

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain, Marc Rice, Nancy Clemens, Amy Perry, Betsy Craig, Becky Briggs, Kera Hackett, Kerry Miller, Penny Whipple, Noah Colton, Mr. & Mrs. William Colton (Noah's parents), Mr. & Mrs. Colton (Noah's grandparents), Therese Aigner, and press representative Nat Kennedy.

Pledge of Allegiance

For information:

- o The 2018 Organizational Meeting will be held on Tuesday, January 2, 2018 at 10:00 a.m.
- o The first regular Board of Commissioners meeting for 2018 will be held on Tuesday, January 9, 2018, at 10:00 a.m.

Public Comments – (agenda items)
None

Minutes

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 14, 2017.

2018 General Fund budget

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the 2018 General Fund budget: \$20,071,351.

2018 Retirement budget

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the 2018 Retirement budget: \$59,021,958.

2018 Liquid Fuels budget

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the 2018 Liquid Fuels budget: \$1,054,676.

2018 DHS budget

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the 2018 Dept. of Human Services budget: \$15,319,758.

Adopt Resolution R-19-17

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**TAX LEVY RESOLUTION
R-19-17**

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2018.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2018 as follows: Tax rate for general County purposes and debt purposes, 6.75 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 12th day of December, 2017.

/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**RESOLUTION No. R-20-17
Tioga County Board of Commissioners**

Adopt Resolution R-20-17

A resolution adopting the Tioga County Comprehensive Plan Update, dated December 2017, as prepared by the Tioga County Planning Commission and facilitated by The EADS Group, Inc.

WHEREAS, the Pennsylvania Municipalities Planning Code (MPC) requires that County comprehensive plans be updated every ten (10) years; and

WHEREAS, the MPC outlines content and procedural requirements associated with the preparation, review and approval of County comprehensive plans that have been followed in this County Plan Update process; and

WHEREAS, the Tioga County Planning Commission coordinated the preparation of the Tioga County Comprehensive Plan Update that has been published in two (2) documents, entitled *Existing Conditions and Goals, Recommendations and Actions*, both dated December 2017 and comprised of maps, charts, textual matter and narratives, and other matters that form the whole of the County Plan Update; and

WHEREAS, the Tioga County Planning Commission conducted a robust and inclusive public participation and engagement process, and

WHEREAS, the proposed Tioga County Comprehensive Plan Update was submitted to school districts within and contiguous to Tioga County, and contiguous counties and was otherwise made publically available for municipal and citizen review and comment; and

WHEREAS, the Tioga County Planning Commission adhered to the Public Meeting and Public Hearing requirements of the MPC in finalizing the County Plan Update; and

WHEREAS, the Tioga County Planning Commission duly noted and considered all public comments received in finalizing the County Plan Update; and

NOW THEREFORE BE IT RESOLVED, that the County Commissioners of Tioga County hereby adopt the Tioga County Comprehensive Plan Update that has been published in two (2) documents, entitled *Existing Conditions and Goals, Recommendations and Actions*, both dated December 2017 and comprised of maps, charts, textual matter and narratives that form the whole of the County Plan Update and fulfills County responsibilities under the MPC.

Dated: December 12, 2017 /s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

RESOLUTION R-21-17

Adopt
Resolution
R-21-17

A resolution of the County of Tioga, Commonwealth of Pennsylvania, supporting the top four priorities of the County Commissioners Association of Pennsylvania (CCAP).

WHEREAS, CCAP has selected seven priority issues for 2018; and

WHEREAS, these priorities showcase the services that counties provide; and emphasize the critical need to redefine, reinvigorate and emphasize the state-county partnership in service delivery; and

WHEREAS, the top priority for Pennsylvania counties in 2018 is human services system reform and funding, highlighting the need for additional funding to address increased mandates, service needs and caseloads; and

WHEREAS, the second priority counties will continue to address is the opioid epidemic through their priority to prevent drug overdose and substance abuse; and counties will build on the progress that has been made to emphasize the need for integrated planning among state and local stakeholders and increased capacity for prevention, treatment and intervention programs; and

WHEREAS, the third county priority for 2018 is to maintain the shale gas impact fee as currently structured in Act 13 of 2012 regardless of any potential discussion to place a severance tax on the natural gas industry for other purposes; and

WHEREAS, counties' fourth priority is to increase psychiatric, or forensic, bed access in state hospitals for county inmates who have mental illness and developmental disabilities, as there are 250 inmates across the state, waiting for just 237 available beds; and

WHEREAS, efforts are also needed to expand treatment and restoration services with the prison and community systems with the care of the individual the foremost priority;

NOW THEREFORE, BE IT RESOLVED, that Tioga County stands ready to work with the County Commissioners Association of Pennsylvania and counties throughout the commonwealth in support of these priorities for 2018;

RESOLVED, that these priorities emphasize the important role Tioga County plays to deliver services and to improve our communities and the well-being of our residents; and

RESOLVED, that Tioga County calls upon the General Assembly and the Administration to re-engage in dialogue on the appropriate level of partnership between the state and counties by reexamining and where necessary, reconfiguring the state-county financial and regulatory relationship; and

RESOLVED, collaboration between county government and the commonwealth on these priorities will lead to solutions that better reflect the needs of Pennsylvanians, improve stewardship of taxpayer dollars, reduce cost, increase local flexibility and assure the quality of services counties provide; and

RESOLVED, that a copy of this resolution be sent to the Tioga County legislative delegation, to Governor Wolf, and to the County Commissioners Association of Pennsylvania.

ADOPTED by the Board of Commissioners of the County of Tioga, the Commonwealth of Pennsylvania, this 12th day of December, 2017.

TIOGA COUNTY BOARD OF COMMISSIONERS

Attest: /s/ Derek Williams /s/ Mark L. Hamilton /s/ Roger C. Bunn /s/ Erick J. Coolidge

Adopt
Resolution
R-22-17

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**COUNTY OF TIOGA
RESOLUTION No. R-22-17**

**NOAH COLTON
EAGLE SCOUT**

WHEREAS, the Tioga County Board of Commissioners wishes to recognize the accomplishment of Noah Colton, of Wellsboro Boy Scout Troop 24, who has earned the Eagle Scout Award; and

WHEREAS, the Eagle Scout Award is the highest Boy Scout award; and

WHEREAS, Noah is an exceptional, young Tioga County citizen. Noah has been a Boy Scout since 6th grade and has earned 31 merit badges. Noah's Eagle Scout project involved constructing nine sets of bookshelves for the Green Free Library in Wellsboro. These shelves were constructed to accommodate bound newspapers starting in 1838 with the Tioga Eagle, The Wellsboro Agitator beginning in 1854, and the Wellsboro Gazette, from 1874 on. The newspapers were then collected from various sections of the library and placed in chronological order on the shelves; and

WHEREAS, Noah participated on the Wellsboro High School soccer, tennis, and track & field teams and graduated from Wellsboro High School in June 2017. While in high school, he also completed Emergency Medical Responder training which was offered for the first time at the school. Noah is currently attending Asbury College in Kentucky, majoring in Biology and Chemistry; and;

NOW, THEREFORE, the Tioga County Board of Commissioners wishes to offer their sincere congratulations to Noah Colton on his receiving the Eagle Scout Award.

Resolved this 12th day of December 2017.

/s/ Mark L. Hamilton

/s/ Roger C. Bunn

/s/ Erick J. Coolidge

Commissioner Erick J. Coolidge excused himself from the meeting, as he had another commitment.

Hire B. Moore A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Branden Moore, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire E. Simms A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Emily Simms, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire T. Wilbourn A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Timothy Wilbourn, part-time Youth Support Specialist, Residential, \$10.02/hr., no benefits.

Hire J. Kosek A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Joshua Kosek, part-time Youth Support Specialist, Residential, \$10.02/hr., no benefits.

Hire S. Osborn A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Stephen Osborn, HVAC Maintenance Technician, \$14.00/hr. with benefits.

Hire E. Kosek A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Eric Kosek, Watershed Specialist, Tioga County Conservation District, \$13.00/hr. with benefits.

Promote J. Clemens A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the promotion of Jacob Clemens, from Caseworker 1 to Caseworker 2, Family Services, \$16.46/hr. with benefits.

Promote J. Shumway A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the promotion of Jane Shumway, from part-time 911 Dispatcher in training to full-time 911 Dispatcher, \$12.15/hr. with benefits.

Resignation N. Jones A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the resignation of Jones, Chief Deputy Register of Wills, Records of Deeds & Clerk of Orphans Court, effective 12/15/17.

Resignation S. Linscott-Smith A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the resignation of Summer Linscott-Smith, Youth Support Specialist, Residential, effective 12/11/17.

Resignation J. Roupp A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the resignation of Jillian Roupp, Family Services, effective 12/14/17.

- Resignation
C. Bahantka A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the resignation of Chelsea Bahantka, Family Services, effective 12/1/17.
- Resignation
M. Empson A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the resignation of Melinda Empson, Family Services, effective 8/28/17.
- Decline empl.
K. Kiefer A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve employment declination by Kimberly Kiefer, as a part-time Youth Support Specialist, Residential.
- Termination
T. Way A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the termination of Trenton Way, Probation Department, effective 11/30/17.
- 2018 Dispatch
holiday
calendar A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the 2018 holiday calendar for the 911 Dispatchers.
- D. Norman –
TCPC
retirement A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the resignation of Don Norman from the Tioga County Planning Commission Board, effective 1/1/2018.
- TCPC Board
appointees A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the following recommendations for the Tioga County Planning Commission Board:
 Kevin Connelly, completing Don Norman’s term through December 2018
 Mike Mulcahey, replacing John Walker, with a term ending December 2020
 Nancy Smith, reappoint for a three-year term ending December 2020
- DES –
advertise for
tower site bids A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a request from Emergency Services to advertise for bids for tower site improvements, including grounding, fencing and general improvements.
- Change order –
CBF
Contracting A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a change order from CBF Contracting for the new MDJ building in Elkland, \$31,138 - Act 13. Changes include removal of additional sidewalks, supply & install additional storm drainage, additional foundations, retaining wall and site adjustments for handicapped ramp.
- EADS Group
contract A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a contract with EADS Group for structural evaluation of former holding cell areas in the Historic Tioga County Jail, for the purpose of converting the former areas into storage space - \$3,700 – Act 13.
- Furniture for
MDJ Elkland
court A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the purchase of courtroom chairs, waiting room chairs, conference tables and chairs, and two end tables for the new MDJ court in Elkland - \$4,832 – Act 13.
- Motorola
service contract A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a one-year service agreement with Motorola Solutions for tower maintenance / support, \$112,718.64.
- 12 DHS
contracts A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve 12 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:35 a.m.

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge