

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Kera Hackett, Christa Hilfiger, Becky Briggs, and press representative Natalie Kennedy.

Pledge of Allegiance

The Board of Commissioners briefly discussed their opposition to proposed low-level military flights over Tioga County.

Public Comments (agenda items) – None

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 14, 2021.

Hire C. West

A motion was made by Erick J. Coolidge, seconded by Mark L Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Chloe West, full-time Cook, Tioga County Prison, effective 1/3/22, \$13.00/hr. with benefits.

Hire S.Zaidi

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Sha Zaidi, Maintenance Worker 1, \$14.50/hr. with benefits.

Declination of
job offer
K. Swimley

For information, a declination of job offer received for Kelli Swimley for a part-time Corrections Officer at the Tioga County Prison.

Resignations
B.Guariglia
C.West

For information, the following individuals have submitted their resignation:
Brooke Guariglia – part-time Corrections Officer, Tioga County Prison, effective 12/17/21
Chloe West – full-time Cook, Tioga County Prison, effective 1/4/22

A motion was made by Mark L. Hamilton, seconded by Erick J Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-1-22

**RESOLUTION
R-1-22**

A Resolution of the **Board of Commissioners of Tioga County**, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program, as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the **Board of Commissioners of Tioga County**, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant Program; and

WHEREAS, the **Board of Commissioners of Tioga County**, has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the **Board of Commissioners of Tioga County**, have undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the **Board of Commissioners of Tioga County**, are familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, **Board of Commissioners of Tioga County**, wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the **Board of Commissioners of Tioga County**, that its **Chair** is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the **Board of Commissioners of Tioga County**, agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the **Chair** of the **Board of Commissioners of Tioga County**, is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the **Board of Commissioners of Tioga County**.

Adopted by the **Board of Commissioners of Tioga County**, at the regular meeting on January 11, 2022.

/s/ Roger C. Bunn

/s/ Erick J. Coolidge

/s/ Mark L. Hamilton

Farmland Pres Program Funds A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a funding request of \$125,000 for the 2022 Tioga County Farmland Preservation Program. Funding will come from the Landfill Escrow Account.

AFSCME agreement A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the collective bargaining agreement between Tioga County and AFSCME, representing the Tioga County Prison Corrections Officers.

SAVIN agreement A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year SAVIN maintenance agreement, between the PA District Attorney's Institute and Tioga County.

EADS – trailhead bldg. A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with EADS Architects for professional services for the Marsh Creek Greenway Patterson trailhead building project - \$130,900. Act 13.

Tax collection agreements A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve tax collection agreements with the following municipalities, who are delegating all tax collection activity to Tioga County, for the period 1/1/2022 -12/31/2025: Blossburg Borough, Shippen Township, Duncan Township, Hamilton Township, Liberty Borough, Roseville Borough, Rutland Township, Knoxville Borough, Morris Township, Liberty Township, Ward Township, and Sullivan Township.

DHS – 12 agreements A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 12 agreements for the Dept. of Human Services. A listing is attached.

Public comment –
The press asked the Board if there were any environmental studies conducted and presented for the proposed low-level military flights over Tioga County. The Board responded that they weren't aware of any.

The next meeting of the Tioga County Board of Commissioners is scheduled for February 8, 2022.

The meeting adjourned at 10:12 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:13 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton and Kera Hackett. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Christa Hilfiger, Becky Briggs, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve the minutes of December 14, 2021.

The meeting adjourned at 10:14 a.m.

Attest: _____
Janice Chamberlain, Chief Clerk

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett