

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present were Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford and Max Harrison. Members of the public included Lisa Everett, Shannon Park, John Kesich, Jim Rose; press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

For Information –

- . The next Board of Commissioners meeting, January 28^h, will be at 11:00 a.m. at the Courthouse
- . Happy Birthday to Mabel Krause, a Green Home resident, who will turn 100 years young on January 16th

Public Comments – (agenda items)

None

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 10, 2013.

Hire T. Edner
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Tim Edner, part-time Child Care Worker, Residential Services, \$10.02/hr., no benefits.

Hire A. Makinster
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Ashley Makinster, Caseworker 2, Community Services, DHS, \$12.02/hr. with benefits.

Promote M. Zuchowski
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Megan Zuchowski to Caseworker 2, Placement Unit, Family Services, DHS, \$12.65/hr. with benefits.

Promote N. Allen
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Naomi Allen to full-time Corrections Officer, Tioga County Prison, effective 12/15/13, \$14.65/hr. (2013 rate)

Transfer E. Scranton
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the transfer of Emily Scranton from Domestic Relations Office to Dept. of Emergency Services as the Emergency Management Planner / Office Assistant, \$12.00/hr. with benefits.

Reassign J. Harvey
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the reassignment of Jessica Harvey to full-time Child Care Worker, Residential Services, DHS, \$10.68/hr. with benefits.

Vol. demotion J. Wilson
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the voluntary demotion of Jean Wilson to Social Services Aide 2 – Housing Specialist, Residential Services, DHS, \$11.78/hr. with benefits.

Resignation C. Fallon
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Christopher Fallon, part-time Child Care Worker, Residential Services, DHS, effective 1/1/14.

Resignation R. Stratton
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Ruth Stratton, DHS, effective 12/10/13.

Resignation L. Gee
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Lindsey Gee, Probation Officer, effective 1/10/14.

Resignation S. Sexauer
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Staci Sexauer, effective 1/2/14.

Retirement D. Suhr
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the retirement of David Suhr, Deputy Warden, Tioga County Prison, effective 2/21/14.

Tax Collection Agreement for Shippen Twp
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Shippen Township, appointing Tioga County as their tax collector for the period 1/1/14 – 12/31/17.

Tax Collection Agreement for Deerfield Twp
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Deerfield Township, appointing Tioga County as their tax collector for the period 1/1/14 – 12/31/17.

Appoint Deputy Tax Collectors
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Joshua Zeyn, Kenneth Raymond and Donna Baker as Deputy Tax Collectors for Deerfield Township, Liberty Borough, Shippen Township and Morris Township.

SEIU contract extension
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year contract extension agreement between Tioga County and the Dept. of Human Services Professional Employee Union (SEIU), 1/1/14 – 12/31/14.

- SAVIN agreement A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year SAVIN (Statement Automated Victim Information and Notification) maintenance and service agreement between the PA District Attorney's Institute and Tioga County, \$1,560.74.
- County real estate tax refunds A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: LAF Properties, LLC, Gaines Twp., \$22.60; James Jones, Wellsboro Borough, \$17.51; Frederick Smithgall, Wellsboro Borough, \$31.45; Frederick Appold, Nelson Twp., \$33.62; William Phillips, Rutland Twp., \$34.43; John Detwieler Living Trust, Sullivan Twp., \$53.26; Lanier & Dorothy Ayres, Ward Twp., \$39.49; Atlas Land & Royalty Inc., Lawrence Twp., \$68.68; KLJ Enterprises (3 separate parcels), Blossburg Borough, \$35.89 each; Brendyn Stager, Blossburg Borough, \$90.55; Lick Run Acres LP, Gaines Twp., \$14.87.
- Reappointment L. Parchesky – Housing Auth Boards A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Leo Parchesky to the Tioga County Housing Authority Board and Tioga County Redevelopment Authority Board (Housing Authority Board: April 2014 – April 2019) (Redevelopment Authority Board: January 2014 – January 2019).
- Reappointment Planning Commission members A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the reappointment of the following Planning Commission members for 3-year terms each (1/1/14 – 12/31/16): Sharyl Johnson, Steve Banos and Grant Gehman.
- Appoint W. Stokes III to Planning Com. A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of William Stokes, III to the Tioga County Planning Commission, replacing Robert DeCamp who has retired, for a 3-year term (1/1/14 – 12/31/16).
- Advertise for bids – equip. shelter A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request to advertise for bids for a pre-fabricated concrete equipment shelter at the new 9-1-1 tower site (no bids were received previously).
- Use of County properties for PA State Laurel Festival A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request from the Wellsboro Area Chamber of Commerce for use of the following County properties for the 2014 PA State Laurel Festival: Green, June 14-22, 2014; parking lots, June 21, 2014; Courthouse steps June 20, 2014; Courthouse lawn, June 20-21, 2014.
- Issue Proclamation: Smoke-Free Day on the Green
- SMOKE-FREE DAY ON THE GREEN
June 14, 2014
- WHEREAS, Saturday, June 14, 2014 is the official beginning of the annual Pennsylvania State Laurel Festival in Wellsboro; and
- WHEREAS, this day is known as Family Day + Children's Health Fair; and
- WHEREAS, the Wellsboro Area Chamber of Commerce, Wellsboro Montessori Children's Center and Kids First Work Group of the Tioga County Partnership for Community Health wish to promote our children's health, safety and well-being; and
- WHEREAS, in honor of Family Day + Children's Health Fair, tobacco use of any kind will be banned on The Green;
- NOW, THEREFORE, we, the Tioga County Commissioners, do hereby proclaim Saturday, June 14, 2014 as Smoke-Free Day on The Green.
- TIOGA COUNTY COMMISSIONERS
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn
- Survey agreement w/ D. Wetmore A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a survey services agreement with Duane E. Wetmore to survey and mark boundary lines of County property in Charleston Township on Rte. 6 and Shumway Hill Road, \$3,500.00.
- Medical provider agreement w/Dr. & Mrs. Cama A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a Medical Provider Agreement with Dr. Joseph Cama, M.D. and Laura Cama, P.A. to provide medical services to the inmates at the Tioga County Prison, \$40,000 per year (combined); one-year agreement.
- Contract w/ SBM Electronics A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a maintenance contract with SBM Electronics for the maintenance of the digital voice logger used in the 9-1-1 center, one year, \$6,250.00.
- Agreement w/ Simplex Grinnell A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Tyco Simplex Grinnell for fire alarm inspections and maintenance at St. James buildings in Mansfield, \$2,827.00, 12/1/2013 – 11/30/2018.

Agreement w/
Zelenkofske
Axelrod for
auditing
services

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Zelenkofske Axelrod LLC for auditing services for Tioga County for the years ending December 31, 2013, 2014, 2015 and 2016 (County Fees: 2013: \$43,800; 2014: \$45,990; 2015: \$48,290; 2016: \$50,700; 911 Audit fees: 2013: \$2,500; 2014: \$2,625; 2015: \$2,755; 2016: \$2,890).

6 Agreements/
Amendments
for DHS

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve six Agreements/Amendments for the Department of Human Services (a listing is attached).

Public Comment –

- John Kesich – recycling of fluorescent bulbs for county; cellular 911 map; State Bills in legislature regarding the electoral college; Dr. Wendell's presentation
- Cheryl Clarke – decision on new President Judge

The meeting adjourned at 10:35 a.m.

Attest: _____
Derek Williams, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:35 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn and Kera Hackett. Also present were Derek Williams, Casey Zuchowski, Janice Chamberlain, Deb Crawford and Max Harrison. Members of the public included Lisa Everett, Shannon Park, John Kesich, Jim Rose; press representatives Natalie Kennedy and Cheryl Clarke.

Public Comment –
None

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 10, 2013.

Removal of stipend for T. Smith

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve the removal of a \$500 stipend for the position of Chief Deputy Sheriff for Thomas Smith, effective January 8, 2014.

Approval of stipend for M. Smith

A motion was made by Mark L. Hamilton, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a \$500 stipend for the position of Chief Deputy Sheriff as well as an increase in hourly wage to \$12.25/hr. for Melanie Smith, effective January 8, 2014.

The meeting adjourned at 10:37 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

Kera Hackett