

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Nancy Clemens, Kera Hackett, Kerry Miller, Becky Briggs, Betsy Craig, and Amy Perry. Members of the public included Ada Mae Karlberg and press representatives Nat Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)
None

Minutes	A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the minutes of February 28, 2017.
Z. Kisner – appointment	For information, appointed Zachary Kisner to Chief Deputy Sheriff, \$24.00/hr. plus \$500 annual stipend.
Hire R. Krueger	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to hire Richard Krueger, Maintenance Technician, \$14.00/hr. with benefits.
Hire R. Way	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Randi Way, part-time Drug Court Coordinator, \$18.00/hr., no benefits.
H. B. Campbell	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Breyann Campbell, part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.
Hire W. Place, III	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Williams Place, III, part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.
Hire S. Crawford	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Seth Crawford, part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.
Hire B. Thompson	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Bobbi Thompson, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.
Hire K. Null	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Kathryn Null, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.
Hire S. Hilton	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Sara Hilton, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.
Promotion Z. Loudenslager	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Zachary Loudenslager, from full-time Youth Support Specialist, Residential, to full-time Caseworker 1, Family Services, \$14.75/hr. with benefits.
Resignation C. Daugherty	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Chad Daugherty, part-time Corrections Officer, Tioga County Prison, effective 3/3/17.
Resignation G. Watson	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Gregory Watson, full-time Corrections Officer, Tioga County Prison, effective 3/31/17.
Termination M. Rowley	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of Mari Rowley, Residential Unit, effective 4/11/17.
Bid for cooling units Highland Chocolates	A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to accept a low telephone bid of \$11,885 from McClure Company to replace two cooling units at Highland Chocolates. Act 13.
Tabled bids for A/C at Family Services	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to table sealed bids received for the air conditioning renovation project in the Strength Building (Family Services).
Tabled bids for paving at Highland Choc.	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to table sealed bids received for the paving project at Highland Chocolates.
Tabled bids for county bridges project	A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to table sealed bids received for County bridges #2 (Chatham Twp. over Crooked Creek) and #3 (Deerfield Twp. over Troups Creek) project; non-composite deck rehab & other maintenance as identified in bridge inspection reports.

Approved at the regularly scheduled meeting of the Tioga County Commissioners held on 4/11/2017

/s/ Mark Hamilton, Chairman, Tioga County Commissioners
/s/ Erick Coolidge, Tioga County Commissioner
/s/ Roger Bunn, Tioga County Commissioner

Issue
Proclamation
Anthony Root

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three eyes and no nays to issue the following Proclamation:

**ANTHONY ROOT
DISTRICT AWARDS OF MERIT**

WHEREAS, Anthony Root has spent 28 years in Scouting; and

WHEREAS, as a youth in the Woodland District prior to formation of Five Rivers Council, earned the Arrow of Light, God & Country, and Eagle Scout Awards, as well as an Order of the Arrow member (Brotherhood in 2012); and

WHEREAS, he remained in scouting as an Assistant Scoutmaster while entered into active duty military service following the 9/11 attacks, and then as an on-again/off-again volunteer while serving active duty due to numerous deployments until retirement in 2006; and

WHEREAS, he became a district staff volunteer as a Merit Badge Counselor and Roundtable Staff member during 2006; appointed as a Unit Commissioner in 2009; Assistant District Commissioner in 2010; and has served on the district committee in areas of advancement, activities and training as well as serving on and chairing numerous day camps, Pushmobiles, Pinewood derbies, Polarbears; and

WHEREAS, he has also served as a Den Leader, Tiger Coach, Cub Master, PRAY Program Mentor, Presidential Fitness Instructor, NESAs activities coordinator, an Area 3 College of Commissioner Science Instructor, as well as the District Commissioner of Indian Waters District and currently serves as the Assist Council Commissioner of Five Rivers Council; and is also a member of the Scouting Alumni Association and a life member of the National Eagle Scout Association.

NOW THEREFORE, WE, the Board of Commissioners of Tioga County, Pennsylvania do hereby congratulate Anthony Root on receiving the Williamson Road Boy Scout Council volunteer "District Awards of Merit". Presented this 20th day of April 2017.

TIOGA COUNTY BOARD OF COMMISSIONERS
/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three eyes and no nays to issue the following Proclamation:

Issue
Proclamation
Intellectual
Disability
Awareness
Month

**INTELLECTUAL DISABILITY AWARENESS MONTH
March 2017**

WHEREAS, people with an intellectual disability are of all racial, ethnic, educational, social and economic backgrounds, yet all are valued members of society who find fulfillment living everyday lives; and

WHEREAS, we value what is important to people with disabilities and their families who are striving for everyday lives no different than that of all other citizens; and

WHEREAS, the governor signed an executive order to increase integrated employment opportunities among people with disabilities in Pennsylvania because he recognizes that individuals with disabilities have the capacity to positively contribute to the development of Pennsylvania's economy; and

WHEREAS, the governor's administration and the Department of Human Services have committed to launching the Supporting Families Initiative, which will provide grants to regional collaboratives to encourage families of individuals with Intellectual disabilities or autism to have high expectations of full and purposeful lives that include meaningful jobs in the community, friendships, health, safety, and spiritual and social opportunities; and

WHEREAS, the Department of Human Services published Everyday Lives: Values in Action to guide the Office of Developmental Programs as it develops policy and designs programs that guide everyone toward the possibility of an everyday life; and

WHEREAS, the Department published Everyday Lives: Values in Action Information Sharing and Advisory Committee Recommendations, Strategies, and Performance Measures to serve as a guide for everyone engaged in developing, providing, and advocating for services and to measure our progress; and

WHEREAS, the Department of Human Services also provides free access for families and individuals with a disability to an online learning center, the College of Direct Support, to learn more about disability services, advocacy, supports and inclusion; and

WHEREAS, early intervention, education, employment, and home and community-based services continue to be vital to enabling citizens with an intellectual disability to enjoy the rights of citizenship and to participate in the life of Pennsylvania's communities.

THEREFORE, to recognize the many accomplishments and contributions of people with an intellectual disability, the Governor of Pennsylvania, has proclaimed March 2017 as **INTELLECTUAL DISABILITY AWARENESS MONTH**. We encourage all citizens to support Pennsylvanians with an intellectual disability and their families in all aspects of Pennsylvania community life.

Tioga County Commissioners
/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue
Proclamation
PA 811 Safe
Digging Month

**PROCLAMATION
PENNSYLVANIA 811 SAFE DIGGING MONTH**

WHEREAS, as engineers, designers, excavators and homeowners work to keep pace with this Commonwealth's unprecedented economic development, it is important to minimize damage to underground utility lines, danger to workers, environmental pollution and loss of utility service to Pennsylvania citizens; and

WHEREAS, the Pennsylvania One Call System, a utility service information center celebrating more 45th year of continuous service to the Commonwealth, is key to preventing injuries and damage when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began with only six utility companies in western Pennsylvania and the City of Pittsburgh, now serves more than 100,000 excavators and 3,600 critical infrastructure owners throughout this Commonwealth; and

WHEREAS, each year, the Pennsylvania One Call System receives more than 750,000 notification requests and transmits more than six million notifications, providing protection to utility companies, their employees and customers;

NOW, THEREFORE, BE IT RESOLVED, that Tioga County designates the month of April 2017 as "Pennsylvania 811 Safe Digging Month" to encourage all excavators and homeowners of Tioga County to dial 8-1-1 or call 1-800-242-1776 before digging in order to "Know What's Below", avoid injury, protect the environment, and prevent millions of dollars in damages and to remind excavators that three business days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.pa811.org.

Tioga County Board of Commissioners
/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue
Proclamation
National
Library Week

**National Library Week 2017
Proclamation**

WHEREAS, Pennsylvania libraries are not just about what we have for people, but what we do for and with people;

WHEREAS, Pennsylvania libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, Pennsylvania librarians are organizers and information experts who for centuries have guided people to the best information resources. Librarians provide more than facts. They provide the expertise and services that add meaning to those facts;

WHEREAS, Pennsylvania librarians continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, especially as our society is at a critical juncture regarding the changing information landscape and the skills needed to thrive in our digital world;

WHEREAS, Pennsylvania libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with a community and its needs;

WHEREAS, the Pennsylvania Library Association's PA Forward initiative provides a collective voice for libraries throughout the commonwealth to tell their stories and build capacity for the work they do with and for patrons, fueling growth and opportunity in their local areas;

WHEREAS, Pennsylvania libraries and librarians open a world of possibilities through innovative STEAM programming, Makerspaces, job-seeking resources, workforce development, and the power of reading and lifelong education;

WHEREAS, Pennsylvania libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, Pennsylvania libraries work to serve all community members, including people of color, immigrants, people with disabilities, and the most vulnerable in our communities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, Pennsylvania libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that the Tioga County Board of Commissioners proclaim *National Library Week, April 9-15, 2017*. I encourage all residents to visit the library this week and explore what's new at your library, and engage with your local librarians. Because of you and our experts in the library, libraries help move Pennsylvania Forward!

Tioga County Board of Commissioners
/s/ Mark L. Hamilton
/s/ Roger C. Bunn
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Child Abuse Prevention Month
Proclamation
April 2017

Issue
Proclamation
Child Abuse
Prevention
Month

Whereas, preventing child abuse and neglect is a community effort that can be affected by the involvement of people throughout the community;

Whereas, child maltreatment often occurs when people find themselves in stressful situations, without community resources, and don't know how to cope;

Whereas, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

Whereas, child abuse and neglect can be reduced by making sure each family has the support they need to rear their children in a healthy environment;

Whereas, child abuse and neglect not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, and health problems such as heart disease and obesity;

Whereas, all citizens should become involved in supporting families in rearing their children in a safe, nurturing environment;

Whereas, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith based communities, civic organizations, law enforcement agencies, and the business community;

Therefore, We, the Commissioners of Tioga County, do hereby proclaim April as Child Abuse Prevention Month in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse.

Tioga County Board of Commissioners
/s/ Mark L. Hamilton
/s/ Erick J. Coolidge
/s/ Roger C. Bunn

JC Orr –
change order

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from J. C. Orr and Son, for renovations and improvements in the courthouse basement for the new Sheriff's office area, \$9,755.45. Act 13.

S. Lisowski –
drainage pipe

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a quote from Stuart Lisowski Excavation for excavation and drainage pipe along the back wall of the equipment storage building, \$10,620. Act 13.

Mtn. Research
site assessment
Elkland

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Mountain Research for an Environmental Site Assessment at the proposed new location of the District Justice office in Elkland, \$3,000. Act 13.

- Canyon Floor for CH carpet
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a quote from Canyon Flooring to supply and install new carpet tiles on the second floor of the courthouse and in the elevator, \$6,817. Act 13.
- BeST Transit MATP MOU
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a Memorandum of Understanding with Bradford County, Sullivan County and BeST Transit, appointing Bradford County as the designated recipient of state funds for the Medical Assistance Transportation program and act as pass through fiscal agent for the program.
- ESRI agreement
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a 3-year agreement with ESRI (Environmental Systems and Research Institute) for software and server used by GIS and Dept. of Emergency Services - \$105,000 (\$35,000 per year).
- A Way Out contract
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a contract between Dept. of Emergency Services and A Way Out, for after-hours hotline services, \$15.00/month.
- 2017 PA SAVIN agreement
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a PA SAVIN (PA Statewide Automated Victim Information) maintenance agreement between the PA District Attorneys Institute and Tioga County for the period 1/1/2017 – 12/31/17, \$1,549.75.
- EADS prof. svcs. agreement as needed
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a professional services agreement with EADS Architects for miscellaneous architectural / engineering consulting services as needed, \$126.18/hour.
- EADS prof. svcs. agreement for MDJ Elkland
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a proposal from EADS Architects for the design/bidding, and construction phase architectural and engineering services for the new Magisterial District court building in Elkland, \$94,600. Act 13.
- GR Noto – former Sheriff office
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical Construction for electrical demolition and re-work of electric in former Sheriff's office, \$4,949. Act 13.
- GR Noto – Lobby
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical Construction for electrical and fire alarm modifications in the lobby area of the original courthouse, \$5,923. Act 13.
- GR Noto – stairs, lobby
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical Construction to install additional convenience outlets in the original courthouse section stairs/landing and lobby areas, \$3,625. Act 13.
- GR Noto – Sheriff's stair entrance
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from G. R. Noto Electrical Construction for additional access control modifications at Sheriff's stair entrance, \$3,950. Act 13.
- ESPVT, HAZMAT Statement of Agreement
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an updated Statement of Agreement with the County Hazardous Materials (HAZMAT) response team – Environmental Products and Services of Vermont (ESPVT), a state-certified HAZMAT team. This agreement is required every four years.
- Fire Alarm Svc Technology – new system at Family Svcs.
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Fire Alarm Service Technology for a fire alarm system replacement for the Strength Building (Family Services) - \$29,965 plus an annual monitoring fee of \$330. This will be paid by Human Services.
- Amend purchase agreement for St. James
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amendment to a Purchase Agreement between Tioga County and PA Affordable Housing 3, L.P. with respect to the sale of the St. James complex in Mansfield. Amended purchase price is \$75,000, which has been paid in full.
- Tax abatement for Erb Rentals
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a request for tax abatement from Jay & Wanda Erb, d/b/a/ Erb Rentals, for a mini-storage building in Lawrence Township.
- Vehicle lease for Probation
A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease agreement with Enterprise Fleet for a 2017 Ford F-150 for the Probation department, \$625.39/month. Will be paid with a Probation department fund.
- Vehicle lease for Family Svcs
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease with Enterprise Fleet for a 2017 Chevrolet Traverse for Family Services, \$714.23/month. Will be paid by Human Services.
- Vehicle lease for Family Svcs
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease with Enterprise Fleet for a 2017 Chevrolet Traverse for Family Services, \$713.48/month. Will be paid by Human Services.

Hale Forestry
for planting

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a contract with Hale Forestry to plant trees on county-owned 10 acres across the road from the Tioga County Prison - \$10,500 (will be paid with funds received from timber sale).

Green – STPR

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the Susquehanna Trail Performance Rally, June 2, 2017, 11-4 p.m. and the parking lot all day June 3, 2017.

Green – PA
Laurel Festival

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green and parking lot for the 2017 PA State Laurel Festival. Exclusive use of the Green from June 10-18, 2017 and parking lot June 17-18, 2017.

Green – VBS

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green for the Wellsboro Area Vacation Bible School program, June 19-23, 2017, 5-8 p.m.

Green – Easter
egg hunt

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green for an Easter egg hunt to promote Autism Awareness, April 22, 2017, 10-11 a.m.

15 agreements
for DHS

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve 15 agreements for the Department of Human Services.

Public Comment –
Ada Mae Karlbert – “211” hotline

The meeting adjourned at 10:53 a.m.

Attest: _____
Janice Chamberlain

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge