

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for January 9, 2024**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of December 12, 2023
- Personnel items
- Approve correction to Election Board appointments – Chair: Marc Rice; Vice-Chair: Shane Nickerson
- Approve use of the Green by Christ Church, formerly Wellsboro Bible Church, May 3, 2024
- Issue Proclamation – Charlie & Joyce Andrews – Tioga Watershed Restoration
- Approve correction to Resolution R-20-23: Designation of Signatory Agent for Emergency Services to obtain financial assistance for the Building Resilient Infrastructure & Communities FFY 2023 Grant – signatory amended to Marti L. Shabloski, Fiscal Manager.
- Adopt Resolution R-1-24: Authorization of county funds to be used as match and interim funding for the Marsh Creek Greenway Redevelopment Assistance Capital Program (RACP) project. A RACP grant has been secured for \$2,500,000 for the construction of the Marsh Creek Greenway and the Patterson Welcome Center. The County will obligate and commit 1,479,942. Act 13.
- Adopt Resolution R-2-24: Signatory Authority for PEMA Documents
- Award low bid of \$1,189,104.30 from H&P Construction, Inc. for the Marsh Creek Greenway Charleston Street Connector project – Act 13.
- Approve agreement between Tioga County and the Borough of Elkland, stating that the County will collect taxes for Elkland Borough. This agreement is for the period 1/1/24 – 12/31/2025.
- Approve agreement with Motorola Solutions, for the Dept. of Emergency Services, for preventative maintenance as well as emergency response (with personnel onsite 24/7) to critical failures of the radio system. This is a one-year agreement (1/1/24 – 12/31/24) - \$111,686.40.
- Approve SAVIN maintenance and service agreement for the period 1/1/24 – 12/31/24, between the PA District Attorneys Institute and Tioga County. SAVIN is a victim notification system
- Approve increase to poll worker training to \$50.00 per day.
- Approve six agreements for the Dept. of Human Services. A listing is attached.
- Public Comment
- The next meeting of the Tioga County Board of Commissioners is scheduled for February 13, 2024

Adjourn

## **TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of December 12, 2023
- Approve request to create a temporary Executive Assistant position in the District Attorney's office, \$16.00/hr., no benefits. This position will expire once the Executive Assistant position is filled.
- Approve a \$1.00/hr. increase for Stacie Clark, Dept. of Emergency Services, for the designation of Terminal Agency Coordinator (TAC) Officer, a position held by a former employee. This designation is required by the PA State Police in order to utilize the Commonwealth Law Enforcement Assistance Network (CLEAN) and maintain a connection to the National Crime Information Center (NCIC).
- For information, Deputy Sheriff Luanne Shafer graduated from the Sheriff and Deputy Sheriff Academy on December 15, 2023. Her salary will be adjusted to \$19.00/hr. effective 12/18/23.

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of December 12, 2023
- Approve payment of \$2,189 to Korn Ferry for December 2022 actuarial services
- Approve 4<sup>th</sup> quarter 2023 advisory fee payment to VAM Group, LLC - \$32,642.37
- Approve 4<sup>th</sup> quarter 2023 advisory fee payment to C&N, \$34,298.62

For information of the Board:

9/28/23	Smith, Daisy	Death of Pensioner, No Option
12/17/23	Cochenour, Penny	Death of Pensioner, Option One
12/29/23	Abernathy, Richard	Death of Pensioner, Option One
1/2/24	Olson, Sandra	Suspension of Retirement

Adjourn

## TIOGA COUNTY ELECTION BOARD

- Comments
- For information:

April 8, 2024: the last day to register or make any changes to a voter's registration

April 16, 2024: the last day to submit absentee/mail-in applications to the voter registration office

April 23, 2024: Primary Election Day

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
JANUARY 9, 2024

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### DHS CONTRACTS:

- 1.) 2023/24 Agreement with Colonial House for Drug & Alcohol Inpatient Services on an as-needed basis.
- 2.) 2023/24 Purchase of Service Agreement with Beacon Light for children and youth placement services on an as-needed basis, to eligible Tioga County residents.
- 3.) 2023/24 Purchase of Service Agreement with Edison Court (CHOR), for children and youth placement services on an as-needed basis.
- 4.) 2023/24 Purchase of Service Agreement with Help Line for the provision of information and referral services.
- 5.) 2023/24 Purchase of Service Agreement, Amendment 1 with CONCERN for the provision of psychiatric health facility/crisis mental health services to residents of Tioga County.
- 6.) 2023/24 Purchase of Service Agreement with The Advocacy Alliance for the provision of Independent Monitoring (IM4Q).