

The regular meeting of the Tioga County Commissioners was called to order this evening at 7:00 p.m. at the Sullivan Township Community Center with the following members present: Mark L. Hamilton, Roger C. Bunn and Erick J. Coolidge. Also present was Janice Chamberlain, Casey Zuchowski and Frank A. Higgins, Jr. Members of the public included John Barr, Tom Robbins, Nancy Smith, Hazel Cole, Gene Allen, Ron & Sharel Johnson, Bernard Cole, Carol Paradowski, Nicholas Lalic, Eldon Nash, Roberta Harvey, Tom Young; press representative Natalie Kennedy.

Pledge of Allegiance

For information –

- Reminder: County Aid applications from townships/boroughs are due by June 30, 2013

Public Comments – (agenda items)

John Barr – new 911 tower; Act 13 money & improvements to communications

Eldon Nash – Deputy Sheriff resignation; County Aid money

Nicholas Lalic – County Aid money source

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of June 11, 2013.

Hire C. Gausline For information, hired Carly Gausline as a full-time temporary License Clerk, Treasurer's Office, \$9.00/hr., no benefits.

Hire T. Runyan For information, hired Tess Runyan, full-time temporary License Clerk, Treasurer's Office, \$8.00/hr., no benefits.

Hire S. Hoover For information, hired Susan Hoover, Clerk, Sheriff's Office, \$10.66/hr. with benefits, effective 7/15/13.

Job Declination S. Cavanaugh A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to accept a job declination by Sam Cavanaugh, Caseworker 1, Family Services, DHS.

Reassign M. Dunning-Smith A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the reassignment of Margaret Dunning-Smith from Caseworker 2 to Administrative Assistant 2, Fiscal Dept., DHS, \$26.57/hr. with benefits.

Resignation N. Montefusco A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Nicholas Montefusco, Deputy Sheriff, Sheriff's Office, effective 6/28/13.

Contract w/ Keystone Consultants A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a contract with Keystone Consultants, Inc. for permitting and design for the construction of a new 911 communications tower, \$29,050. Funding to be paid from the Act 13 account.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-13-34

**Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance**

**R-13-34**

The Board of Commissioners of Tioga County, PA resolves and certifies that it will provide Endless Mountains Transportation Authority local funds in the amount of \$27,919.91 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2013-14.

Further, the Board of Commissioners resolves and certifies that the required amount of local matching funds will be provided no later than the end of the State Fiscal Year, June 30, 2014. The following schedule indicates date and payments of eligible local matching funds:

<u>Payment Date</u>	<u>Payment Amount</u>
Jan. 30, 2014	\$13,959.95
Mar. 30, 2014	\$13,959.96

I, Mark L. Hamilton, Chairperson of the Board of Commissioners of Tioga County do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Commissioners held the 25<sup>th</sup> day of June, 2013.

/s/ Mark L. Hamilton Date: 6/25/13

Adopt  
Resolution  
R-13-35

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**R-13-35**

**Ward Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$1,234.50
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

Adopt  
Resolution  
R-13-36

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**R-13-36**

**Charleston Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$7,875.50
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

Adopt  
Resolution  
R-13-37

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**R-13-37**

**Borough of Blossburg**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$2,843.50
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

Adopt  
Resolution  
R-13-38

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**R-13-38**

**Union Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$3,686.50
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-39

**R-13-39**

**Sullivan Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$4,968.00
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-40

**R-13-40**

**Lawrence Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$4,452.00
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-13-41

**R-13-41**

**Covington Township**

WHEREAS, the County Officials of Tioga County, having been presented with the foregoing application for the expenditure of County Liquid Fuels Tax Funds for improvements as indicated above.

THEREFORE BE IT RESOLVED, that we, the said Officials, in Regular Session, agree on behalf of said County to contribute the amount listed below from the County Liquid Fuels Tax Funds toward the above specified project provided that all work done shall conform to the current Pennsylvania Department of Transportation specifications.

Duly adopted on 6/25/13	Allocation Approved: \$3,016.00
Attest: /s/ Janice Chamberlain	/s/ Mark L. Hamilton
118 Main Street	/s/ Roger C. Bunn
Wellsboro, PA 16901	/s/ Erick J. Coolidge

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve 25 Agreements/Amendments for DHS, provided that all applicants meet the criteria. A listing is attached.

25 Agreements/  
Amendments  
for DHS

Public Comment –

- John Barr – Voter ID at the polls
- Nicholas Lalic – Senior Citizen center improvements; dog license law; tax reduction with Act 13 money; Land usage and gas well pad; post production costs; Conservation Commission law
- Eldon Nash – Act 13 money and reduction of taxes; Voter ID at the polls
- Tom Robbins – thanked the Board for coming to Sullivan Twp.; dry hydrants

The meeting adjourned at 7:50 p.m.

Attest: \_\_\_\_\_  
Janice Chamberlain  
Asst. Chief Clerk

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order this evening at 7:50 p.m. at the Sullivan Township Community Center with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge and Frank A. Higgins, Jr. Also present were Janice Chamberlain and Casey Zuchowski. Members of the public included John Barr, Tom Robbins, Nancy Smith, Hazel Cole, Gene Allen, Ron & Sharel Johnson, Bernard Cole, Carol Paradowski, Nicholas Lalic, Eldon Nash, Roberta Harvey, Tom Young; press representative Natalie Kennedy.

Public Comment –  
None

A motion was made by Frank A. Higgins, Jr., seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of May 14, 2013.

Reclassify Fiscal position  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve a request to reclassify one Caseworker 2 position in the Fiscal Dept., DHS, to Administrative Assistant 2 (abolishing that Caseworker 2 position), \$13.42/hr. with benefits.

Reclassify Fiscal position  
A motion was made by Frank A. Higgins, Jr., seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve a request to reclassify one Caseworker 1 position in the Fiscal Dept., DHS, to Administrative Assistant 2 (abolishing that Caseworker 1 position), \$13.42/hr., with benefits.

Create new position in Residential Svcs  
A motion was made by Roger C. Bunn, seconded by Frank A. Higgins, Jr. and unanimously carried upon vote of four ayes and no nays to approve a request to create the new position of a full-time Independent Living Program Worker, Residential Services, DHS, \$10.36/hr. with benefits.

The meeting adjourned at 7:52 p.m.

Attest: \_\_\_\_\_  
Janice Chamberlain

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Frank A. Higgins, Jr.