

TIOGA COUNTY BOARD OF COMMISSIONERS
Agenda for February 13, 2024

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of January 9, 2024
- Personnel items
- Approve annual appropriation of \$100,000 to the Potter-Tioga Library System
- Approve annual appropriation of \$32,000 to Develop Tioga
- Adopt Resolution R-3-24: Signature Authority for a Marsh Creek Greenway Letter of Amendment for Carbon Reduction Funds - for the northern section of the Marsh Creek Greenway Trail
- Adopt Resolution R-4-24: 2024 Priorities of the County Commissioner’s Association of Pennsylvania
- Approve adjustment to contract with H&P Construction, for an additional \$13,000, for the removal of 26 trees that need to be removed from both sides of the Marsh Creek Greenway Trail corridor.
- Approve agreement with William R. Stokes, III, for providing special counsel to the District Attorney’s Office, in the absence of an Assistant District Attorney - \$160.00/hr. This agreement will be reviewed in three months.
- Approve expenditure of \$52,140 from Act 13 for cyber security protection from Secureworks for all county computers.
- Approve proposal from Wellsboro Electric Company, for an electric upgrade for the Veterans Affairs Building project - \$6,215.79 – Act 13.
- Approve use of the Green, courthouse steps, and parking lot for the 2024 PA State Laurel Festival activities beginning June 7 through June 16; the Green June 28 & 29 for the Waste Management STPR; and the Green for the February 8, 2025 Winter Celebration.
- Approve use of the Green for Wellsboro Wilds Plein Air Competition and Festival, September 13 & 14, 2024. This will be a county-wide outside painting art event.
- Approve the following County real estate tax refunds: Todd Berguson, Bloss Twp., \$126.32; Highland Field Services LLC, Blossburg Borough, \$159.40; Dale & Sharon Douglas, Jackson Twp., \$29.9; Luanne & Kenneth Stocum, Lawrence Twp., \$180.87; Trinity Holding Group LLC, Mansfield Borough, \$119.80; Todd & Robert Houser, Morris Twp., \$54.51; Kenneth Bramm, Sullivan Twp., \$29.77; E&J Property Holdings Tioga LLC, Tioga Twp., \$568.15; Mitchell Creek Sportsman Club Inc, Tioga Twp., \$88.36; Tioga Boar Hunting Preserve Inc, Tioga Twp., \$36.36; Eckman Trust c/o Carl & Cathy Eckman, Ward Twp., \$45.92; George & Barbara Miller, Ward Twp., \$58.61; Revocable Living Trust of Rebecca Lea McLeod, Westfield Twp., \$39.43

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- Approve Northern Tier Regional Planning & Development Commission 2024-2025 Tioga County Advisory Committee appointments:
 - Economic Development: Kristin Hamilton, Chris Bull, Rachel Hauser
 - Loan Review Committee: Jeff Wilson, Ryan Satalin, Rob Fitzgerald
 - Rural Transportation Committee: Sam VanLoon, Marc Rice, Al Quimby
- Approve the appointment of Marc Rice to the Tioga County Planning Commission, term ending 12/2025
- Approve 18 agreements for the Dept. of Human Services. A listing is attached.
- Public Comment
Mike Holley – Grand Canyon Chapter, ABATE of PA
- The next meeting of the Tioga County Board of Commissioners is scheduled for March 12, 2024.

Adjourn

TIOGA COUNTY SALARY BOARD

- Comments
- Minutes of January 9, 2024
- Approve creation of a Paralegal position in the District Attorney’s Office, \$20.75/hr., with benefits. This new position is with the agreement that this position replaces the 2nd Assistant District Attorney position.
- Approve reclassification of the vacant Foster Care Caseworker position to a Foster Care Caseworker Assistant \$15.00/hr. with benefits. Position is being reclassified due to a lack of candidates for the Caseworker position.
- Approve salary correction for Tamora Kendrick, part-time 911 Dispatcher. Her 2024 hourly wage should be \$29.00/hr., not the \$28.00 per hour that was approved in the 1/2/24 Organization meeting.

Adjourn

TIOGA COUNTY RETIREMENT FUND BOARD

- Comments
- Minutes of January 9, 2024
- Approve payment of \$2,210 to Korn Ferry for January 2024 actuarial services

For information of the Board:

12/14/2023	Ayres, Lloyd	Death of Pensioner, No Option
12/16/2023	Finestone, Stephen	Death of Pensioner, No Option
12/30/2023	Townsend, Dianna	Retired, Option Two
1/1/2024	Deats, Krista	Vested
1/1/2024	Briggs, Rebecca	Retired, Option One
1/1/2024	Bunn, Roger	Retired, Option Three
1/1/2024	Coolidge, Erick	Retired, Option Three
1/1/2024	Hamilton, Mark	Retired, No Option
1/1/2024	Kendrick, Tamora	Retired, Option One
1/1/2024	Wetherbee, Jane	Retired, Option Four C
1/5/2024	Smith, Melanie	Vested
1/8/2024	Day, Matthew	Vested
1/9/2024	McCarter, Kourtney	Rollover
1/19/2024	Shumway, Jane	Refund

Adjourn

TIOGA COUNTY ELECTION BOARD

- Comments
- Minutes of January 9, 2024
- Approve purchase of five adjustable voting booths, ADA compliant - \$2,607.65. Funded with Election Integrity Grant dollars.
- Approve purchase of ballot drop box, \$2,869.60. Funded with Election Integrity Grant dollars.
- For information:

Election Integrity Grant – a total of \$136,418.14 was received for the period July 2023 – June 2024. To date, \$74,477.53 has been expended; \$61,940.61 remaining.

Per PA State requirements, the size, color, and wording on absentee ballot envelopes is being revised. There are three separate envelopes that are mailed with an absentee ballot – outgoing, security, and return. The cost will be approximately \$15,000 for 10,000 of each envelope. This cost is just for the 2024 elections

April 8, 2024: the last day to register or make any changes to a voter's registration

April 16, 2024: the last day to submit absentee/mail-in applications to the voter registration office

April 23, 2024: Primary Election Day

November 5, 2024: General Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES
COMMISSIONERS' MEETING
FEBRUARY 13, 2024

DHS CONTRACTS:

1. 2023/24 Purchase of Service Agreement with Community Resources for Independence for the provision of ID base-funded services.
2. 2023/24 Amendment #1 to the Purchase of Service Agreement with Alchera, Inc. for the provision of ID base-funded assistive technology services.
3. 2023/24 Purchase of Service Agreement with George Junior Republic for children and youth placement services on an as-needed basis.
4. 2023/24 Purchase of Service Agreement with Merakey for children and youth placement services on an as-needed basis.
5. 2023/24 Purchase of Service Agreement with Trehab for the provision of housing services.
6. 2023/24 Agreement with ClearBrook Treatment Centers for drug and alcohol inpatient services on an as-needed basis.
7. AFCARS Agreement with Avanco International, Inc. Child Accounting and Profile System(CAPS) services for January 1, 2024 to June 30, 2024.
8. 2023/24 Addendum #1 to the Purchase of Service Agreement, #PSA-01, with Service Access & Management, Inc. for services required to be delivered by the County through the MH/ID/C&Y Program, which also functions as the BSU for the MH/ID Program, in accordance with the Act to fulfill the Human Service Block Grant and the C&Y Needs Base Plan and Budget.
9. 2023/24 Amendment #1 to the Purchase of Service Agreement with Partners In Progress, Inc. for the provision of base-funded ID services to eligible Tioga County residents.
10. 2023/24 Purchase of Service Agreement with OneWell, LLC. for the provision of ID base-funded services.
11. 2023/24 Drug & Alcohol Agreement with Meadowlark Counseling for the provision of D&A Outpatient Services to eligible Tioga County residents.
12. 2023/24 Amendment #1 to the Purchase of Service Agreement with Futures Community Support Services, Inc. for the provision of base-funded of Agency with Choice Financial Management Services (AWC FMS), for eligible Tioga County residents.
13. 2023/24 Purchase of Service Agreement with Phoenix House for children and youth placement services on an as-needed basis.
14. 2023/24 Purchase of Service Agreement with Futures Community Support Services, Inc. for the provision of base-funded of Agency with Choice Financial Management Services, for eligible Tioga County residents.
15. 2023/24 Amendment #1 to the Purchase of Service Agreement with Crossroads Counseling, Inc. for the provision of base-funded mental health outpatient services to authorized Tioga County consumers.
16. 2023/24 Letter of Agreement between the County of Tioga and UPMC Wellsboro for the provision of physical and speech therapy services(base-funded).
17. 2023/24 Amendment #1 to the Independent Contractor Agreement between the County of Tioga and Therapy Source, Inc. for the provision of early intervention therapy services(base-funded).
18. 2023/24 Agreement with Harbor Counseling for the provision of D&A Certified Recovery Specialist and Transportation Services. Funding comes from the Opioid Settlement Dollars.