

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Kera Hackett, Sara Rice, Josh Zeyn, Betsy Craig, Chris Perry, Brian Plume, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 8, 2022.

Osceola polling location change For information – Effective with the May 2022 primary election, the Osceola polling location will move to: Osceola Fire Company social hall room, 7654 Rt. 49, Osceola. This new location will better meet the state guidelines for a polling location, ADA accessibility, additional room for equipment as well as additional parking.

Open burning awareness & wildfire prevention Brian Plume, from the PA Department of Forestry, spoke about open burning awareness and wildfire prevention now that we are moving into the spring fire season. He also read aloud a letter from Jim Hyland, District Forester, Tioga State Forest, to the Tioga County Emergency Services personnel. He thanked all emergency services personnel for being a continuous safety net for citizens who find themselves in perilous situations in the forestlands.

Resignations:  
A.Keach  
A.Carson  
R.Mendez  
J.Berry  
M.Jones  
V.Ceccacci  
Retirement:  
L.Wood

For information, the following resignations/retirement have been submitted:  
Anthony Keach, Law Clerk effective 3/11/22  
Alecia Carson, Corrections Officer, Tioga County Prison, effective 3/14/22  
Robertta Mendez, Clerk, Tax Claim Office, effective 3/15/22  
Jeffrey Berry, Training Coordinator, Dept. of Emergency Services, effective 3/18/22  
Morgan Jones, Soil Conservation District, effective 3/25/22  
Vaughn Ceccacci, Deputy Director, Veterans Affairs, effective 4/1/22  
Lisa Wood, Drug & Alcohol Case Coordinator, Dept. of Human Services, effective 4/1/22

Hires:  
K.Fessler  
B.Gail  
M.Witucki

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of the following:  
Kassidy Fessler, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits  
Brayden Gail, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits  
Madeline Witucki, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits

Promotion:  
J.Stevens

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Jodi Stevens to Deputy Director, Veteran's Affairs, \$39,500/yr.

Transfer:  
R.Magana

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the transfer of Rhianon Magana, from 911 Dispatcher to Veteran Service Officer, in the Veteran's Affairs office, \$17.17/hr., effective 3/21/22.

Use of parking lot

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the courthouse parking lot on April 1, 2022 5:00-7:30 p.m. by Tioga County Family Services; April is Child Abuse Prevention Awareness month and they will be hosting a "trunk or treat" event with goodies and games for children.

Reappoint  
P.Lupkoski to  
Housing Auth  
Board

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Peter Lupkowski to the Tioga County Housing & Redevelopment Authority Board of Directors for a five-year term, 5/1/22 – 4/30/27.

Deerfield Twp  
tax collection  
agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Deerfield Township, who is delegating all tax collection activity to Tioga County, for the period 1/1/2022 – 12/31/2025.

County real  
estate tax  
refunds

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: April Petrencsik, Lawrence Twp., \$59.62; Douglas & Wanda Keck, Charleston Twp., \$94.47; Durward & Lillian Benauer, Lawrence Twp., \$123.64.

Proclamation –  
Energy  
Development

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

#### Proclamation

In a non-partisan response to the ongoing global energy situation, as evidenced by the rapidly increasing prices of gasoline, and the aggression being demonstrated against the Country of Ukraine by Russia:

The Tioga County Board of Commissioners want to encourage our leaders at the State and Federal levels to implement procedures to reduce America's dependence on imported oil, and to develop programs to address the energy needs of our allies. And in the process encourage the development of all forms of energy. The U.S. government needs to recognize the importance of energy independence and promote growth in all U.S. held energy sectors.

**Available Energy** – In a safe manner; following proven and established procedures, allow for and encourage the increase of oil and gas production from existing wells, along with facilitating the expeditious development of additional wells.

**Pipe Lines** – Allow expedited permitting of new and proposed pipelines to facilitate the delivery of gas and oil to the marketplace. All energy Transportation forms need to be considered. The pipeline building process should be streamlined to reverse the flow of energy and get critically needed gas and oil products to our European allies.

**Alternative Energy** – Encourage research and development of alternative energy sources such as Solar and Wind.

**Support for Ukraine** – This Board of Commissioners further calls on our State and Federal leaders to provide all reasonable support to the Ukrainian people in their fight to retain their freedom and to halt the rapid spread of tyranny. We applaud the courage and determination of the Ukrainian people in their struggle for freedom.

Dated this 8<sup>th</sup> day of March, 2022.

/s/ Roger C. Bunn  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation –  
Nat'l Public  
Safety Tele-  
Communicator  
Week

**PROCLAMATION**  
**National Public Safety Telecommunicator's Week**  
**April 10-16, 2022**

**WHEREAS**, emergencies can occur at any time that require police, fire or emergency medical services; and

**WHEREAS**, when an emergency occurs, the prompt response of police officers, firefighters and emergency medical services personnel is critical to the protection of life and preservation of property; and

**WHEREAS**, the safety of our responders is dependent upon the quality and accuracy of information obtained from citizens who telephone the Tioga County Communications Center; and

**WHEREAS**, Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and

**WHEREAS**, Public Safety Dispatchers are the single vital link for our police officers, firefighters and EMS personnel by monitoring their activities by radio, providing them information and ensuring their safety; and

**WHEREAS**, Public Safety Dispatchers of the Tioga County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

**WHEREAS**, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

**NOW, THEREFORE, be it resolved** that the Commissioners of Tioga County declare the week of April 10 through April 16, 2022 to be National Telecommunicator's Week in Tioga County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Signed this 8<sup>th</sup> day of March, 2022.

/s/ Roger C. Bunn  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation -  
PA 811 Safe  
Digging Month

**PROCLAMATION**

**TIOGA COUNTY DESIGNATING THE MONTH OF APRIL 2022 AS  
PENNSYLVANIA 811 SAFE DIGGING MONTH**

**WHEREAS**, the month of April 2022 is recognized as "Pennsylvania 811 Safe Digging Month" across our Commonwealth, and the initiative supported by Pennsylvania 811, a utility notification information center celebrating its 50<sup>th</sup> year of continuous service to the Commonwealth of Pennsylvania; and

**WHEREAS**, Pennsylvania 811 received close to 1,050,000 excavation notifications in 2021, and transmitted approximately 6.7 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania; and

**WHEREAS**, when dialing 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed; and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community; and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility; and

NOW, THEREFORE, BE IT RESOLVED, that Tioga County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2022 as "Pennsylvania 811 Safe Digging Month", and encourage all Pennsylvanians to visit the Pennsylvania 811 website at [www.paonecall.org](http://www.paonecall.org) for information about digging safely.

Tioga County Board of Commissioners  
/s/ Roger C. Bunn      /s/ Erick J. Coolidge      /s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issues the following Proclamation:

Proclamation –  
Motorcycle  
Safety and  
Awareness  
Month

**MOTORCYCLE SAFETY AND AWARENESS MONTH  
MAY 2022**

WHEREAS, the safety of all Tioga County motorists is an issue of the highest consequence and all highway users should unite in the safe sharing of roadways throughout the County of Tioga; and

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of people in our county and our nation. Licensed motorcyclists are required to keep their vehicles inspected and obey current laws relative to operator safety equipment; and

WHEREAS, it is especially important that the citizens of our county be aware of motorcycles on the streets and highways and recognize the importance of staying alert, practicing safe driving techniques and promoting motorcycle safety; and

WHEREAS, during the month of May, the Grand Canyon Chapter of the Alliance of Bikers Aimed Toward Education (ABATE) of Pennsylvania will continue their advocacy of motorcycle safety and awareness and stay active in promoting motorcycle safety through both motorist and rider education; and improving the image of motorcyclists to the general public.

NOW, THEREFORE, in recognition of the importance of motorcycle safety on our county's roads and highways, the Tioga County Commissioners do hereby proclaim May 2022 as MOTORCYCLE SAFETY AND AWARENESS MONTH. All motorcyclists are encouraged to continue their efforts to promote safety and motorcycle awareness and all drivers to share the road and respect the unique safety needs of motorcyclists.

DATE: March 8, 2022      TIOGA COUNTY COMMISSIONERS  
/s/ Roger C. Bunn      /s/ Erick J. Coolidge      /s/ Mark L. Hamilton

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-2-22

**RESOLUTION NO. R-2-22**

BE IT RESOLVED by the County Commissioners in Tioga County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Letter of Amendment.

DATE: March 8, 2022  
ATTEST: /s/ Janice Chamberlain, County Chief Clerk      /s/ Roger C. Bunn, Chairman

**CERTIFICATION**

I, Janice Chamberlain, Chief Clerk of Tioga County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of the Tioga County Commissioners held on March 8, 2022.

/s/ Janice Chamberlain, County Chief Clerk

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and carried upon vote of two ayes and no ayes (Erick J. Coolidge abstained) to adopt the following Resolution:

Adopt  
Resolution  
R-3-22

Resolution No. R-3-22

Be it RESOLVED, that Tioga County hereby requests a Statewide Local Share Assessment grant of \$1,000,000 from the Commonwealth Financing Authority to be used for the site work associated with the Pine Creek Rail Trail (Marsh Creek Greenway) Welcome Center.

Be it FURTHER RESOLVED that the Applicant does hereby designate Deb Bigley, Planning Specialist, and Erick J. Coolidge, Tioga County Commissioner, as the official(s) to execute all documents and agreements between Tioga County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice Chamberlain, duly qualified Chief Clerk of the Tioga County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held March 8, 2022 and said Resolution has been recorded in the Minutes of the County of Tioga and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Tioga County, Pennsylvania, this 8th day of March, 2022.

Name of Applicant: Tioga County County: Tioga /s/ Janice Chamberlain, Chief Clerk

Skelly & Loy  
agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Skelly and Loy; to conduct a shallow soils investigation at the Cooper property, along the proposed Marsh Creek Greenway trail, for potential contamination as identified by the Phase 1 Environmental Site Assessment performed in August 2020 – \$21,385, Act 13. (50% reimbursable by DCNR C2P2).

Dell agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approval an annual renewal of cyber security services with Dell, \$47,371.11 – ARP funds.

Cleveland Bros  
agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance agreement with Cleveland Brothers Equipment Company, for the generator at the Prison, \$4,366.

Van Hook Svc  
agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance agreement with Van Hook Service Co., for HVAC services at the following facilities: Courthouse, Document Retention building, Nypum building, Dept. of Human Services, Prison - \$5,860.

McClure Co  
agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance agreement with McClure Company for HVAC services at the seven Tower sites - \$3,410.

McClure Co  
agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance agreement with McClure Company for HVAC services at the 911 building - \$4,214.

McClure Co  
agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance agreement with McClure Company for HVAC services at the main building at Dept. of Human Services - \$1,280.

DHS – 12  
agreements

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 12 agreements for the Dept. of Human Services.

Public Comment – None

The next meeting of the Tioga County Board of Commissioners is scheduled for April 12, 2022.

The meeting adjourned at 10:29 a.m.

\_\_\_\_\_  
Roger C. Bunn

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:29 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Sara Rice, Josh Zeyn, Betsy Craig, Chris Perry, Brian Plume, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of February 8, 2022.

The meeting adjourned at 10:30 a.m.

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Kera Hackett