

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford, Marc Rice and Max Harrison. Members of the public included Kelley Cevette, Dan Styborski, Amy Perry, Becky Briggs, Lynda Painter, Andrew St. Peter, Dave Fleisch, Chris Lantz and press representatives Nat Kennedy and Cheryl Clarke.

Pledge of Allegiance

For information, the 2016 Organizational Meeting will be held on Monday, January 4, 2016 at 10:00 a.m.

For information, the 1st regular Board of Commissioners meeting for 2016 will be held on Tuesday, January 12, 2016 at the Courthouse, 10:00 a.m.

Public Comments – (agenda items)
None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 17, 2015.

Promotion D. Christman A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Dylan Christman, from part-time Corrections Officer, Tioga County Prison, to full-time Caseworker 1, Family Services, DHS, \$14.25/hr. with benefits.

Employment declination J. Mack A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an employment declination by Jewel Mack, Family Services.

Furlough B. Dake A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the furlough of Bradley Dake, Maintenance, effective 11/19/15.

Resignation B. Dake A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Bradley Dake, Maintenance, effective 11/23/15.

Resignation R. Williams A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Rebekah Williams, Cook, Tioga County Prison, effective 12/2/15.

Resignation K. Wagner A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Kyle Wagner, Corrections Officer, Tioga County Prison, effective 9/5/15.

Resignation J. Orr A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of James Orr, Community Service Crew Leader, effective 12/4/15.

Resignation B. Eutin A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Brennan Eutin, GIS Technician, effective 12/29/15.

Termination D. Moore A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of David Moore, part-time Corrections Officer, effective 11/17/15.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the 2016 General Fund budget of \$18,750,629.00.

Approve 2016 budgets: A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the 2016 Retirement budget of \$44,697,779.73.

General Fund Retirement Liquid Fuels DHS A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the 2016 Liquid Fuels budget of \$602,566.37.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the 2016 Dept. of Human Services budget of \$13,917,332.00.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-16-15
**TAX LEVY RESOLUTION
R-16-15**

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2016.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2016 as follows: Tax rate for general County purposes and debt purposes, 6.75 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 8th day of December, 2015.

/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

- JC Orr – cherry base
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from J. C. Orr & Son, \$2,194.68, to install 4” cherry base in Lobby and security entrance. Act 13.
- JC Orr – bullet proof drywall
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order form J. C. Orr & Son, \$2,635.73, to install bulletproof drywall in security entrance. Act 13.
- JC Orr – flooring R&R office
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from J. C. Orr & Son, \$3,591.73, to install flooring in the Register/Recorder’s office. Act 13.
- Silvertip – relocate water service
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from Silvertip for contract # 2015-2 (Plumbing) for the courthouse project, to relocate water service, \$10,104.29. Act 13.
- Silvertip – butterfly valves
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order from Silvertip for contract # 2015-3 (HVAC) for the courthouse project, to provide and install additional butterfly valves, \$2,293.78. Act 13.
- GR Noto – addl. snowmelt cable in ramp
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from G. R. Noto Electrical Construction for contract # 2015-4 (electrical) for the courthouse project, for additional snowmelt cable in the handicapped ramp extension, \$4,405.00. Act 13.
- Mountain Research – asbestos sampling at DHS
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Mountain Research, LLC for sampling suspect asbestos-containing materials for the new elevator addition at the Tioga County Human Services building. Survey and reports: \$1,830; bulk asbestos samples, \$15.00 per sample; professional fees to develop and submit a project specification: \$2,300. Act 13.
- Act 13 \$ to Trail Authority
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a request from the Tioga County Trail Authority for \$10,000 from the Act 13 Legacy Fund, in order to have working capital to conduct business and prepare for expected expenses.
- Act 13 loan to UTRRA
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a loan in the amount of \$1 million to the Upper Tioga River Regional Authority to begin the development and design of a water system that would serve parts of Blossburg Borough, Covington Township, Putnam Township and Richmond Township. The first request for funds will be in January 2016. This loan will be paid back within 24 months. Act 13.
- PHARE Fund 2015 Grant Agreement
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the PA Housing Affordability and Rehabilitation Enhancement Fund 2015 Grant Agreement, \$305,000, for the following projects: Tioga County Housing Authority: \$50,000 for Leased Housing Rental Start-Up and \$155,000 for roof replacement on Sherwood Manor; United Christian Ministries: \$100,000 for Kenner Court/Garnet House, David’s by the Lake. An additional \$110,000 has been requested by Conifer Realty for the Tioga View Apartments, which will be administered through the PHFA Tax Credit Program once the project is closed.
- Use of Green
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the 2016 Winter Celebration, Saturday, February 20, 2016, 8 a.m. – 4 p.m.
- Appointment to Housing Authority Bds
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to approve the appointment of Roger C. Bunn to the Tioga County Housing Authority & the Tioga County Redevelopment Authority Board of Directors.
- Appointment to Housing Authority Bds
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Bill Roosa as Ex Officio Board Member on the Tioga County Housing Authority & the Tioga County Redevelopment Authority Boards.
- Appointment to Soil Conservation District Bd
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays (Commissioner Hamilton abstained) to approve the appointment of Mark L. Hamilton to the Tioga County Soil Conservation District Board of a one-year term, 1/1/16 – 12/31/16.
- Appointment to Trail Authority Bd
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays (Commissioner Hamilton abstained) to approve the appointment of Mark L. Hamilton to the Tioga County Trail Authority Board for a one-year term, 1/1/16 – 12/31/16.

17 Agreements/
Amendments
for DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 17 agreements/amendments for the Department of Human Services (a listing is attached).

Public Comment –

Chris Lantz – on behalf of UTRRA, thanked the Board for the loan for a vital program, which will allow the area to be further developed

Andrew St. Peter – asked how a write-in candidate could bump out another candidate already on the ballot

Lynda Painter – asked Commissioner Coolidge which Democrat Commissioners he has served with

The meeting adjourned at 10:36 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton