

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Casey Zuchowski, and Kera Hackett. Members of the public included Max Harrison, Thomas Young, Amy Perry, Becky Briggs, Betsy Craig, Darby Kasper and press representatives Nat Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)
None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of January 26, 2016.

Promotion M. Christman For information, promoted Mitchell Christman to Chief Deputy Sheriff, \$18.00/hour plus \$500 annual stipend, effective 2/9/16.

Hire J. Roupp A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Jillian Roupp, Ongoing Integrated Caseworker 1, Family Services, \$14.25/hr., with benefits.

Resignation M. James A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Matt James, Sheriff's Office, effective 1/5/16.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-4-16

DARBY KASPER
R-4-16

WHEREAS, the Tioga County Board of Commissioners wishes to recognize Darby Kasper who was recently crowned the 2016 Pennsylvania State Fair Queen. This is the first time that a Tioga County Fair Queen has ever won the state title; and

WHEREAS, Darby is a dual enrollment student as a junior at North Penn Mansfield High School and Mansfield University; and

WHEREAS, Darby is a member of 4-H, Future Business Leaders of America, National Honor Society, band and chorus; and

WHEREAS, Darby is the owner of Kasper Rabbitary, helps with her family's 30-cow dairy farm, and serves as a volunteer at the Sunnybrook Meadow therapeutic riding and the Appalachian horse help rescue. She also has a passion for figure skating and is a certified coach through the Ice Skating Institute, practicing four days a week; and

WHEREAS, as State Fair Queen, Darby will be required to attend all PA State sanctioned events including Ag Progress Days, Farm City Days, the Pennsylvania Farm Show, the Pennsylvania State Association of County Fairs (PSACF) convention as well as attending the fairs in each of the 4 zones of the PSACF. At all of these events, Darby will be promoting fairs as the showcase of agriculture and tourism, while building greater public understanding and awareness of their importance to Pennsylvania.

NOW, THEREFORE, BE IT RESOLVED that the Tioga County Board of Commissioners wishes to take this special opportunity to recognize and offer their congratulations to Darby Kasper, the 2016 Pennsylvania State Fair Queen.

Dated this 9th day of February 2016.

Tioga County Board of Commissioners
/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation Smoke Free Day on the Green

TIOGA COUNTY, PENNSYLVANIA
SMOKE-FREE DAY ON THE GREEN
June 11, 2016

WHEREAS, Saturday, June 11, 2016 is the official beginning of the annual Pennsylvania State Laurel Festival in Wellsboro; and

WHEREAS, this day is known as Family Day + Children's Health Fair; and

WHEREAS, the Wellsboro Area Chamber of Commerce, Wellsboro Montessori Children's Center and Kids First Work Group of the Tioga County Partnership for Community Health wish to promote our children's health, safety and well-being; and

WHEREAS, in honor of Family Day + Children's Health Fair, tobacco use of any kind will be banned on The Green;

NOW, THEREFORE, we, the Tioga County Commissioners, do hereby proclaim Saturday, June 11, 2016 as Smoke-Free Day on The Green.

TIOGA COUNTY COMMISSIONERS

/s/ Roger C. Bunn

/s/ Erick J. Coolidge

/s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt Ordinance No. 2016-1: Participation in the Delaware Valley Health Insurance Trust:

Adopt
Ordinance
2016-1
DVHIT

ORDINANCE NO. 2016-1

AN ORDINANCE AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF TIOGA TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT AND AUTHORIZING PARTICIPATION IN THE DELAWARE VALLEY HEALTH INSURANCE TRUST

WHEREAS, the Intergovernmental Cooperation Law, Act No. 177 of December 19, 1996, P.L. 1158, as amended, 53 Pa.C.S. § 2301, et seq., authorizes local governments, including counties, to jointly cooperate and enter into joint agreements with other local governments in the performance of their governmental functions, powers or responsibilities; and

WHEREAS, the CCAP Health Alliance, of which the County of Tioga is a participant, entered into a Services and Marketing Agreement with the Delaware Valley Municipal Management Association, a limited liability company organized under the laws of Pennsylvania whose members include the Delaware Valley Health Insurance Trust; and

WHEREAS, the Board of Commissioners has determined that it is in the best interests of its employees, retirees, and their dependents, for Tioga County to become a participant in the Delaware Valley Health Insurance Trust, a self-insured governmental multiple employer welfare arrangement and health insurance trust organized under the laws of Pennsylvania.

NOW, THEREFORE, the Board of Commissioners of the County of Tioga ("the County"), does hereby enact and ordain as follows:

Section 1. That the Board of County Commissioners is hereby authorized to execute the Trust Agreement and any other agreements necessary for its participation in the Delaware Valley Health Insurance Trust. The Delaware Valley Health Insurance Trust Agreement is attached hereto as Exhibit "A" and incorporated herein by reference. The Trust Agreement attached hereto is on file for inspection and review at the Offices of the County at (Insert Address). This Trust Agreement may be subsequently modified or amended but in no event shall such amendments or modifications materially adversely affect the right of the County to participate in the Delaware Valley Health Insurance Trust.

Section 2. That the participation of the County in the Delaware Valley Health Insurance Trust is authorized for the purpose of obtaining high quality health benefits at the most reasonable cost to the County and its employees.

Section 3. As set forth in the Trust Agreement and as otherwise stated herein, the following conditions apply to the participation of the County in the Delaware Valley Health Insurance Trust:

1. That each Trust Participant must meet the admission and eligibility requirements set forth therein;
2. That each Trust Participant agrees to pay all contributions when due as provided in the Trust Agreement and any by-laws adopted by the Trust;
3. That each Trust Participant uses its best efforts to provide appropriations for the payment of any contributions required to achieve the purposes and objectives of the Trust;
4. That each Trust Participant cooperate fully in achieving the purposes and objectives of the Trust; and
5. That each Trust Participant comply with all other conditions of the Agreement.

Section 4. That the County agrees to participate in the Delaware Valley Health Insurance Trust for a minimum of two years and thereafter may withdraw for any reason whatsoever provided that it has fulfilled all its financial obligations to the Trust upon withdrawal.

Section 5. The effective date of the participation of the County in the Delaware Valley Health Insurance Trust will be April 1, 2013.

Section 6. The organizational structure of the Trust consists of a Board of Trustees and Executive Committee selected by the Board of Trustees in accordance with the Trust Agreement.

Section 7. The County delegates to the Board of Trustees of the Delaware Valley Health Insurance Trust the powers enumerated in the Trust Agreement.

Section 8. All contributions paid by the County shall be made with fund appropriated by the County for that purpose.

Section 9. The funds required for the operation of the Trust shall be provided by the Trust Participants through annual appropriations.

Section 10. The Delaware Valley Health Insurance Trust is empowered to enter into contracts for policies of group insurance and employee benefits, including social security, for any of its employees.

Section 11. As a condition of participating in the Delaware Valley Health Insurance Trust, the County agrees to comply with the all the terms and conditions in the attached Trust Agreement.

Section 12. This Ordinance is being enacted pursuant to the provisions of Intergovernmental Cooperation Law, Act No. 177 of December 19, 1996, P.L. 1158, as amended, 53 Pa. C.S.A. §§2301, et seq.

ENACTED AND ORDAINED this 9th day of February, 2016.

Attest: /s/ Janice Chamberlain
Secretary

/s/ Roger C. Bunn
Chairman

Use of Green

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green June 20-24, 2016 for the Wellsboro Area Vacation Bible School program, 5:00-8:00 p.m.

Mountain Research – Asbestos abatement at DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Mountain Research for Asbestos Abatement at the Human Services building, in preparation for the elevator addition. Costs will be based on a time and material basis, \$900 per day per inspector. Estimated that abatement activities will be completed in less than five days. Act 13.

Mountain Research – asbestos clearance test at CH

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from Mountain Research for Asbestos Clearance Testing from the basement floor of the Courthouse. On-site air clearance testing will be on a time and materials basis, \$900 per event, with a total of three events anticipated. Additional asbestos samples from the basement floor tile and the lab analysis of the sample, \$45.00. Infrared thermographer on-site, using a Forward Looking Infrared (FLIR) camera, half-day, \$250.00. Act 13.

MCM – tower site in Morris

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from MCM Consulting Group for Project Management, Architectural and Engineering services for a new tower and site in Morris, \$37,500. Act 13.

Keystone – survey tower site in Morris

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approval a proposal from Keystone Consultants, Inc. for survey of tower site in Morris, \$37,100. Act 13.

AccuFund agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an annual support/maintenance contract with AccuFund for the term 3/1/16 – 2/28/17, \$9,356.25.

S. Wattles – Deputy Tax Collector

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Shelly Wattles as Deputy Tax Collector for Chatham Township.

Hamilton Twp. appointing County as tax collector

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Hamilton Township, appointing the County as their tax collector for the period January 1, 2016 – December 31, 2017.

Deputy tax collectors for Hamilton Twp

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Joshua Zeyn, Kenneth Raymond, Michelle English, Barbara Wilson, and Tina McGarry as Deputy Tax Collectors for Hamilton Township.

County real estate tax refunds

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Floyd & Lynn Hilfiger, Tioga Borough, \$75.20; Dennis & Donna Bauer, Middlebury Township, \$31.48.

6 agreements – DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve six agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:15 a.m.

Attest: _____
Janice Chamberlain

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton