

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Sara Rice, Nancy Clemens, Kayla Hackett, Becky Briggs, Amy Perry, Keren Clark, Kelly Cevette, and press representative Cheryl Clarke.

Pledge of Allegiance

A moment of silence was observed for Patriot Day.

Public Comments – (agenda items)

None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 28, 2018.

Resignation E. Kreider A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Emily Kreider, EMA Planner, Dept. of Emergency Services, effective 9/14/18.

Retirement T. Smith For information, Thomas Smith, Deputy Sheriff, is retiring effective 9/14/18.

Termination A. Owen For information, terminated Angelica Owen, Clerk, Prothonotary's Office, effective 9/10/18.

Use of Green by DHS A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green by the Dept. of Human Services Intellectual Disabilities (ID) staff, who will be hosting a scavenger hunt for their ID consumers in the Wellsboro community, on October 24, 2018.

Wm. Hoak proposal – radiation safety A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to accept a proposal from William Hoak for radiation safety support/training for the new body scanner at the Tioga County Prison, \$1,300. Act 13.

Davis-Ulmer fire pump inspection A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year renewal inspection agreement with Davis-Ulmer for the fire pump at the Tioga County Prison, \$675.

Cleveland Bros DHS generator maintenance A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year renewal preventative maintenance agreement with Cleveland Brothers Equipment for the generator and switch at Human Services, \$1,074.

JS General new roof on barn at DHS A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to accept a proposal from J. S. General Contracting to replace the roof on the barn at Human Services, \$17,972; will be paid by Human Services.

Dane's Lawn Care – mowing/snow clearing A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an Independent Contractor Agreement with Dane's Lawn Care and Landscaping for mowing at the Courthouse, the Green, Human Services, Prison, 911 complex, St. James complex, and MDJ office in Mansfield; and snow removal at the St. James complex and MDJ office in Mansfield.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation 2018 Nat'l. Recovery Month

PROCLAMATION: 2018 NATIONAL RECOVERY MONTH

Prevention Works, Treatment is Effective, People Recover

Join the Voices for Recovery – invest in health, home, purpose and community.

Whereas, behavioral health is an essential part of health and one's overall wellness; and

Whereas, prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

Whereas, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

Whereas, we must encourage relatives and friends of people with mental and substance use disorders to implement preventive measure, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

Whereas, many people in our County and State are affected by these conditions; and

Whereas, to help more people achieve and sustain long term recovery, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, and Tioga County invite all residents of Tioga County to participate in Recovery Month; and

Now, Therefore, we, the Tioga County Commissioners, by virtue of the authority vested in us by the laws of Tioga County, Pennsylvania, do hereby proclaim the month of September as:

NATIONAL RECOVERY MONTH

in Tioga County, and call upon the people of Tioga County to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month theme, "Join the Voices for Recovery, Invest in Health, home, Purpose, and Community".

In Witness Whereof, we have hereunto set our hands this 11th day of September, 2018.

/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-11-18

**GRANTEE'S STATE OF GOALS
NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE
EXECUTIVE ORDER 11625**

Resolution Number: R-11-18

It is the public policy of Tioga County to promote the opportunity for full participation by minority and women's business enterprises ("MBE's and WBE's) in all housing and community development programs receiving funds from the Pennsylvania Department of Community and Economic Development.

1. The County of Tioga hereby sets as its goals for utilization of minority Business through its contracts for public works, site clearance and demolition, supplies and services, a target of approximately 5% of the 2018 CDBG Grant and HOME Grant budgets for Minority Business Enterprise and 3% of the 2018 CDBG Grant and HOME Grant budgets for Women's Business Enterprise. This percentage will be utilized by the grantee's administering agency, Tioga County Housing Authority (if applicable).
2. As part of the preparation of the contract documents, the County of Tioga will analyze the specific construction, site clearance and demolition projects, and will determine for each specific contract a goal and percentage amount which represents in the judgment of the County of Tioga and/or the Tioga County Housing Authority as to the maximum feasible involvement of minority business. Thus, individual projects may vary from the stated percentage goal. It is expected during the course of the year, however, that the total volume awarded to minority business will approximate goals stated above.
3. If applicable, the Tioga County Housing Authority is familiar with the County of Tioga Affirmative Action Program for Minority Business Enterprise and will comply with it in all contracts for public works, supplies and services funded with Community Development Block Grant Program and HOME Program funds.

/s/ Roger C. Bunn Date: 9/11/2018
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-12-18

**RESOLUTION AUTHORIZING HOME PROGRAM APPLICATION
Resolution R-12-18**

Resolved, by the Board of Commissioners of Tioga County, authorizing the filing of an Application for funds with the Department of Community and Economic Development (DCED) Commonwealth of Pennsylvania.

- **WHEREAS,** the HOME Applicant is desirous of obtaining funds from DCED for affordable housing activities fundable under Title II of the National Affordable Housing Act of 1990 (42 U.S.C. 12701 et. seq. and the implementing regulations at 24 CFR Part 92.
- **NOW, THEREFORE, BE IT RESOLVED** that a housing need exists that has been identified in the local or state Consolidated Plan and the proposed housing activity addresses this need.

BE IT FURTHER RESOLVED, that the HOME Applicant has conducted the required citizen participation process.

BE IT FURTHER RESOLVED, that the HOME Applicant will assure the provision of the other necessary funds to make the activity feasible.

BE IT FURTHER RESOLVED, that the HOME Applicant will reimburse the Commonwealth for any expenditures found by DCED to be ineligible.

BE IT FURTHER RESOLVED, that the appropriate officer of the HOME Applicant is directed to execute a certificate attesting to the adoption of this Resolution and to furnish a copy of this Resolution to DCED.

ATTEST: /s/ Derek Williams

TIOGA COUNTY COMMISSIONERS

/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-13-18

**TIOGA COUNTY EXCESSIVE FORCE POLICY
RESOLUTION NO. R-13-18**

A RESOLUTION OF THE BOARD OF THE COUNTY COMMISSIONERS OF TIOGA COUNTY, PENNSYLVANIA, ADOPTING POLICY PROTECTING INDIVIDUALS ENGAGED IN NONVIOLENT CIVIL RIGHTS DEMONSTRATIONS.

WHEREAS, the Congress of the United states has passed section 104(1) to the Title I of the housing and Community Development Act stating that no CDBG or HOME funds may be obligated or expended by any unit of the general local government that fails to adopt and enforce a policy of prohibiting the use of excessive force against any individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction;

AND WHEREAS, the COUNTY of TIOGA has received a grant (CDBG or HOME Grant) and is required to comply with the Title I of the Housing and Community Development Act;

AND WHEREAS, the failure to enforce such policies may cause the COUNTY to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED BY THE TIOGA COUNTY, PENNSYLVANIA, BOARD OF COMMISSIONERS:

SECTION 1 It is the POLICY of TIOGA COUNTY that excessive force shall not be used against individuals engaged in lawful and nonviolent civil rights demonstrations within the MUNICIPALITY/COUNTY boundaries.

SECTION 2 It is the POLICY of TIOGA COUNTY to enforce applicable state and local laws against the physical barring of an entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.

SECTION 3 The TIOGA COUNTY COMMISSIONERS will coordinate with the TIOGA COUNTY Sheriff.

PASSED BY THE TIOGA COUNTY COMMISSIONERS, COUNTY OF TIOGA, PENNSYLVANIA.

Attest: /s/ Derek Williams /s/ Roger C. Bunn /s/ Erick J. Coolidge /s/ Mark L. Hamilton

DHS – 6
agreements

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve six agreements for the Department of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:18 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:18 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Sara Rice, Nancy Clemens, Kayla Hackett, Becky Briggs, Amy Perry, Keren Clark, Kelly Cevette, and press representative Cheryl Clarke.

Minutes

A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve the minutes of August 28, 2018.

Create Clerk
Typist II
position, DHS

A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create a Clerk Typist II position in the Eligibility Unit at the Dept. of Human Services, \$9.93/hr. with benefits.

The meeting adjourned at 10:20 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett