

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Janice Chamberlain, Casey Zuchowski, Kera Hackett, and Max Harrison. Members of the public included Pam English and press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)

None

- Minutes A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the minutes of January 13, 2015.
- Hire C. Gunn A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Constance Gunn, Homemaker, CORe, \$9.93/hr. with benefits.
- Hire T. Riley A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Thomas Riley, full-time Dispatcher, Dept. of Emergency Services, \$10.65/hr. with benefits.
- Hire N. Burgett A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Nathan Burgett, full-time Dispatcher, Dept. of Emergency Services, \$10.65/hr. with benefits.
- Vol. demotion Amy Raker A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the voluntary demotion/transfer of Amy Raker to Social Services Aide 2 – Housing Specialist, Residential Services, DHS, \$14.68/hr. with benefits.
- Termination L. Drake A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the termination of Lisa Drake, Child Care Worker, effective 1/27/15.
- Addendum to SAM contract A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an Addendum to the current agreement between Service Access & Management (SAM) and Tioga County to transfer the following vacant positions from the County to SAM: one Clerk Typist II, one Caseworker II, and two Caseworker I.
- Appointments to IDA A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Wendy Swartz and Michael Sedor as Members of the Tioga County Industrial Development Authority.
- Agreement w/Lycoming Cty for EMS services A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement between County of Lycoming and Tioga County Emergency Services for Professional Services, 12/1/2014 – 6/30/2015. Lycoming County will pay an amount not to exceed \$14,258.30.
- Contract with Dane's Lawn Care A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year (with an automatic renewal of two years) Independent Contractor Agreement with Dane's Lawn Care and Landscaping, for mowing, spraying of weeds 2x/year, and weed eating and cleanup of ±24 acres at the Tioga County Dept. of Human Services and Tioga County Prison complex, \$2,000 per mowing. This project was bid on and tabled at the 11/18/2014 meeting.
- Agreement w/ Mountain Research A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a Hazardous Materials Abatement Project Specification with Mountain Research, LLC, for the historic Tioga County Jail for the removal, handling, disposal and proper management of the identified hazardous materials. This project specification shall be submitted for inclusion in project-related bid documents, \$1,900. Act 13.
- Agreement w/ UGI for document bldg. A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with UGI Utilities for natural gas service installation to the new document storage building, \$1,846. Act 13.
- Purchase Audio log screener for 911 A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to untable a motion for the purchase of a recorder for 911. A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the purchase of Audiolog 5000 Series voice and screen recorder for 911 center and EOC, \$69,164. Cost is within budget. Act 13.
- Purchase 2 color imagers for 911 A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to untable a motion for the purchase of two imagers for the Emergency Services administrative offices and the 911 center/ EOC. A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the purchase of two SHARP digital color imagers for Emergency Services administrative offices (\$10,006) and the 911 center/EOC (\$7,529). Total cost of \$17,535 is within budget. Act 13.

County tax
refunds

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Randy Fox, Chatham Twp., 191.97; Douglas & Rosalind Statts, Delmar Twp., \$125.05; John Hunt et al, Elk Township, \$67.28; Edwin & Debra Symonds, Elkland Borough, \$86.01; Gertrude Whitney, Farmington Township, \$44.00; David & Carol Coolbaugh, Lawrence Township, \$15.90; Michaels Pipeline, Lawrence Township, \$93.02; Swepi LP, Lawrence Township, \$105.91; Williams Scotsman, Tioga Township, \$35.72; Williams Scotsman, Tioga Township, \$35.72; Williams Scotsman, Tioga Township, \$35.72; Deane Center for the Performing Arts, Wellsboro Borough, \$83.86; Arlene Clements, Jeremy Starkweather & Jodi Stevens, Charleston Township, \$30.00.

Deputy Tax
Collector –
Mansfield

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Gretchen C. Lawrence as Deputy Tax Collector for Mansfield Borough.

Deputy Tax
Collector –
Covington

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Eugene McCulloh as Deputy Tax Collector for Covington Township.

Deputy Tax
Collector –
Westfield Boro

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Theresa McCullen as Deputy Tax Collector for Westfield Borough.

Deputy Tax
Collector –
Lawrence

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Helen B. Foster as Deputy Tax Collector for Lawrence Township.

Deputy Tax
Collector –
Bloss

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Ruth Pettitt as Deputy Tax Collector for Bloss Township.

Deputy Tax
Collector –
Gaines

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Alishia Sullivan as Deputy Tax Collector for Gaines Township.

Deputy Tax
Collector –
Brookfield

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Carolyn Good as Deputy Tax Collector for Brookfield Township.

Deputy Tax
Collector –
Tioga Boro

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Jerome Critcher as Deputy Tax Collector for Tioga Borough.

Deputy Tax
Collector –
Charleston

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Kyle J. Rusk as Deputy Tax Collector for Charleston Township.

Deputy Tax
Collector –
Richmond

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Denise J. Long as Deputy Tax Collector for Richmond Township.

Deputy Tax
Collector – Elk

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Kristina Grant as Deputy Tax Collector for Elk Township

Agreements for
DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 7 agreements/amendments for the Department of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:15 a.m.

Roger C. Bunn

Attest: _____
Janice Chamberlain

Erick J. Coolidge

Mark L. Hamilton