

The regular meeting of the Tioga County Commissioners was called to order this evening at 7:00 p.m. at the Covington Township building with the following members present: Mark L. Hamilton, Roger C. Bunn and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain and Casey Zuchowski. Members of the public included Ron & Sharel Johnson, Gene Allen, Lisa Everett, Nicholas Lalic, Tom Wivell, Connie Baker, Stuart Lisowski, David Willis, Richard Powlison, Tom Young, Foster Marvin, Eldon Nash, David Kurzejewski, Steve Strange; press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)

Eldon Nash – light bulb replacement and savings

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 13, 2013.

Hired B.  
Johnson

For information, hired Brandi Johnson, Judicial Line Staff, MDJ Repard's office, \$11.87/hr. with benefits effective 9/11/13.

Hired D.  
Hartman

For information, hired Derek Hartman, Deputy Sheriff, Sheriff's Office, \$10.66/hr. with benefits.

Hired Z. Kisner

For information, hired Zachary Kisner, Deputy Sheriff, Sheriff's Office, \$10.66/hr. with benefits.

Hire A. Raker

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Amy Raker, Caseworker 1, Family Services, DHS, \$11.89/hr. with benefits.

Hire S. Hansen

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Stephanie Hansen, Caseworker 1, Family Services, DHS, \$11.89/hr. with benefits.

Promote L.  
Martin

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Linda Martin to Casework Manager 2, CORE Services Department, DHS, \$67,692.66/yr. with benefits.

Promote S.  
Reed

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Samantha Reed to Caseworker 3, Service Planning Unit, Family Services, DHS, \$14.00/hr. with benefits.

Promote A.  
Williams

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Aaron Williams to Caseworker 2, Placement Unit, Family Services, DHS, \$12.29/hr. with benefits.

Promote A.  
Mase

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Autumn Mase to Caseworker 2, Ongoing Integrated Unit, Family Services, DHS, \$12.65/hr. with benefits.

Promote A.  
Salvadge

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Aaron Salvadge to Caseworker 2, Service Planning Unit, Family Services, DHS, \$12.29/hr. with benefits.

County real  
estate tax  
refunds

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Stephani Kelly, Richmond Twp., \$32.60; SWEPI LP, Richmond Twp., \$332.78; SWEPI LP, Richmond Twp., \$284.14; Stoney Farm LLC, Richmond Twp., \$44.33; Soldiers & Sailors Memorial Hospital, Wellsboro Borough, \$312.98.

Correction to  
County real  
estate tax  
refund

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a correction to a previously approved County real estate tax refund to William & Kathryn Lellis, Delmar Twp. Correct refund is \$27.92.

Replacing CH  
interior light  
bulbs

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request to replace all light bulbs inside the Courthouse with LED bulbs: 1300 bulbs @ \$28/bulb = \$36,400 plus additional costs for recycling bulbs & ballasts, replacing 20 surface mount lights and retrofitting pole lights. Total project: \$49,200, paid from the Act 13 account.

Contract w/  
Davis-Ulmer

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a contract renewal with Davis-Ulmer for annual fire pump inspection at the Tioga County Prison, \$600.00.

2013 Small  
Communities  
Program  
Agreement

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the 2013 Small Communities Program Administration Agreement between the Tioga County Commissioners and the Tioga County Housing Authority; a \$236,290 grant for fiscal year 2013 will be applied for from the PA Dept. of Community and Economic Development.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to bring Resolution R-13-36: LERTA for Lawrence Township back to the table for vote.

Adopt  
Resolution  
R-13-36

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**BOARD OF COMMISSIONERS  
COUNTY OF TIOGA  
COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION NO. R-13-46**

**LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT (LERTA)  
LAWRENCE TOWNSHIP**

WHEREAS, the County of Tioga Board of Commissioners enacted Ordinance No. 2005-01, as amended to provide tax incentives consistent with LERTA for Tioga County; and

WHEREAS, Lawrence Township, after a public hearing held August 3, 2009, believes that it is in the best interest of the Township to provide tax incentives for the retention, rehabilitation and development of certain properties within the Township; and

WHEREAS, Lawrence Township has enacted Ordinance No. 09-2, authorizing tax exemptions from property tax for deteriorated properties within the commercial and industrial district areas in Lawrence Township, or those areas in the Township which may, at some future date, be determined to be deteriorated areas by resolution of the Lawrence Township Supervisors in accordance with the standards as set forth in the LERTA.

NOW, THEREFORE, the County of Tioga recognizes the boundaries of the deteriorated areas as established by Lawrence Township.

/s/ Mark L. Hamilton  
/s/ Roger C. Bunn  
/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-47

**RESOLUTION AUTHORIZING  
2013 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION  
R-13-47**

RESOLVED, by the Board of Commissioners of Tioga County

THAT an application to the Pennsylvania Department of Community and Economic Development for a Community Development Block Grant in the amount of \$236,290 is hereby approved. A copy of the application in all detail is made part of this resolution and marked EXHIBIT A.

The Chairman of the County Commissioners is authorized to sign the application, the required statement of Assurances, Disclosure Report and Administration Agreement with the Tioga County Housing Authority.

ATTEST: /s/ Mark Hamilton, Chairperson /s/ Roger Bunn, Vice-Chairperson  
/s/ Derek Williams /s/ Erick Coolidge

Date: 8/27/13

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-48

**FAIR HOUSING RESOLUTION  
R-13-48**

LET IT BE KNOWN TO ALL PERSONS of Tioga County that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability is prohibited by the Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of Tioga County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap or disability, or familial status (families with children). Therefore, Tioga County does hereby pass the following resolution.

BE IT RESOLVED, that within available resources Tioga County will assist all persons who feel they have been discriminated against because of race, color, religion, ancestry, sex, national origin, handicap or disability or familial status (families with children) to seek equity under federal and state laws by filing a complaint with the Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development.

BE IT FURTHER RESOLVED that Tioga County shall publicize this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER PUBLICITY will at a minimum include, but not limited to: (1) the printing and publicizing of this resolution and applicable fair housing information through local media and community contracts; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

EFFECTIVE DATE: 8/27/13

/s/ Mark Hamilton, Chairperson /s/ Roger Bunn, Vice-Chairman /s/ Erick J. Coolidge

Nat'l Program for Minority Business Order

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a National Program for Minority Business Enterprise Executive Order (to comply with for all contracts funded with CDBG money).

Payment to Duane Cizek

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve payment of \$4,775.10 to Duane Cizek, from the Act 13 account, for water quality and quantity testing at the future 911 complex site.

Contract with Keystone Consultants

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a contract with Keystone Consultants, Inc. to perform test borings at the future 911 complex site, \$6,750.00, paid from the Act 13 account.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to bring a County tax abatement request, from Erb Rentals in Lawrence Township, back to the table for vote.

Deny County tax abatement

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to deny a County tax abatement for Erb Rentals in Lawrence Township.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to bring a County tax abatement request, from Heckman Water Resources in Lawrence Township, back to the table for vote.

Deny County tax abatement

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to deny a County tax abatement for Heckman Water Resources in Lawrence Township.

Use of the Green

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve use of the Green by the Tioga County Partnership for Community Health on Wednesday, October 16, 2013 from 3 – 7 p.m. for their 20<sup>th</sup> Anniversary community celebration.

16 Agreements/Amendments for DHS

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 16 Agreements/Amendments for DHS. A listing is attached.

Public Comment –

- Eldon Nash – lightbulb cost/savings; Army Corp of Engineers laws
- Dave Kurzejewski – Rte. 15 fill; flood control in Covington Township
- Foster Marvin – flood control in Covington Township; Act 13 money to use towards reclaiming the streams
- Stuart Lisowski – Covington Township flood control; stream banks need to be repaired; gravel bars can be removed with a permit
- Nicholas Lalic – letter he wrote to Matt Baker re: Marcellus wells and post production royalties to owners; Senior Citizen center

The meeting adjourned at 8:04 p.m.

Attest: \_\_\_\_\_  
Derek Williams  
Chief Clerk

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge