

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton and Roger C. Bunn. Also present were Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford, and Max Harrison. Members of the public included Ron Johnson and press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)
None

Minutes A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of October 28, 2014.

Promotion J. Marengo For information, John Marengo is promoted to full-time Deputy Sheriff, effective 11/3/14.

Resignation L. Peterson A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Lawrence Peterson, Erosion & Sediment Control Technician, Soil Conservation District, effective 11/13/14.

Retirement C. Walker A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the retirement of Carl Walker, Supervisor, Residential Services, DHS, effective 11/30/14.

Furlough employees to SAM A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the furlough of the following employees, who are transitioning to Service Access Management, Inc. (SAM) effective 12/1/14:

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| Marcia Reese – Administrative Officer 3 | Patricia Riehl – Casework Manager 2 |
| Jennifer Harmon – Casework Manager 1 | Renee Frazier – MH Program Specialist 1 |
| Robert Voorhees – DCORT | Danielle Irwin – Casework Supervisor |
| Denise Bess-Krise – Casework Supervisor | Loretta Eaton – Clerk Typist 3 |
| Pamela Ingerick – Clerk Typist 3 | Kathy Dehaven – Clerk Typist 2 |
| Cynthia Mascho – Clerk Typist 2 | Tiffany Thomas – Clerk Typist 2 |
| Linda Martin – Casework Manager 2 | Sandi Bellis – Casework Manager 1 |
| Daniel Dillman – Casework Supervisor | Katie Wheeler – Casework Supervisor |
| Carl Walker – Residential Supervisor | Cynthia Harding – Residential Program Director 1 |
| Lori Confer – Clerk Typist 2 | Regina Erb – Clerk Typist 2 |
| Barbara Banks – Fiscal Officer 2 | Michele Griffin – Administrative Officer 1 |
| Sharon Smith – Accountant 2 | Nancy Kreger – Administrative Officer 2 |
| Margaret Dunning-Smith – Admin. Asst. 2 | Maria Eckart – Admin. Asst. 2 |
| Vickie Christian – Fiscal Technician | Carroll Plant – Fiscal Technician |
| Robin Smith – Fiscal Technician | Julie Faivre – Clerk Typist 3 |

Mowing bids A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to table sealed bids received for mowing services at the Dept. of Human Services and Prison complexes. Bids received from: 1) Danes Lawn Care, \$2,000 for mowing (including weed control), as needed; and 2) Renea Sindlinger, \$2,169 for mowing, every 7-14 days, plus additional \$1,000 for weed control.

Correction to Resolution R-49-14 A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a correction to previously adopted Resolution R-49-14 – Application for County Aid from Tioga Borough. The correct allocation is \$460.82.

G.R. Noto change order – 911 complex A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from G. R. Noto, for the 911 complex, to furnish and install low-profile light fixtures in various areas due to ductwork obstruction, \$3,792.00 (funding from Act 13).

Reimbursement Agreement w/ NTRPDC A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a Reimbursement Agreement with the Northern Tier Regional Planning and Development Commission (NTRPDC), for the term July 1, 2014 – June 30, 2015. Tioga County will loan NTRPDC the monthly rental payment of \$3,626.66 for the Tioga County Careerlink office.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-56-14

**RESOLUTION AUTHORIZING AN APPLICATION TO THE
PENNSYLVANIA MUNICIPAL ASSISTANCE PROGRAM
RESOLUTION R-56-14**

County of Tioga

WHEREAS, Tioga County will be undertaking a project to update the County Comprehensive Plan last adopted in 2005.

WHEREAS, the Pennsylvania Department of Community and Economic Development make available grants-in-aid to such projects through the Municipal Assistance Program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Tioga hereby authorizes submission of an application to the Municipal Assistance Program;

BE IT FURTHER RESOLVED that the Board of Commissioners of the County of Tioga hereby commits

Municipal resources in the amount of \$25,000 as match for said project.

Adopted by the Board of Commissioners of the County of Tioga this 18th day of November, 2014.

ATTEST: /s/ Derek Williams /s/ Erick J. Coolidge

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-57-14

R-57-14
RESOLUTION AUTHORIZING
2014 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

RESOLVED, by the Board of Commissioners of Tioga County

THAT an application to the Pennsylvania Department of Community and Economic Development for a Community Development Block Grant in the amount of \$239,013 is hereby approved. A copy of the application in all detail is made part of this resolution and marked EXHIBIT A.

The Chairman of the County Commissioners is authorized to sign the application, the required Statement of Assurances, Disclosure Report and Administration Agreement with the Tioga County Housing Authority.

ATTEST: /s/ Erick Coolidge, Chairperson /s/ Mark Hamilton, Vice-Chairperson
 /s/ Derek Williams /s/ Roger Bunn, Commissioner

DATE: 11/18/14

CDBG Grantee
State of Goals

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve Grantee's State of Goals, National Program for Minority Business Enterprise (required for inclusion with the Tioga County Housing Authority CDBG Application).

2014 Small
Communities
Program
Admin. Agmt.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the 2014 Small Communities Program Administration Agreement between Tioga County and the Tioga County Housing Authority. Application will be made to the PA DCED for a Small Communities Entitlement Grant for fiscal year 2014 in the amount of \$239,013.

Appt. of
Housing Auth.
Tenant Rep.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to table the appointment of Martin Stahli, Jr. as Tenant Representative Board Member for the Tioga County Housing Authority for a term to expire on 5/30/2016.

2014 PHARE
Grant
Agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the 2014 PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund) Grant Agreement, \$723,000 (\$209,000 for Tioga County Homeless Initiative; \$200,000 for Pinnacle Towers; \$91,000 for Kenner Court/Garnet House Programs; \$223,000 for Tioga County Dept. of Human Services).

Prison
Detention
Agreement w/
Elk County

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a Detention Agreement with Elk County for detention space at the Tioga County Prison, at a rate of \$60.00/day.

2015 Farmland
Preservation

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve funding in the amount of \$75,000 for Farmland Preservation in 2015. Funding will be from the Landfill Escrow Account.

Water softener
system for 911
complex

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the purchase of a water softener system and Ultra Violet light unit for the 911 complex from Culligan Water Conditioning, \$6,996, which includes installation (funding from Act 13).

County real
estate tax
refund

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a County real estate tax refund to Roy & Marie Weidman, Westfield Township, \$22.21.

Appoint K.
Palmer on
NTSWA Board

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the appointment of Kenneth Palmer as Honorary Emeritus Director on the Northern Tier Solid Waste Authority (NTSWA) Board, receiving the privileges of a full Director in a way that does not supersede or conflict with the Municipal Authorities Act and NTSWA's Articles of Incorporation.

Appoint G.
Lloyd on
NTSWA Board

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of George Lloyd to the Northern Tier Solid Waste Authority Board for a five-year term, beginning January 1, 2015.

Reappoint E.
Robbins on
Conserv. Dist.
Board

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Earle Robbins as Farmer Director on the Tioga County Conservation District Board of Directors for a four-year term, expiring December 31, 2018.

Appoint M.
Hamilton to
Conserv. Dist.
Board

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays (Mark L. Hamilton abstained) to approve the appointment of Commissioner Mark L. Hamilton as Director on the Tioga County Conservation District Board for a one-year term, expiring December 31, 2015.

2 Agreements/
Amendment for
DHS

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following 2 Agreements/Amendments for the Dept. of Human Services:

- . Bloom, Karen – Independent Contractor Agreement for the provision of Drug & Alcohol Program Contract Worker/Trainer Services
- . CONCERN – 14/15 Amendment #1 to the Human Services and Supports Program Agreement for the Provision of Integrated Case Planning Team Services

Public Comment –
None

The meeting adjourned at 10:20 a.m.

Erick J. Coolidge

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:20 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn and Kera Hackett. Also present were Derek Williams, Janice Chamberlain, Casey Zuchowski, Deb Crawford, and Max Harrison. Members of the public included Ron Johnson and press representatives Natalie Kennedy and Cheryl Clarke.

Minutes

A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve the minutes of October 28, 2014.

Create 5 part-time positions at DHS

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the creation of five part-time Visitation Aide positions (Social Service Aide 1), \$10.02/hr., no benefits.

The meeting adjourned at 10:23 a.m.

Erick J. Coolidge

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

Kera Hackett