

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Betsy Craig, Kaye Aumick, and press representative Natalie Kennedy.

Pledge of Allegiance

For information –

- The 2021 Organizational meeting will be held on Monday, January 4, 2021 at 10:00 a.m.
- The first regular Board of Commissioners meeting for 2021 will be held on Tuesday, January 12, 2021, at 10:00 a.m.

Public Comments (agenda items) – None

Minutes	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 17, 2020.						
Hire G.DeWert Designate A.Tomb	For information: Hired Gaven R. DeWert, full-time Sheriff's Deputy, \$15.00/hr., with benefits, effective January 4, 2021 Designated Amy Tomb as Office Manager for District Court 04-3-01.						
Hire M.Geiser	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve the hire of Marena Geiser, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.						
Hire C. Sherman	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve the hire of Cheyenne Sherman, full-time Dispatcher-in-training, Dept. of Emergency Services, \$13.50/hr. with benefits, effective January 4, 2021.						
Hire E.Dinan	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve the hire of Emilia Dinan, Caseworker 1, Intake Unit of Family Services, \$15.25/hr. with benefits.						
Hire K.Kelly	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve the hire of Kylie Kelly, full-time Clerk, Voter Registration office, \$11.00/hr. with benefits.						
Promote B.Kerkeslager	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve the promotion of Ben Kerkeslager to full-time GIS / Training Technician, Dept. of Emergency Services, \$13.00/hr. with benefits.						
Adopt 2021 Budgets	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to adopt the following 2021 budgets: <table border="0" style="margin-left: 40px;"> <tr> <td>General Fund</td> <td>\$18,449,296</td> </tr> <tr> <td>Liquid Fuels</td> <td>\$ 433,524</td> </tr> <tr> <td>Human Services</td> <td>\$17,711,658</td> </tr> </table>	General Fund	\$18,449,296	Liquid Fuels	\$ 433,524	Human Services	\$17,711,658
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Human Services	\$17,711,658						
Accept high bids for vehicles	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to accept the following high bids received for the sale of county vehicles: <table border="0" style="margin-left: 40px;"> <tr> <td>2008 Dodge Grand Caravan:</td> <td>Michelle Neybert, \$1,509</td> </tr> <tr> <td>2006 Ford Taurus:</td> <td>Michelle Neybert, \$818</td> </tr> <tr> <td>2007 Ford Expedition:</td> <td>Michelle Neybert, \$2,117</td> </tr> </table>	2008 Dodge Grand Caravan:	Michelle Neybert, \$1,509	2006 Ford Taurus:	Michelle Neybert, \$818	2007 Ford Expedition:	Michelle Neybert, \$2,117
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2006 Ford Taurus:	Michelle Neybert, \$818						
2007 Ford Expedition:	Michelle Neybert, \$2,117						
Use of Green	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve use of the Green on May 1, 2021, 7a.m. – 7p.m., for the Mammoth Gravel Grind bicycle event. The Green will be used as a staging area to start the race from as well as end it.						
Planning Bd. reappointments	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve the reappointment of the following members to the Tioga County Planning Commission, with new terms expiring in December 2023: Nancy Smith, Mike Mulcahey.						
Contract with T.Walrath Jr.	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve an Independent Contractor Agreement between Tioga County and Thomas Walrath, Jr., for professional legal services as the Tioga County Juvenile Defender - \$18,000/year, no benefits. Duration of contract is one year, expiring 1/1/2022, and may be renewed from year to year.						
Contract w/CFWWG for Solicitor	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve an agreement with the firm Cafardi Ferguson Wyrick Weis & Gabriel to serve as labor and employment counsel for Tioga County, as well as to serve as the Tioga County Solicitor, for the year 2021 - \$80,000/year.						
Agreement for elevator maint.	A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve a three-year preventative maintenance agreement with thyssenkrupp for elevators at the Courthouse, Emergency Services, and Human Services - \$1,303/month.						
Agreement for radio maint.	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve a one-year service agreement with Motorola Solutions for 24/7 radio maintenance, \$101,307.						

Agreement for UPS battery backup  
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve a one-year service agreement wit Eaton for UPS battery back-up system: Emergency Services 911 - \$7,450; Courthouse - \$4,675; Prison - \$7,000.

Agreement for DRO postage machine  
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve a five-year lease renewal with Pitney Bowes for postage machine in Domestic Relations office - \$996.60/quarterly.

Agreement to participate in UC Trust  
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to approve an Agreement to Participate in the Unemployment Compensation Program of the County Commissioners Association of Pennsylvania Unemployment Compensation Trust.

Agreement for Housing Auth to apply for grant  
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve a Small Communities Program Administration Agreement between Tioga County Commissioners and the Tioga County Housing Authority, who will be applying to the PA Dept. of Community and Economic Development for a Small Communities Entitlement Grant for fiscal year 2020 in the amount of \$259,957.

Adopt Ordinance 2020-1  
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to adopt Ordinance 2020-1: Tioga County Non-Residential Solar Energy Systems Ordinance. A copy of this Ordinance is attached to these minutes.

Adopt Resolution R-24-20  
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn, and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

TAX LEVY RESOLUTION  
R-24-20

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2021.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2021 as follows: Tax rate for general County purposes and debt purposes, 6.75 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 15<sup>th</sup> day of December, 2020.

/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton  
/s/ Roger C. Bunn

Approve 4 DHS agreements  
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve four agreements for the Department of Human Services. A listing is attached.

Public Comment –  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for January 12, 2021.

The meeting adjourned at 10:22 a.m.

\_\_\_\_\_  
Erick J. Coolidge

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:22 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Betsy Craig, Kaye Aumick, and press representative Natalie Kennedy.

Minutes            A motion was made by Kera Hackett, seconded by Roger C. Bunn, and unanimously carried upon vote of four ayes and no nays to approve the minutes of November 17, 2020.

Upgrade Clerk    A motion was made by Kera Hackett, seconded by Mark L. Hamilton, and unanimously carried upon vote of four position – ayes and no nays to approve a request to upgrade the Clerk position in the Voter Registration office to permanent, Voter Reg. full-time, \$11.00/hr. with benefits.

The meeting adjourned at 10:25 a.m.

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Erick J. Coolidge

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Kera Hackett