

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Deb Crawford, Josh Zeyn, Nancy Clemens, Carrie Heath, Julie Sticklin, and press representative Nat Kennedy.

Pledge of Allegiance

Public Comments – (agenda items)  
None

Recognition for D. Crawford, J. Zeyn

The Board of Commissioners gave recognition to Deb Crawford, Chief Assessor and Tax Claim Director, and Josh Zeyn, Assistant Chief Assessor. Deb was elected President of the Assessor's Association of Pennsylvania (AAP). Josh was awarded the Hanistis/Hettinger Award, one of the highest awards given by the AAP, for his work on two subcommittees formed under the AAP. Both Deb and Josh were presented with a President's Special Appreciation Award for their work on the Local Government Commission's Assessment Reform Task Force projects.

Domestic Relations Title IV-D funds

For information – funds received for the Title IV-D Program by the Domestic Relations Section for calendar year 2017 were \$331,275. Fee collections and interest earned bring the total to \$341,326.74. These funds are now available for use by the County. In 2017, the Tioga County Domestic Relations Section collected \$5,416,186 in support payments.

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of June 12, 2018.

Rescind transfer P. Chilson

For information, the transfer of Patty Chilson from the Public Defender's Office to Judicial Line Staff in MDJ Repard's office has been rescinded.

Transfer D. Townsend

For information, transferring Dianna Townsend from the Soil Conservation District to Judicial Line Staff, MDJ Repard's office, \$13.43/hr. with benefits.

Hire B.Dilly, E.Hackett, E. Zuchowski

For information, the Treasurer's Office is hiring the following temporary full-time Clerks to help issue 2018 Antlerless Deer Licenses, for the period July 9 through late August 2018: Brandon Dilly, \$9.50/hr., no benefits; Emily Hackett, \$9.50/hr., no benefits; Emilie Zuchowski, \$8.50/hr., no benefits.

Hire B. Berger

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Brian Berger, Critical Infrastructure Specialist Intern, Dept. of Emergency Services, \$12.00/hr., no benefits.

Hire K. Prouty

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Karissa Prouty, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Resignation S. Gleckner

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Shelly Gleckner, Case Aide II, Dept. of Human Services, effective May 31, 2018.

Resignation A. Wyble

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Amanda Wyble, L.P.N., Tioga County Prison, effective June 19, 2018.

Retirement R. Missel

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the retirement of Rodney Missel, Child Care Worker, Residential Treatment, effective July 1, 2018.

Retirement J. Isaacson

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the amended retirement date of June 1, 2018 for James Isaacson, R.N., Tioga County Prison.

Furlough DHS employees to SAM, Inc.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the furlough /transition of the following additional positions/employees from the Dept. of Human Services to SAM, Inc., effective July 1, 2018:

Jenny Farrer Klimko	Casework Manager 1, Placement Unit
Michelle Regalbuto	Casework Manager 1, Ongoing Unit
Brandi Greene	Casework Supervisor, Placement Unit
Lindsey Chambers	Casework Supervisor, Placement Unit
Christine Dinger Dake	Casework Supervisor, Ongoing Unit
Autumn Mase	Casework Supervisor, Ongoing Unit
Randy Brewer	Caseworker 3, Placement Unit
Michelle Habbershaw	Caseworker 2, Placement Unit
Diane Schwartz	Caseworker 2, Placement Unit
Alexis Cecce	Caseworker 2, Ongoing Unit
Richele Priset	Caseworker 1, Placement Unit
Anyssa Brown	Caseworker 1, Placement Unit
Candice Chase	Caseworker 1, Ongoing Unit
Ingvar Vining	Caseworker 1, Ongoing Unit
Kadie VanOrsdale	Caseworker 1, Ongoing Unit
Chelsey Heatley	Caseworker 1, Ongoing Unit
Desteny Reisman	Caseworker 1, Ongoing Unit

EADS –  
proposal for  
Endurance &  
Historic Jail

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from EADS Architects for professional services for renovations and improvements at the Historic Tioga County Jail building and the Human Services Endurance building. Fee for Historic Jail building: \$59,282; fee for Endurance building: \$138,405. Total: \$197,687.

County real  
estate tax  
refunds

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Grubb, Richard & Janet, Delmar Twp., \$396.48 (for years 2013-2018); Shaefer Family Trust, Richmond Twp., \$37.50; Watts, Kevin & Julie, Rutland Twp., \$44.60; Cyr, David & Cheryl, Sullivan Twp., \$40.63; Eccher, Craig & Brenda, Wellsboro Borough, \$210.32; Sereno, Jean, Westfield Twp., \$69.24; Wolstenhome, Ralph & Deeann, Westfield Twp., \$42.99; Wong, Edgar & Maria, Charleston Twp., \$28.50; Painter Brothers, Chatham Twp., \$59.85; Warren, Paul & Bartoo, Jessica, Clymer Twp., \$88.41; Smith, Ned & Sandra, Covington Twp., \$39.56; 174 Marsh Creek LP, Delmar Twp., \$158.82; Gorg, Albert & Roberta, Delmar Twp., \$560.47; Lancaster Dutch Kraft Inc., Delmar Twp., \$87.59; Walker III, James & Lissa, Delmar Twp., \$60.73; Smalley, James & Karen, Farmington Twp., \$108.36; J3 Investors I LLC, Gaines Twp., \$173.74; Olson, Jr., Carl & Christopher, Hamilton Twp., \$218.63; Foley, Patrick & Candice, Jackson Twp., \$61.37; Schmidt, Dennis & Rebecca, Jackson Twp., \$239.08; The Trout Family Trust, Mansfield Borough, \$320.55; Young, MaryAnn & Michael, Nelson Twp., \$40.07.

DHS  
agreements

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 12 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –

Carrie Heath – thanked the Board of Commissioners and the Veterans Affairs office for their support to County veterans

The meeting adjourned at 10:18 a.m.

Attest: \_\_\_\_\_  
Derek Williams

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Roger C. Bunn

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Erick J. Coolidge

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Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:40 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Betsy Craig, Becky Briggs, Sara Rice, Deb Crawford, Nancy Clemens, Scott Zubek, Randy Grim, Patty Hebert, Julie Sticklin, and press representative Nat Kennedy.

Minutes A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve the minutes of April 24, 2018.

Create Casework Supv. Position A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a request to create a Casework Supervisor position in the Service Planning Unit of Family Services, \$38,480/year.

Create Intern at Emerg. Svcs. A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a request to create a Critical Infrastructure Specialist Intern, in the Dept. of Emergency Services, \$12.00/hr., no benefits. Position will start no later than June 12, 2018 and is pending approval to be funded by the Local Emergency Planning Committee (LEPC).

The meeting adjourned at 10:42 a.m.

Attest: \_\_\_\_\_  
Derek Williams

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Roger C. Bunn

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Erick J. Coolidge

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Mark L. Hamilton

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Kera Hackett