

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Sara Rice, Kera Hackett, Betsy Craig, Christine Perry, Becky Briggs, Josh Zeyn, Deb Crawford, Christa Hilfiger, Gwen Brion, Deb Bieser, Jackson Brion, Chris Eckert, Yolie Canales, Janet Gyekis, Patrick Donovan, Gary Fields, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of June 15, 2021.

Hire
B.Dilly
E.Hackett

For information, hired:

Brandon Dilly, temporary full-time Clerk, Treasurer's Office, \$11.00/hr., no benefits
Emily Hackett, temporary full-time Clerk, Treasurer's Office, \$11.00/hr., no benefits

Retirement
D.Stager

For information, resignation / retirement:

David Stager, Chief Probation Officer, retiring effective 8/2/2021; the Board thanks David for his 40+ years of service to Tioga County

Resignation
M.B.Lasko
S.Hewitt

Mary Beth Lasko, Prothonotary/Clerk of Courts Office, effective 7/8/2021
Samantha Hewitt, Foster Care Caseworker, effective 7/13/2021

Hire S.
Garrison

A motion was made Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Samuel Garrison, Drug & Alcohol Case Management Specialist Trainee, \$15.00/hr. with benefits.

Transfer M.
McCann

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the transfer of Marilyn McCann from Clerk in the Prothonotary/Clerk of Courts Office to full-time Dispatcher-in-Training, Dept. of Emergency Services, \$13.50/hr., effective 7/23/2021.

Adopt
Resolution
R-11-21

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**COUNTY OF TIOGA
RESOLUTION No. R-11-21**

KENDYL CERSOLI

WHEREAS, the Tioga County Board of Commissioners wishes to recognize the accomplishment of Kendyl Cersoli, Tioga County 4-H's first Diamond Clover award winner; and

WHEREAS, this is a 2-year service-learning project and is the highest award in Pennsylvania 4-H; and

WHEREAS, Kendyl has spent the past two years working on her project "Burp Cloths for Babies". She developed a set of goals and strategic plan to make and distribute burp cloths to hospitals, women's shelters, pregnancy centers, and low-income families throughout Tioga and Bradford Counties; and

WHEREAS, the pattern and simple instruction sheet she created was distributed to 4-H clubs across four counties in northern PA and Southwest NY. With the pattern, other 4-Hers were able to sew burp cloths and distribute over 400 to local families in need.

NOW, THEREFORE, the Tioga County Board of Commissioners wishes to offer their sincere congratulations to Kendyl Cersoli for her hard work and achieving her goals.

Resolved this 13th day of July, 2021.

/s/ Mark L. Hamilton

/s/ Roger C. Bunn

/s/ Erick J. Coolidge

Adopt
Resolution
R-12-21

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**COUNTY OF TIOGA
RESOLUTION No. R-12-21**

JACKSON BRION

WHEREAS, the Tioga County Board of Commissioners wishes to recognize the accomplishment of Jackson Brion, a long time Tioga County 4-H member; and

WHEREAS, Jackson represented Liberty Community 4-H Club and Tioga County 4-H at the Pennsylvania 4-H state shooting sports contest in State College in April 2021; and

WHEREAS, Jackson, along with his 4-H archery instructor, put in countless hours of practice for the contest; and

WHEREAS, Jackson competed in the senior compound archery division in the first state-wide 4-H event in 2021. He placed 1st as an individual in the competition. Jackson then traveled with his family to represent Tioga County and Pennsylvania 4-H at the National Shooting Sports Contest in Nebraska, where he was one of 89 archers who represented 32 states.

NOW, THEREFORE, the Tioga County Board of Commissioners wishes to offer their sincere congratulations to Jackson Brion for his hard work and accomplishment.

Resolved this 13th day of July, 2021.

/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-13-21

Resolution No. R-13-21

Be it RESOLVED, that the County of Tioga, hereby requests a Multimodal Transportation Fund grant of \$500,000 from the Commonwealth Financing Authority to be used for construction of Phase II of the Marsh Creek Greenway trail project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Marc Rice (Risk Manager) and Erick J. Coolidge (Board of Commissioners) as the official(s) to execute all documents and agreements between the County of Tioga and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice Chamberlain, duly qualified Chief Clerk of the County of Tioga, Tioga County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held July 13, 2021 and said Resolution has been recorded in the Minutes of the County of Tioga and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Tioga County, Pennsylvania, this 13th day of July, 2021.

Name of Applicant: County of Tioga
County: Tioga
Secretary: /s/ Janice Chamberlain

Use of Green
Wedding

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the wedding of Jessica Durst and Scott Hennessy on October 2, 2021, 6:30 p.m.

Funding for
HSS Programs

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve funding recommendations for the following Human Services and Supports programs, for a total of \$51,448.06:

- Area Agency on Aging – home delivered meals: \$18,000
- Family Services Association of Northeast PA for Helpline: \$6,988.06
- Partners in Progress – Camp Partners in Progress: \$11,460
- Tioga County Partnership for Community Health – Resource Directory: \$5,000
- Tioga County Partnership for Community Health – Ready Rosie: \$5,000
- TREHAB – housing services: \$5,000

Farmland Pres.
Board
reappointments

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following reappointments / appointment to the Farmland Preservation Board:

- Reappoint: Donna Cleveland, Farmer, term expires 10/21/24
- Karl Kroeck, Farmer, term expires 10/21/24
- Donald Norman, Farmer, term expires 10/21/24
- Appoint: Darren Bradford, to fill Municipal Official position, term expires 10/21/22

Vehicle leases
for D.A.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve two five-year vehicle leases with Enterprise Fleet Management, for two 2021 Ford Police Interceptor Utility vehicles for use by the District Attorney's office; \$730.41/month each.

CBF Contract.
Change order

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order to current contract with CBF Contracting, \$19,772, for the following: non-slip and perforated tread and landings on new exterior stairs at Human Services; install new soffit and fascia at courthouse annex building; additional concrete and stone for HVAC pad and sidewalk at Human Services. Act 13.

Avanco, Intl.
for CAPS

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year Child Accounting and Profile System (CAPS) Application Service Provider agreement between Tioga County Dept. of Human Services and Avanco International, Inc., \$38,729.60; and a Consulting Services Addendum to the CAPS Provider Agreement, not to exceed \$30,000 for all consulting services. CAPS is an electronic database of Children & Youth files.

Avanco, Intl.
for CWIS

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year service agreement between Tioga County Children, Youth, & Family Services and Avanco International, Inc. for continued development and implementation of the Child Accounting and Profile System through the PA Child Welfare Information System (CWIS), \$7,724.37. CWIS provides near-time data on children being served by the county agency, and allow for exchange of information across counties.

Vision Govt. Solutions for Reassessment project A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Erick J. Coolidge did not vote), to approve a contract with Vision Government Solutions, Inc. to develop and implement a county-wide Reassessment Program for taxable and exempt real property located in Tioga County, \$1,791,000. Act 13.

DHS – 35 agreements A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 35 agreements for the Dept. of Human Services. A listing is attached.

Executive Session At 10:33, the Board went into Executive Session.

At 10:40, the Board returned and the meeting resumed.

Bid -paving project: Dalrymple A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to accept a bid from Dalrymple Gravel & Contracting for the paving project at Human Services and the Prison - \$95,818.

Bid – sealing – Russell Standard A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to accept a bid from Russell Standard for seal coating the lots at Human Services and the Prison - \$42,270.

Bid – pond removal – Lisowski A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to accept a bid from Lisowski Excavation for the removal of the pond at Human Services - \$24,573.75.

Bid – comm. towers – Daley Tower A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to accept a bid from Daley Tower for the construction of two 180’ communication towers (Tower Hill and Westfield), \$198,642. Final approval is pending until a full engineering review is completed.

Public comment –

- Janet Gyekis – redistricting mandate; election audit. Appreciated the ability to mail in ballots at the last election
- Yolie Canales – questioned the Board if the Supreme Court rule of opening bids three days after the election was followed

The next meeting of the Tioga County Board of Commissioners is scheduled for August 10, 2021.

The meeting adjourned at 11:08.

Mark L. Hamilton

Attest: _____
Janice Chamberlain

Roger C. Bunn

Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order today at 11:08 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Sara Rice, Betsy Craig, Christine Perry, Becky Briggs, Christa Hilfiger, Gwen Brion, Jackson Brion, Chris Eckert, Yolie Canales, Janet Gyekis, and press representative Natalie Kennedy.

Minutes

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the minutes of June 15, 2021.

Create D&A
Specialist
Trainee
position

A motion was made by Kera Hackett, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the creation of a Drug and Alcohol Case Management Specialist Trainee position at the Dept. of Human Services, \$15.00/hr. with benefits.

The meeting adjourned at 11:09 a.m.

Mark L. Hamilton

Attest: _____
Janice Chamberlain

Roger C. Bunn

Erick J. Coolidge

Kera Hackett