

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Sara Rice, Nancy Clemens, Benton Best, Betsy Craig, Christine Perry, Fred Boylstein, Camryn Moyer, Tiffany Cummings, and Nat Kennedy, press representative.

Pledge of Allegiance

Public Comments (agenda items) – None

Tioga County Dairy Princess

Camryn Moyer, Tioga County Dairy Princess, shared her experiences and duties as Dairy Princess. In recognition of the dairy industry, a glass of milk was presented to everyone to enjoy.

PEMA presentation

Fred Boylstein, Central Area Director of the Pennsylvania Emergency Management Agency (PEMA), presented Benton Best, Tioga County Emergency Management Coordinator, a Professional Emergency Management Certificate.

Appointment of poll workers as needed

For information – Per Purdon’s section 2657(c), effective May 14, 2019, the Tioga County Board of Elections authorizes the Director of Elections to appoint poll workers as needed, at county polling locations that have vacancies, to serve during the 2019 Primary election on May 21, 2019.

Minutes

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of April 16, 2019.

Tabled bids for paving project

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to table the following bids for the paving project at the Tioga County Prison and the Dept. of Human Services: HRI: \$133,452; Glenn O. Hawbaker: \$89,183.

Hire T. Cox

For information, hired Tina Cox, Clerk in the Prothonotary and Clerk of Courts Office, \$11.00/hr. with benefits.

Resignations – N. Lowry T. Williams

For information, the following individuals have resigned:  
Nichole Lowry – Resource Family Caseworker, C&Y, effective 5/11/19  
Tricia Williams – Residential Treatment, effective 5/17/19

Hire K. Heimbach

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Katie Heimbach, part-time Environmental Planning Specialist, Dept. of Emergency Services, \$12.00/hr., no benefits.

Hire G. McCauley

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Grant McCauley, Emergency Management Planner, \$13.00/hr. with benefits.

Hire T. Upham

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Tyler Upham, Watershed Specialist, Tioga County Conservation District, \$13.00/hr. with benefits.

Promotion D. Wicks

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Douglas Wicks, from part-time Environmental Planner, Dept. of Emergency Services, to Emergency Services Training Coordinator, \$13.00/hr. with benefits.

Issue Proclamation

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

**PROCLAMATION**

- WHEREAS**, emergency medical services is a vital public service; and
- WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS**, emergency medical services has grown to fill a gap by providing important, out of hospital, care which includes preventative medicine, follow-up care, and access to telemedicine; and
- WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, rescue personnel, emergency medical technicians, advanced emergency medical technicians, paramedics, prehospital nurses, prehospital physician extenders, air medical personnel, emergency medical responders, emergency vehicle operators, firefighters, police officers, educators, dispatchers, administrators, and other out of hospital medical care providers; and
- WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

**NOW THEREFORE**, the Commissioners of Tioga County hereby proclaim the week of May 19-25, 2019 as

***“EMERGENCY MEDICAL SERVICES WEEK”***

In Tioga County, and encourage the community to join with them in recognizing the value and accomplishments of the members of the EMS team.

**IN WITNESS WHEREOF**, we have set our hand and seal this 14<sup>th</sup> day of May, 2019.

TIOGA COUNTY COMMISSIONERS  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton  
/s/ Roger C. Bunn

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-5-19

**REMEMBER THE USS LIBERTY**  
R-5-19

Whereas, the USS Liberty AGTR5, a US Navy intelligence gathering ship, was operating in international waters off the Sinai Peninsula on June 8, 1967; and

Whereas, the Israeli/Arab 6-day War was in progress; and

Whereas, the USS Liberty was clearly marked and flying the American flag; and

Whereas, Israeli military forces, strafed, napalmed and torpedoed the USS Liberty at will with only token resistance from Liberty machine guns; and

Whereas, the commanding officer, Captain William L. McGonagle, and the valiant crew attempted to save the ship from total destruction while awaiting US Navy assistance; and

Whereas, the fighter aircraft launched from the USS Enterprise to rescue the Liberty were recalled under orders from Washington; and

Whereas, 34 non-combatant men, military and civilian, lost their lives in the performance of their duty as well as 172 wounded; and

Whereas, the Israeli government labeled this assault on a US Navy ship as an “accident” and “mistaken identity” even though the USS Liberty was clearly marked with hull markings and flying the American flag in a stiff breeze; and

Whereas, the US Navy and National Security Agency intelligence chiefs familiar with this unprovoked attack by an “allied government” have stated unequivocally that Israeli forces had clearly identified the Liberty.

Therefore, be it resolved, that the Tioga County Commissioners do hereby declare June 8, 2019 as “Remember the USS Liberty Day” and order the flag at the Tioga County Courthouse and other County facilities to be flown at half-mast in memory and support of the officers, crew and their families.

Tioga County Board of Commissioners  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton  
/s/ Roger C. Bunn

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-6-19

**Appendix II - Authorized Official Resolution**  
R-6-19

Be it **RESOLVED**, that the County of Tioga hereby requests a Baseline Water Quality Data grant of \$250,000 from the Commonwealth Financing Authority to be used to assess groundwater quality in Tioga County.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Kerry Nelson, Tioga County Planner, as the official to execute all documents and agreements between the Tioga County Board of Commissioners and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Derek Williams, duly qualified Chief Clerk of Tioga County, Wellsboro, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held May 14, 2019 and said Resolution has been recorded in the minutes of the Tioga County Commissioners and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Tioga County, this 14<sup>th</sup> day of May, 2019.

County of Tioga                      /s/ Derek Williams, Chief Clerk

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-7-19

Appendix II – Authorized Official Resolution  
R-7-19

Be it RESOLVED, that the County of Tioga hereby request a Greenways, Trails and Recreation Program (GTRP) grant of \$250,000 from the Commonwealth Financing Authority to be used for Planning & Development of a trail connector from the Marsh Creek Greenway trail head to the businesses in Wellsboro.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Kerry Nelson (County Planner) and Marc Rice (Project Manager) as the official(s) to execute all documents and agreements between the County of Tioga and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Derek Williams, duly qualified Chief Clerk of the County of Tioga, Tioga County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held May 14, 2019 and said Resolution has been recorded in the Minutes of the County of Tioga and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the County of Tioga, this 14<sup>th</sup> day of May, 2019.

County of Tioga /s/ Derek Williams, Chief Clerk

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-8-19

R-8-19  
RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL  
MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE

The Board of Commissioners of Tioga County resolves and certifies that it will provide Endless Mountains Transportation Authority local funds in the amount of \$33,195.02 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2019-20.

Further, the Board of Commissioners resolves and certifies that the required amount of local matching funds will be provided no later than the end of the State Fiscal year, June 30, 2020. The following schedule indicates dates and payments of eligible local matching funds:

Payment Date	Payment Amount
January 30, 2020	\$ 16,597.51
March 30, 2020	\$ 16,597.51

I, Erick J. Coolidge, Chairperson of the Board of Commissioners of Tioga County do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Tioga County Board of Commissioners held the 14<sup>th</sup> day of May 2019.

By: /s/ Erick J. Coolidge Date: 5/14/2019

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-9-19

Tioga County Resolution Recognizing  
the Staff of  
Tioga County Department of Human Services  
May 14, 2019  
R-9-19

WHEREAS, the week of June 3-7, 2019 has been proclaimed as Child Welfare Professionals Appreciation Week by Governor Wolf, recognizing the efforts of child welfare professionals serving the children of Pennsylvania; and

WHEREAS, every day in Tioga County, local children are at risk of child abuse and neglect. Some have been removed from their homes due to such abuse and neglect; and

WHEREAS, we, the Commissioners of Tioga County recognize the risks and need to intervene to protect the children of this County; and

WHEREAS, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that the children of Tioga County are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of Tioga County Department of Human Services; and

WHEREAS, the work of these dedicated professionals may require them to enter into situations in which their personal safety may be put at risk; and

WHEREAS, our committed professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

WHEREAS, the professionals of Tioga County Department of Human Services must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

WHEREAS, the professionals of Tioga County Department of Human Services must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

WHEREAS, child welfare professionals selflessly undertake the endeavor to protect the children of Tioga County, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

WHEREAS, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

WHEREAS, innumerable injuries and deaths of children in Tioga County have been averted due to the efforts of Tioga County Department of Human Services; therefore, in special recognition of the efforts of Tioga County Department of Human Services, we, the Commissioners of Tioga County, do hereby issue this Resolution recognizing the staff of Tioga County Department of Human Services for their dedicated efforts in protection the children of Tioga County.

Tioga County Board of Commissioners  
/s/ Erick J. Coolidge /s/ Mark L. Hamilton /s/ Roger C. Bunn

Reappoint R. Wirth to DHS Advisory Bd

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Robert Wirth to the Tioga County Dept. of Human Services Advisory Board for a three-year term.

Approve HSSP providers

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following recommendations for the 2019/2020 Human Services and Supports Program (total: \$87,538): Area Agency on Aging Home Delivered Meals (\$18,000); Big Brothers/Big Sisters (\$20,000); Family Service Assoc. of NE PA (\$4,700); Partners in Progress (\$8,648); Tioga County DHS Supervision Program (\$21,190); On-line Directory (\$5,000); Ready Rosie (\$5,000); and TREHAB (\$5,000).

Use of Green Wellsboro Town Band

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the 2019 Wellsboro Town Band on June 12, June 26, July 10, and July 24, 2019.

Use of Green Children's Business Fair

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the 2<sup>nd</sup> annual Children's Business Fair on August 2, 2019.

Use of Green Hometown Science Fest.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the 3<sup>rd</sup> annual Hometown Science Festival on September 21, 2019.

Vehicle leases for Assessment office

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 5-year lease agreement with Enterprise Fleet Management for two 2019 Ford Escape vehicles for the Assessment office, \$318.15/month per vehicle.

Vehicle lease for Maintenance

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a 5-year lease with Enterprise Fleet Management for a 2019 Ford F-250 for the Maintenance department, \$476.23/month.

McClure – HVAC for 911

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 1-year HVAC maintenance agreement with McClure Company for the Tioga County 911 center, \$6,948.

CAPS Agreement for DHS

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a Child Accounting and Profile System (CAPS) Application Service Provider Agreement between Avanco International, Inc. and Tioga County Dept. of Human Services, \$36,537.38; and a Consulting Services Addendum to the CAPS Provider Agreement, not to exceed \$30,000 for all consulting services.

Larson Design proposal for flood repair project

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a Technical and Price Proposal from Larson Design Group for the Troup's Creek Flood Repair Project, \$17,000. Will be paid with Liquid Fuels funds, and a portion will be reimbursed by FEMA (Federal Emergency Management Agency).

DHS – 18 agreements

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 18 agreements for the Department of Human Services. A listing is attached.

Public Comment – None

The next meeting of the Tioga County Board of Commissioners is scheduled for June 18, 2019.

The meeting adjourned at 10:49 a.m.

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn