

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Sara Rice, Christa Hilfiger, Betsy Craig, Chris Perry, Kera Hackett, Deb Bigley, Penny Whipple, Josh Zeyn, Chris Eckert, Robin Adams, Joy Childs, Gary Wilson, Rachel Burrous, Sam VanLoon, Bob Goodrich, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

For information –

Recount Court Order

- o Per Court Order, election recounts were conducted on November 29, 2022, in response to petitions received from Charleston and Richmond Townships. On December 1, 2022, the Court issues an order and certified that no fraud or substantial error was discovered.

2023 Org Mtg

- o The 2023 Organizational Meeting will be held on Tuesday, January 3, 2023, at 10:00 a.m.

2023 1st Mtg

- o The first regular Board of Commissioners meeting for 2023 will be held on Tuesday, January 10, 2023 at 10:00 a.m.

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 15, 2022.

Resignation A.Wetzel

For information, resignation notice received from Ashley Wetzel, Dept. of Human Services, effective 11/26/22.

Hire A.Clark

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Amanda Clark, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire C.Lampman

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Courtney Lampman, Clerk, Voter Registration office, \$13.00/hr. with benefits.

Hire M. Moyer

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Mike Moyer, Maintenance 2, \$15.50/hr. with benefits, effective 1/3/23.

Promotion M.Crippen

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Michael Crippen to full-time Corrections Officer Rotator position, \$19.58/hr. with benefits, effective 12/4/22.

2023 Budgets

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following 2023 budgets:

General Fund: \$21,059,126
 Liquid Fuels: \$ 197,800
 Human Services: \$17,717,490

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution R-25-22

**TAX LEVY RESOLUTION
 R- 25- 22**

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2023.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2023 as follows: Tax rate for general County purposes and debt purposes, 6.75 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 13th day of December, 2022.

/s/ Roger C. Bunn
 /s/ Erick J. Coolidge
 /s/ Mark L. Hamilton

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Resolution R- 26 -22

Resolution R-26-22

Whereas, an agreement has been made by and between the County of Tioga, a political and municipal subdivision, with a mailing address of 118 Main Street, Wellsboro, Pennsylvania and Growth Resources of Wellsboro, 114 Main Street, Wellsboro, Pennsylvania, owners of property with the Tioga County, Pennsylvania, Parcel ID # 39-01.00-109, # 09-02-00-081 and # 04-05.00-110.

Whereas, Tioga County is clothed with the power of eminent domain pursuant to Pennsylvania's Eminent Domain Code, 26 Pa.C.S.A. § 101, et seq. to acquire, by condemnation, lands for its public purposes, including, the development of the Marsh Creek Greenway.

Whereas, the parties have agreed that in lieu of condemnation proceedings, the property owned by Growth Resources of Wellsboro, with the Tioga County, Pennsylvania Parcel ID # 39-01.00-109, # 09-02-00-081 and # 04-05.00-110 will be conveyed to the County of Tioga by special Warranty deed.

NOW, THEREFORE, BE IT RESOLVED that the County of Tioga will acquire the aforesaid property located at Parcel ID # 39-01.00-109, # 09-02-00-081 and # 04-05.00-110 in lieu of condemnation for the sum of \$1,300,000. Erick J. Coolidge is authorized to enter into an Agreement of Sale on behalf of the County to acquire the aforesaid property.

Dated this 13th day of December, 2022.

Tioga County Board of Commissioners
/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

Tax base for 2023

A motion was made by Mark L. Hamilton, seconded by Erick J Coolidge and carried unanimously upon vote of three ayes and no nays, that in accordance with the Pennsylvania Consolidated Assessment Law, the Tioga County Chief Assessor certifies the county/municipal tax base for tax year 2023 is valued at a total taxable value of \$1,897,756,377.

County real estate tax refund

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a County real estate tax refund for Williams Scotsman, Charleston Township, \$27.78.

Dynergy Energy Svcs contract

A motion was made by Erick J Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a two-year agreement with Dynergy Energy Services, as the electric generation supplier for County locations in Mansfield, Morris, and Elkland - \$0.09650 / kWh.

Shell Energy contract

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a two-year agreement with Shell Energy Solutions, as the electric generation supplier for County locations in Wellsboro - \$100.64 / MWh.

Contract for Dr McGlaughlin

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the renewal of an agreement with Dr. Shawn McGlaughlin, of Evangelical Medical Services, to provide medical evaluation, treatment, and care to Tioga County Prison inmates – 10-year agreement, \$5,750 per month.

Johnson Controls contract

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year renewal agreement with Johnson Controls for fire alarm services at the Conservation District building - \$425.

Eaton UPS contract

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year agreement with Eaton for Uninterruptable Power Supply (UPS) battery maintenance at the Courthouse - \$5,189.

Eaton UPS contract

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year agreement with Eaton for Uninterruptable Power Supply (UPS) battery maintenance at the Prison - \$8,022.

CBF Contracting – change order

A motion was made by Erick J Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from CBF Contracting for the Highland Chocolates building project - \$16,464. Changes include a credit on aluminum windows; and the following additions: laminated veneer lumber for truss reinforcement; mini posts & foundations; plywood flooring; ceiling insulation; pour curb wall at basement entrance; bulkhead for plumbing pipes; fire resistant panels in restrooms; gravel/plastic under floor area.

EADS Architect – St James porches

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from EADS Architect, for professional services for the renovation of eight porches and four porch roofs at the St. James Complex in Mansfield - \$21,500. Act 13.

Real Estate Appraisal – Victaulic

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Real Estate Appraisal & Marketing Associates, for professional appraisal services on two Victaulic parcels in Lawrence Township - \$6,500.

Real Estate Appraisal – NW Bank

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Real Estate Appraisal & Marketing Associates, for professional appraisal services on the Northwest Bank property in Wellsboro - \$3,500.

DHS – 10 agreements

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 10 agreements for the Dept. of Human Services. A listing is attached.

Public
Comment

Public Comment –

Joy Childs – GROW property acquisition; grant \$ amount for acquisition; reassessment / taxes timeframe; budget hearings

Robin Adams – GROW property acquisition – what property is included; how long did GROW own property

Mark Hamilton – CCAP has set its 2023 priorities; top is 911 funding and reauthorization, followed by county inmates and mental health; county mental health base increase; C&Y behavioral issues; broadband access/deployment; election integrity promotion

Roger Bunn – recent newspaper article regarding possible use of schools as polling locations; Tioga County is not considering this option

Erick Coolidge – compliments to the Election office for a job well done this past election

The next meeting of the Tioga County Board of Commissioners is scheduled for January 10,2023.

The meeting adjourned at 10:29 a.m.

Roger C. Bunn

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:29 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Sara Rice, Christa Hilfiger, Betsy Craig, Chris Perry, Deb Bigley, Penny Whipple, Josh Zeyn, Chris Eckert, Robin Adams, Joy Childs, Gary Wilson, Rachel Burrous, Sam VanLoon, Bob Goodrich, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of November 15, 2022.

The meeting adjourned at 10:30 a.m.

Roger C. Bunn

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett