

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford, and Max Harrison. Members of the public included Lynda Painter, Becky Briggs, Frank Higgins, Darbi Kasper, Leon Kocher, Pam English, Steve Luber and press representatives Natalie Kennedy and Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items): None

Minutes

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the minutes of February 10, 2015.

Resignation
B. Dunham

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Bryn Dunham, full-time Child Care Worker, Residential Services, effective 2/8/15.

Resignation
D. Wilcox

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of David Wilcox, full-time Corrections Officer, Tioga County Prison, effective 3/7/15.

Resignation
T. Westphal

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Todd Westphal, Family Services, effective 2/23/15.

Resignation
J. Edgcomb

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of James Edgcomb, Tioga County Probation Department, effective 2/13/15.

Hire B.
Dunham

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Bryn Dunham, part-time Child Care Worker, Residential Services, effective 2/9/15, \$10.02/hr., no benefits.

Hire D. Wilcox

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of David Wilcox, part-time Corrections Officer, Tioga County Prison, effective 3/8/15, \$14.31/hr., no benefits.

Status change
D. Lacher

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the status change of David Lacher from full-time Dispatcher-in-training to full-time Dispatcher, Dept. of Emergency Services, effective 2/20/15, with a \$1.00/hr. increase.

Termination
C. Davis

A motion was made by Mark L. Hamilton and seconded by Erick J. Coolidge regarding the termination of Cheryl Davis.

Adjourn for
Executive
Session

The Board of Commissioners adjourned at 10:10 a.m. to go into Executive Session to discuss a personnel matter.

Call back to
order

The Board of Commissioners called the meeting back to order at 10:20 a.m.

Termination
C. Davis

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes no nays to approve the termination of Cheryl Davis, Social Services Aide 2, Family Services, effective 2/18/15.

Furlough A.
Raker and D.
Makley

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the furlough of the following employees who are transitioning to SAM, Inc. effective 4/1/15: Amy Raker, Social Services Aide 2 and Dawn Makley, Nurse.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue
Proclamation

AMERICAN RED CROSS MONTH 2015
Proclamation

March is American Red Cross Month – a special time to recognize and thank our Everyday Heroes – those who reach out to help their neighbors when they are in need.

American Red Cross heroes are on the front lines every day. They volunteer their time, give blood, take life-saving courses or provide financial donations to help those in need.

We would like to remember our heroes here in Tioga County who give to help people in need. They work tirelessly to help in time of disaster, when someone needs life-saving blood, or the comfort of a helping hand. They provide round-the clock support to members of the military, veterans and their families, and teach lifesaving classes in CPR, aquatics safety and first aid.

Across the country and around the world, the American Red Cross responded to hurricanes, tornadoes, floods and wildfires, the tragedy at the Boston Marathon, and typhoon Haiyan in the Philippines.

When an injured service member ended up in a hospital far from home, the American Red Cross offered comfort. When a hospital patient needed blood, American Red Cross blood donors helped them. When a lifeguard jumped in to save a drowning child or someone stepped up to help a heart attack victim, the American Red Cross was there.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, We, Roger C. Bunn, Mark L. Hamilton and Erick J. Coolidge, Commissioners of Tioga County, by virtue of the authority vested in us by the Constitution and laws of Pennsylvania do hereby proclaim March 2015 as American Red Cross Month. We encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, we have hereunto set our hand this twenty fourth day of February, in the year of our Lord two thousand fifteen, and of the Tioga County.

/s/ Roger C. Bunn /s/ Mark L. Hamilton /s/ Erick J. Coolidge

Emergency purchase for DHS

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an emergency purchase of 2 dehumidifiers and 3 carpet dryers for the Department of Human Services, which was recently flooded, \$5,792.50.

Agreement with BTM Software Solutions

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with BTM Software Solutions for the implementation, maintenance and support of software used by the Probation Department for tracking offenders, \$4,500 (paid from the Supervision Fee fund). Contract terms valid through December 31, 2016 and are renewable each year.

MOU with Tioga View Apts. & DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a Memorandum of Understanding between Tioga View Apartments and Tioga County Department of Human Services, effective 2/13/15. Tioga View Apartments will engage Tioga County Dept. of Human Services to provide programs and services to Tioga View Apartments residents who are in need of supportive services.

SAM Addendum #2

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve Addendum #2 to a current agreement between Service Access & Management, Inc. (SAM) and Tioga County, outlining performance outcomes.

SAM Addendum #3

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve Addendum #3 to a current agreement between Service Access & Management, Inc. (SAM) and Tioga County to transfer three vacant positions, transfer two currently filled positions, and transfer a vehicle to SAM.

Zuchowski, A. Deputy Tax Collector

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Abram C. Zuchowski as Deputy Tax Collector for Wellsboro Borough.

Gerow, C. Deputy Tax Collector

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Carol Gerow as Deputy Tax Collector for Putnam Township.

Tax Collection Agreement – Union Twp

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Union Township, appointing the County as their tax collector for the period 1/1/15 – 12/31/17.

Tax Collection Agreement – Duncan Twp

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Duncan Township, appointing the County as their tax collector for the period 1/1/15 – 12/31/17.

Tax Collection Agreement – Tioga Twp

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Tioga Township, appointing the County as their tax collector for the period 1/1/15 – 12/31/17.

Vehicle Lease for Assessment Office

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease agreement with Enterprise Fleet Management for a 2015 Ford Escape for the Assessment Office, \$518.46/month.

Vehicle Lease for Prison

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a 4-year lease agreement with Enterprise Fleet Management for a 2015 Ford Utility Police Interceptor for the Tioga County Prison, \$635.43/month.

Agreement with Wellsboro Electric

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Wellsboro Electric Company for the installation of underground service to the new storage document building, \$4,214.88 (Act 13).

Use of Green

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green, June 5, 2015, 11:00 a.m. – 4:00 p.m. and the parking lot and Green, June 6, 2015 all day for the Susquehannock Trail Performance Rally.

7 Agreements/
Amendments
for DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 7 Agreements/Amendments for Department of Human Services (listing attached).

Public Comment –

Leon Kocher – airport authority; Clean Earth project

The meeting adjourned at 10:47 a.m.

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Attest: _____
Janice Chamberlain