivia Woodhams	Clymer Township	
Cale Mead	Clymer Township	
	Covington Township	
Gene Shalters	Deerfield Township	
Jeff VanDusen*	Deerfield Township	
David Cleveland	Delmar Township	
Chester Clark	Duncan Township	
Jeanne Mitchell	Elk Township	
Raymond Gausline	Elkland Borough	

Ron Johnson	Farmington Township	
Wallace Kemp	Farmington Township	
Tom Shaw	Farmington Township	
Greg Brown	Gaines Township	
Kevin Sykora	Gaines Township	
Keith Youmans	Hamilton Township	
	Jackson Township	
Carl Cox	Knoxville Borough	<i>Carl Cox</i>
Michael Fritz	Lawrence Township	<i>Michael J Fritz</i>
Tim Short	Lawrence Township	<i>Tim Short</i>
Bradley Hackett	Lawrenceville Borough	<i>Bradley Hackett</i>
Derek Zay	Liberty Borough	
Ernest Norman	Liberty Township	
	Mansfield Borough	
Jason Butler	Middlebury Township	<i>Jason Butler</i>
Marty Hamblin	Middlebury Township	<i>Marty Hamblin</i>
Robert Thompson	Morris Township	<i>Robert Thompson</i>
Doug Cohick	Morris Township	<i>Doug Cohick</i>
Jason Tubbs	Nelson Township	
Doug Nelson	Osceola Township	
Michael Gerow	Putnam Township	
Grover Cleveland	Putnam Township	
Gary Fish	Richmond Township	
	Roseville Borough	
Heather Morgan	Rutland Township	
Barb Copp	Shippen Township	
Paul Copp	Shippen Township	
Mark Wagaman	Shippen Township	

Thomas Robbins	Sullivan Township	<i>Thomas Robbins</i>
Steve Hazlett	Tioga Borough	
	Tioga Township	
Dennis Jackson	Union Township	
Dale Machmer	Union Township	
Harry Jones	Union Township	
Marlene Boyce	Union Township	
Walt Thompson	Union Township	
Pete _____	Union Township	
Ed Sheaffer	Ward Township	
H. Davis	Ward Township	
_____ Bollinger	Wellsboro Borough	
Susan Keck	Wellsboro Borough	
Gail Bollinger	Westfield Borough	
Jim Davis	Westfield Borough	
Jeff VanDusen*	Westfield Township	<i>Jeff VanDusen</i>
Kari Nelson	Westfield Borough	<i>Kari Nelson</i>
Kyle Wheatley	Charleston Township	<i>Kyle Wheatley</i>
Gary Phelps	Charleston Twp	<i>Gary Phelps</i>
Jack Robertson	Charleston	<i>Jack Robertson</i>

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

April 6, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

Project Schedule Review.

Risk assessment:

- Discuss municipal hazard identification and risk evaluation forms.
- Municipal 100 year flood risk factor assessment:
 - 31 municipalities completed.
- Critical facility and critical infrastructure project review.

Mitigation strategy:

- Municipal 2011 mitigation action review sheets:
 - Mansfield Borough still needs to complete.
 - Determine 2011 actions that carry to 2017.
- Municipality project opportunities:
 - 36 municipalities came to meetings.
 - 22 municipalities have submitted projects.
 - 85 projects submitted to date.
 - Need projects from other municipalities.

Next meeting:

- The next Local Planning Team meeting is scheduled for May 4, 2017 at 6:00 P.M.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

April 4, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Introductions were completed by all in attendance.

Business:

Project schedule review:

- MCM reviewed the current project schedule and upcoming meetings.
- The next local planning team meeting will be held at 6:00 P.M. on May 4, 2017 at the Knoxville Community Building.

Risk assessment:

- Hazard identification worksheets:
 - Thirty two (32) municipalities have completed their worksheets and returned them for the plan update.
 - Mike reviewed the importance of municipalities participating in the plan update process.
 - All municipalities that have not completed the worksheets have been provided the documents.
- Municipality 100 year flood risk assessment:
 - Thirty (30) municipalities have completed the assessment.
 - Mike reviewed the assessment and provided blank assessments to the municipalities that have not completed the assessment to date.
 - All completed assessments should be returned to the EMA office.
- Critical facility and critical infrastructure project:

- Scott provided an overview of the project.
- There are still municipalities that need to schedule time.

Mitigation strategy:

- 2011 municipal mitigation action review sheets:
 - Mansfield Borough still needs to complete.
 - The team reviewed 2011 actions 41, 42, 53, and 85 to determine their status.
 - MCM reviewed the review sheets and asked for each municipality to complete and return their review sheets.
- Municipality project opportunity development meetings:
 - There have been 36 municipalities that have attended meetings to date.
 - Twenty two municipalities have submitted opportunity forms.
 - There have been 85 opportunities submitted to date.
 - MCM and Tioga County will continue to work with municipalities to complete the opportunities.

Next meeting:





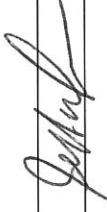
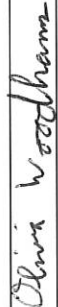


- The next Local Planning Team meeting is scheduled for May 4, 2017 at 6:00 P.M. at the Knoxville Community Center.

Action Items:

- All members of the local planning team will complete the capability assessment surveys and the hazard identification worksheets.
- Municipalities will complete the 100 year flood risk factor assessments and return them to Tioga County Emergency Services.
- Municipalities will review 2011 mitigation actions specific to their municipalities and return the review sheets to Tioga County Emergency Services.

SIGN IN SHEET

Tioga County HMP Update Planning Team Meeting
April 6, 2017

NAME	COMPANY	SIGNATURE
Benton Best	Tioga County DES	
Tasha Dodge	Tioga County DES	
Emily Kreider	Tioga County DES	
Kerry Miller	Tioga County Planning	
Michael Rearick	MCM Consulting Group, Inc.	
Scott Zubek	Tioga County GIS	
Andy Tom	Soldiers & Sailors Mem Hosp.	
Jay Erb	Erb Inspections, Inc	
George Lloyd	Blossburg Borough	
Chester Mahosky	Bloss Township	
Jeff VanDusen*	Brookfield Township	
	Charleston Township	
Joe Miles	Chatham Township	
Jeff VanDusen*	Chatham Township	
Todd Swimley	Clymer Township	
Olivia Woodhams	Clymer Township	
Cale Mead	Clymer Township	
	Covington Township	
Gene Shalters	Deerfield Township	
Jeff VanDusen*	Deerfield Township	
David Cleveland	Delmar Township	
Chester Clark	Duncan Township	
Jeanne Mitchell	Elk Township	
Raymond Gausline	Elkland Borough	

Ron Johnson	Farmington Township
Wallace Kemp	Farmington Township
Tom Shaw	Farmington Township
Greg Brown	Gaines Township
Kevin Sykora	Gaines Township
Keith Youmans	Hamilton Township
	Jackson Township
Carl Cox	Knoxville Borough
Michael Fritz	Lawrence Township
Tim Short	Lawrence Township
Bradley Hackett	Lawrenceville Borough
Derek Zay	Liberty Borough
Ernest Norman	Liberty Township
	Mansfield Borough
Jason Butler	Middlebury Township
Marty Hamblin	Middlebury Township
Robert Thompson	Morris Township
Doug Cohick	Morris Township
Jason Tubbs	Nelson Township
Doug Nelson	Osceola Township
Michael Gerow	Putnam Township
Grover Cleveland	Putnam Township
Gary Fish	Richmond Township
	Roseville Borough
Heather Morgan	Rutland Township
Barb Copp	Shippen Township
Paul Copp	Shippen Township
Mark Wagaman	Shippen Township

Thomas Robbins	Sullivan Township	
Steve Hazlett	Tioga Borough	<i>Steve C. Hazlett</i>
	Tioga Township	
Dennis Jackson	Union Township	
Dale Machmer	Union Township	
Harry Jones	Union Township	
Marlene Boyce	Union Township	
Walt Thompson	Union Township	
Pete _____	Union Township	
Ed Sheaffer	Ward Township	
H. Davis	Ward Township	
_____ Bollinger	Wellsboro Borough	
Susan Keck	Wellsboro Borough	
Gail Bollinger	Westfield Borough	<i>Dave Bollinger</i>
Jim Davis	Westfield Borough	<i>Jeff VanDusen</i>
Jeff VanDusen*	Westfield Township	<i>Jeff VanDusen</i>
<i>Jesse Olson</i>	Tioga County DES	

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

May 4, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

Project Schedule Review.

Status of requested documents:

- 33 Municipal capability assessment surveys submitted
- 32 Municipal hazard identification and risk evaluation forms submitted
- 31 Municipal 100 year flood risk factor assessment forms submitted

Critical facility and critical infrastructure project review.

Mitigation strategy:

- Municipality project opportunities:
 - All municipalities attended the meetings.
 - 25 municipalities have submitted projects.
 - 99 projects submitted to date.
 - Need projects from other municipalities.
- Mitigation action evaluation and prioritization document:
 - Actions 1.1.1; 2.2.4; 2.5.3; 3.2.1; 4.2.5 and 5.3.2

Next meeting:

- The next Local Planning Team meeting is scheduled for June 1, 2017 at 6:00 P.M. at the Tioga County Fairgrounds.

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Agenda

June 1, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

Introductions

Business:

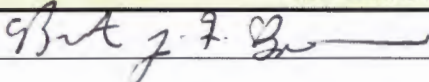
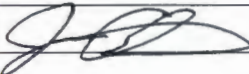
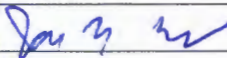
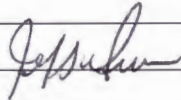
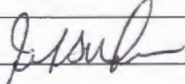
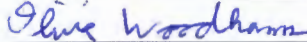
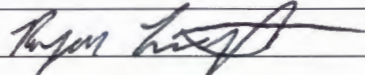
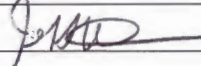
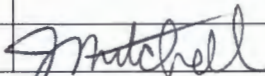
Project Schedule Review.

Draft Plan Presentation:

- Public comment period June 1, 2017 – June 30, 2017.
- Hardcopy and digital copies of plan:
 - Tioga County Emergency Services
 - Elkland Library.
 - Mansfield Library.
- Remittance on comments:
 - Written or digital submission.

Closing remarks.

SIGN IN SHEET
Tioga County HMP Update Planning Team Meeting
June 1, 2017

NAME	COMPANY	SIGNATURE
Benton Best	Tioga County DES	
Tasha Dodge	Tioga County DES	
Emily Kreider	Tioga County DES	
Jesse Olson	Tioga County DES	
Kerry Miller	Tioga County Planning	
Michael Rearick	MCM Consulting Group, Inc.	X
Scott Zubek	Tioga County GIS	
Andy Tom	Soldiers & Sailors Mem Hosp.	
Jay Erb	Erb Inspections, Inc	
George Lloyd	Blossburg Borough	
Chester Mahosky	Bloss Township	
Jeff VanDusen*	Brookfield Township	
	Charleston Township	
Joe Miles	Chatham Township	
Jeff VanDusen*	Chatham Township	
Todd Swimley	Clymer Township	
Olivia Woodhams	Clymer Township	
Cale Mead	Clymer Township	
<i>Ryan Lightner</i>	Covington Township	
Gene Shalters	Deerfield Township	
Jeff VanDusen*	Deerfield Township	
David Cleveland	Delmar Township	
Chester Clark	Duncan Township	
Jeanne Mitchell	Elk Township	

Raymond Gausline	Elkland Borough	<i>Raymond Gausline</i>
Ron Johnson	Farmington Township	
Wallace Kemp	Farmington Township	
Tom Shaw	Farmington Township	
Greg Brown	Gaines Township	
Kevin Sykora	Gaines Township	
Keith Youmans	Hamilton Township	<i>Keith Youmans</i>
	Jackson Township	
Carl Cox	Knoxville Borough	
Michael Fritz	Lawrence Township	
Tim Short	Lawrence Township	
Bradley Hackett	Lawrenceville Borough	
Derek Zay	Liberty Borough	
Ernest Norman	Liberty Township	
	Mansfield Borough	
Jason Butler	Middlebury Township	
Marty Hamblin	Middlebury Township	<i>Marty Hamblin</i>
Robert Thompson	Morris Township	
Doug Cohick	Morris Township	<i>Doug Cohick</i>
Jason Tubbs	Nelson Township	
Doug Nelson	Osceola Township	
Michael Gerow	Putnam Township	
Grover Cleveland	Putnam Township	
Gary Fish	Richmond Township	
	Roseville Borough	
Heather Morgan	Rutland Township	
Barb Copp	Shippen Township	
Paul Copp	Shippen Township	

Mark Wagaman	Shippen Township	
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H. Davis	Ward Township	
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Susan Keck	Wellsboro Borough	
Gail Bollinger	Westfield Borough	<i>Dave Bollinger</i>
Jim Davis	Westfield Borough	<i>Jeff Davis</i>
Jeff VanDusen*	Westfield Township	
<i>David Miller in</i>	<i>Elk Township</i>	<i>David Miller</i> <i>Ray Ford</i> <i>Michael D Heron</i>
<i>Barry L. Hart</i>	<i>Elk Twp.</i>	
<i>Michael Geow</i>	<i>Putnam Twp</i>	

Tioga County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

June 1, 2017 6:00 P.M.

CALL TO ORDER: Michael Rearick, MCM Consulting Group, Inc.

PRESENT: See attached list.

Introductions:

Introductions were completed by all in attendance.

Business:

Project schedule review:

- MCM reviewed the current project schedule and upcoming meetings.
- No additional local planning team meetings will be conducted unless needed in the future as part of the approval process.

Draft Plan Presentation:

- Mike presented the draft version of the hazard mitigation plan.
- The public comment period will be June 1, 2017 – June 30, 2017.
- Hardcopy and digital copies of plan will be located at the Tioga County Emergency Services, the Elkland Library and the Mansfield Library.
- All public comments will be provided to the county:
 - In writing at the attention of Benton Best.
 - Submitted using the online public comment form.
- MCM addressed any questions or comments on the plan.