

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Sara Rice, Nancy Clemens, Marc Rice, Deb Crawford, Scott Zubek, Peter Folen, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of May 12, 2020.

Hire M. Fenn

For information, hired Marcy Fenn, Judicial Line Staff at the Mansfield MDJ office, \$13.43/hr. with benefits, effective 6/22/20.

Retired  
M.Jackson

For information, the following individuals have retired/resigned:  
Retired – Mary Jackson, Probation Department, effective 6/12/20

Resigned  
R.Cleveland  
B.Isaacson  
R.Hungerford  
C.Short  
M.Geiser

Resigned – Rachael Cleveland, part-time Corrections Officer, Tioga County Prison, effective 5/22/20  
Brian Isaacson, part-time Corrections Officer, Tioga County Prison, effective 5/26/20  
Ruth Hungerford, Domestic Relations Office, effective 5/31/20  
Chris Short, Children & Youth, effective 6/2/20  
Marena Geiser, part-time Corrections Officer, Tioga County Prison, effective 6/13/20

Promote  
G.Brion

For information, promoted Gwen Brion to Office Manager, MDJ Court 04-3-03 (Mansfield).

Transfer  
T.Cox

For information, Tina Cox transferring from the Prothonotary/Clerk of Courts Office to Judicial Line Staff in the Domestic Relations Office, \$13.43/hr. with benefits, effective 6/22/20.

Hire S.Moore

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Scott Moore, Erosion and Sediment Control Technician, Tioga County Soil Conservation District, \$13.00/hr. with benefits.

Hire A.English

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Anthony English, Information Technology Technician, \$16.00/hr. with benefits.

Hire M.DeLosa

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Matthew DeLosa, Information Technology Technician, \$14.00/hr. with benefits.

Promote  
M.Deming

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Meghan Deming from Caseworker 1 to Caseworker 2, Family Services, \$16.93/hr. with benefits.

Use of Green

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request to use the Green on August 7, 2020 for the 3<sup>rd</sup> annual Children's Business Fair.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-11-20

#### **RESOLUTION R-11-20**

BE IT RESOLVED by the County Commissioners in Tioga County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Letter of Amendment.

Date: June 16, 2020

Attest: /s/ Derek Williams, County Chief Clerk      /s/ Erick J. Coolidge, Chairman

#### **CERTIFICATION**

I, Derek Williams, Chief Clerk of Tioga County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of the Tioga County Commissioners held on June 16, 2020.

By: /s/ Derek Williams, Chief Clerk

Cleveland Bros  
agreement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance service agreement with Cleveland Brothers for the generator at the Dept. of Human Services - \$1,106.

Ehrlich  
agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Ehrlich to sanitize the common areas of any County facility, in the event of a positive COVID-19 exposure - \$390.00.

CFWW&G  
addendum to  
agreement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an addendum to an existing agreement with Cafardi Ferfuson Wyrick Weis & Gabriel, to perform legal work with regard to the acquisition of properties for the County's Marsh Creek Greenway Trail project and other real estate work as assigned by Tioga County. Rates: Lawyer - \$295/hr.; Associate - \$210/hr.; Paralegal - \$145/hr.

Vermilya Const  
for bridge  
plaques

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the low bid from Vermilya Construction for the Tioga County Bridge Plaque Project - \$7,400. Act 13. Plaques will be installed at County Bridge Nos. 1, 2, 9, 16, and 19. Once completed, all County Bridges will be have identifying plaques.

Valarm Tools  
renewal

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year renewal of Valarm Tools subscription and telemetry, to continue the county-wide water monitoring system, whereby all participating community source water systems in Tioga County can be autonomously monitored and quality water can be maintained. These measures are coupled with an early warning system that provides automatic notifications to designated personnel of a threat to drinking water supplies - \$3,588. Act 13.

Triad Eng. for  
MDJ Mansfield  
Site

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Triad Engineering for testing and monitoring of construction activities associated with the soils at the new MDJ Mansfield site. Personnel rates will be on an hourly basis; laboratory testing will be \$175.00 per test; sieve analysis of soil will be \$85.00 each. Act 13.

DHS - 6  
agreements

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve six agreements for the Department of Human Services. A listing is attached.

Public Comment -  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for July 14, 2020.

The meeting adjourned at 10:14 a.m.

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark Hamilton

\_\_\_\_\_  
Roger C. Bunn