

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 15, 2020.

Transfer E. Kennedy For information:  
Transferred Elias Kennedy, part-time Corrections Officer, Tioga County Prison, to full-time Deputy Sheriff, \$15.00/hr. with benefits.

Resignations A. Dunham, J. McCarthy, N. Fuller For information, the following employees have submitted their resignations:  
Austin Dunham, Deputy Sheriff, effective 1/15/2021  
Joshua McCarthy, Deputy Sheriff, effective 1/15/2021  
Norine Fuller, Fiscal Director, effective 1/15/2021

Hire B. Reynolds A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Brittany Reynolds, Caseworker 1, Intake Unit of Family Services, \$15.25/hr. with benefits.

Hire A. Zuchowski A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Abram Zuchowski, Fiscal Director, \$70,000/yr. with benefits.

Termination S. VanCise A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the termination of Shelbie VanCise, part-time Corrections Officer, Tioga County Prison, effective 12/4/2020.

Adopt Resolution R-1-21 A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**County of Tioga, PA  
Resolution # R-1-21**

RESOLUTION OF THE TIOGA COUNTY BOARD OF COMMISSIONERS (“BOARD”)  
AUTHORIZING THE SUBMISSION OF THE APPLICATION FOR FUNDING FROM THE  
COMMONWEALTH OF PENNSYLVANIA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM  
(“RACP”) GRANT OF \$1,500,000  
FOR THE TIOGA COUNTY MARSH CREEK GREENWAY PROJECT

WHEREAS, the Office of the Budget notified the County of Tioga (County) that the Governor of the Commonwealth of Pennsylvania has authorized the release of One Million Five Hundred Thousand Dollars (\$1,500,000) in RACP funds (the “Grant”) for the Tioga County Marsh Creek Greenway Project (Project) located in the County of Tioga; and has requested the County to prepare and submit a formal and complete RACP application to the Office of the Budget; and

WHEREAS, the RACP funds will be used to complete components of Phase 2 and Phase 3 of this Project.

WHEREAS, the Project will benefit the County and the region, and, therefore, the County supports the Project.

NOW THEREFORE, BE IT RESOLVED, by the County as follows:

1. The County supports the filing of the application to the Office of the Budget in the amount of \$1,500,000.
2. The County authorizes the Board Chairman to execute the Grant Agreement on behalf of the County of Tioga and to execute any and all documents necessary to effectuate receipt of the Grant for the Project.

Adopted this 12<sup>th</sup> day of January, 2021.

ATTEST: COUNTY OF TIOGA

/s/ Derek Williams	/s/ Mark L. Hamilton
	/s/ Roger C. Bunn
	/s/ Erick J. Coolidge

Farmland Pres Program 2021 funding A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a funding request of \$125,000 for the 2021 County Farmland Preservation Program. Funding will be paid from the Landfill Escrow Account.

Inventive Software Sys. AccuFund support A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a contract with Inventive Software Systems, LLC for AccuFund Support, \$60/hour, to assist with Fiscal department processes and training fiscal personnel.

Real Estate Appraisal for 2 properties  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from Real Estate Appraisal & Marketing Associates, to complete an appraisal for the Ward Manufacturing property in Lawrenceville and the Phoenix Wellsboro Industrial property in Wellsboro. Both appraisals are needed to establish a market value for a property tax assessment appeal. \$3500.00 per appraisal.

Silvertip – change order for Mansfield MDJ office  
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from Silvertip, Inc., resulting in a decrease of \$2,785.61 to the overall contract price for plumbing construction at the new Mansfield MDJ office. The new contract sum is \$113,114.39. The changes include adding a natural gas regulator, revising a breakroom sink, and deducting road crossing excavation and backfill.

CBF Contracting – change order for Mansfield MDJ office  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order from C.B.F. Contracting, Inc., resulting in a decrease of \$65,160 to the overall contract price for general construction at the new Mansfield MDJ office. The new contract sum is \$1,038,940. The changes include a site development credit, change from sheet carpet to carpet squares, VCT in hallway (at Elkland MDJ office), river rock in grass area, and a pylon for the exterior signage.

Approve 14 DHS agreements  
A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton, and unanimously carried upon vote of three ayes and no nays to approve 14 agreements for the Department of Human Services. A listing is attached.

Public Comment –  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for February 9, 2021.

The meeting adjourned at 10:09 a.m.

\_\_\_\_\_  
Mark L. Hamilton

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order today at 10:10 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Roger C. Bunn, and unanimously carried upon vote of four ayes and no nays to approve the minutes of December 15, 2020.

The meeting adjourned at 10:11 a.m.

Attest: \_\_\_\_\_  
Derek Williams

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Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Kera Hackett