

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge and Mark L. Hamilton. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Deb Bigley, Kaye Aumick, Josh Zeyn, Becky Briggs, Christine Perry, Marie Seymour, Sara Rice, Christa Hilfiger, Kristin Hamilton, Chris Eckert, Robin Adams, Joy Childs, Kevin Clark, Scotty Brown, Cindy Copp, John Getty, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the minutes of February 14, 2023.

Resignations For information, the following resignations have been received:
B.Wilson Braden Wilson, part-time Corrections Officer, Tioga County Prison, effective 2/7/23
S.Olson Sandra Olson, Law Clerk, effective 2/13/23
C.Earle Colton Earle, 911 Dispatcher, effective 3/3/23

Hire B.Shull A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the hire of Barbara Shull, Administrative Assistant, Soil Conservation District, \$12.50/hr. with benefits.

Termination A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the termination of Shannon Emmick, Clerk, Tax Claim office, effective 3/8/23.
S.Emmick

County real estate tax refunds A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the following County real estate tax refunds: James M. III & Wendy L. Briggs, Clymer Township, \$58.51; Ward Manufacturing LLC, Lawrence Township, \$13,863.09; Ward Manufacturing LLC, Lawrence Township, \$14,128.02.

Support of ACT WRC A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to support the ACT Work Ready Communities (WRC) initiative for Tioga County.

Court Union contract A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a four-year union contract with the Tioga County Court Employees Association for both Professional and Non-Professional employees.

Issue A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to issue the following Proclamation:
Proclamation

Developmental Disabilities Awareness Month
March 2023

WHEREAS, people with developmental disabilities come from all racial, ethnic, educational, social, religious, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

WHEREAS, people with developmental disabilities and their families are striving for inclusion, equality and recognition of their skills, views, and abilities like all other Commonwealth citizens; and

WHEREAS, Pennsylvania continues to promote person-centered approaches, community integration, personal choice, quality in service delivery, health and safety protections, competitive integrated employment, accountability in the utilization of resources, and innovation in services design; and

WHEREAS, the rate of individuals with developmental disabilities engaging in competitive integrated employment has reached 18% in the Commonwealth through continued optimization of opportunities across the Commonwealth; and

WHEREAS, educational opportunities for those with developmental disabilities continue to grow with the implementation of training programs and inclusive secondary education certificate programs at Pennsylvania institutions of higher learning; and

WHEREAS, the collaboration between the Information Sharing and Advisory Committee (ISAC) and the Department of Human Services continues to develop, build, and strengthen recommendations for changes to services and supports; and

WHEREAS, the Department of Human Services' focus on augmentative and alternative communication methods allow more stakeholder voices to contribute and build on the services and supports offered throughout the Commonwealth; and

WHEREAS, the Department of Human Services continues to offer opportunities to individuals and family members through a growing complement of accessible training initiatives and services that allow them to increase their knowledge about advocacy, supports and disability services; and

WHEREAS, Pennsylvania continues to be at the forefront of change in building an inclusive Commonwealth where all citizens can live and work as part of an inclusive community and continue to enjoy their everyday lives.

THEREFORE, to recognize the many accomplishments and contributions of people with a developmental disability, I, Josh Shapiro, Governor of the Commonwealth of Pennsylvania, do hereby proclaim March 2023 as Developmental Disabilities Awareness Month. I encourage all citizens to support Pennsylvanians with a developmental disability and their families in all aspects of Pennsylvania community life.

Given under my hand and the seal of the Governor, at the City of Harrisburg, this twenty-second day of February two thousand twenty-three, the year of the Commonwealth the two hundred forty-seventh.

/s/ Josh Shapiro
Governor

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to issue the following Proclamation:

Issue
Proclamation

PROCLAMATION
TIOGA COUNTY DESIGNATING THE MONTH OF APRIL 2023 AS
PENNSYLVANIA 811 SAFE DIGGING MONTH

WHEREAS, the month of April 2023 is recognized as "Pennsylvania 811 Safe Digging Month" across our Commonwealth, and the initiative supported by Pennsylvania 811, a utility notification information center with over 50 years of continuous service to the Commonwealth of Pennsylvania; and

WHEREAS, Pennsylvania 811 received over 1 million excavation notifications in 2022, and transmitted approximately 6.8 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania; and

WHEREAS, when dialing 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed; and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community; and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility; and

NOW, THEREFORE, BE IT RESOLVED, that Tioga County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2023 as "Pennsylvania 811 Safe Digging Month", and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.pa1call.org for information about digging safely.

Tioga County Board of Commissioners
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-4-23

**Resolution
R-4-23**

DCNR C2P2
Applicant/Grantee Legal Name: Tioga County Commissioners Web Application ID: 2006447
Project Title: Pine Creek Rail Trail Extension – Route 287 Crossing

WHEREAS, Tioga County Commissioners ("Applicant") desires to undertake the project, "Pine Creek Rail Trail Extension – Route 287 Crossing" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "**Erick J. Coolidge**" who, at the time of signing, has a **TITLE** of "**Chair, Board of Commissioners**" and the email address of "**ecoolidge@tiogacountypa.us**".

- 2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
- 1. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
- 2. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Tioga County Commissioners of this applicant, this 14th day of March, 2023.

/s/ Erick J. Coolidge /s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-5-23

**Resolution
R-5-23**

DCNR C2P2
Applicant/Grantee Legal Name: Tioga County Commissioners Web Application ID: 2006448
Project Title: Pine Creek Rail Trail Extension – Final Phase

WHEREAS, Tioga County Commissioners (“Applicant”) desires to undertake the project, “Pine Creek Rail Trail Extension – Final Phase” (“Project Title”); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

- 1. The grant application may be electronically signed on behalf of the applicant by "**Erick J. Coolidge**" who, at the time of signing, has a **TITLE** of "**Chair, Board of Commissioners**" and the email address of "**ecoolidge@tiogacountypa.us**".
- 2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
- 3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
- 4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Tioga County Commissioners of this applicant, this 14th day of March, 2023.

/s/ Erick J. Coolidge /s/ Mark L. Hamilton

Gra-Hil
Construction

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a proposal from Gra-Hil Construction, Inc. to remove the railroad switch and siding at south end of yard - \$18,644.00. This cost will be reimbursed with RACP grant funds.

J.S. General
Contracting

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to accept the low phone bid of \$5,200 from J.S. General Contracting, to repair the side of the courthouse damaged by a vehicle. Other bids received were \$43,840 from Jesse L. Fiske, Sr., LLC, and \$15,000 from J. C. Orr and Son, Inc. This expense will be reimbursed by the individual’s insurance company.

UGI Energy
Svcs for CH
and DHS

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve an agreement with UGI Energy Services, for a two-year period, to lock in the natural gas renewal pricing of \$3.62 per dekatherm (dth) for the period April 2023 through March 2025. This is for service at the Courthouse and Human Services complex.

VanHook Svc.
HVAC maint

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a one-year preventive maintenance service agreement with Van Hook Service Co., Inc. for HVAC at the Courthouse, Armory, Document Retention building, Tokishi building, Human Services Endurance building, and the Prison - \$6,100.

McClure Co. HVAC DHS A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance proposal with McClure Company, for HVAC at the Human Services Strength building - \$1,280.

McClure Co HVAC DES A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance proposal with McClure Company, for HVAC at the Emergency Services building - \$4,640.

McClure Co HVAC tower sites A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance proposal with McClure Company, for HVAC at the seven tower sites - \$3,750.

Dauphin DataCom addl. phones for Prison A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a proposal from Dauphin DataCom for eight additional wall phones for use by inmates at Tioga County Prison - \$5,569.60. Act 13. These phones are vandal resistant. They were not accounted for at time of new phone system purchase.

EADS – MCG Trailhead svcs A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve an amendment to an agreement with EADS Architects, Inc., for additional services for the Marsh Creek Greenway Trailhead facility, \$70,300. Act 13. Wilson Consulting Group will reimburse \$24,000 of the cost.

CBF Contr. Change order Highland Chocolates A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve a change order from CBF Contracting, Inc. for the Highland Chocolates building project in the amount of \$11,875. Additional changes include installing a concrete sidewalk and supply/install new exterior steel handrails to decks, ramps, and steps.

DHS – 15 agreements A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve 15 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
Joy Childs – ACT WRC; grant monies brought into the County and the associated costs
Kevin Clark – lack of public transportation to Williamsport and Corning/Elmira
Cindy Copp – safety training and evacuation process for residents of Pinnacle Towers has not been provided; elevator entrapment.

The next meeting of the Tioga County Board of Commissioners is scheduled for April 11,2023.

The meeting adjourned at 11:00 a.m.

Erick J. Coolidge

Attest: _____
Janice Chamberlain, Chief Clerk

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 11:00 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Deb Bigley, Kaye Aumick, Josh Zeyn, Becky Briggs, Christine Perry, Marie Seymour, Sara Rice, Christa Hilfiger, Kristin Hamilton, Chris Eckert, Robin Adams, Joy Childs, Kevin Clark, Scotty Brown, Cindy Copp, John Getty, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 14, 2023.

The meeting adjourned at 11:01 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett