

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford, and Max Harrison. Members of the public included Amy Perry, Betsy Craig and press representatives Nat Kennedy and Cheryl Clarke.

Pledge of Allegiance

For information – The County Commissioners Association of Pennsylvania (CCAP) Board of Directors passed a Resolution extending their thanks and appreciation to those providers and foundations for maintaining service to those residents of the Commonwealth whose needs were threatened by the budget impasse.

Public Comments – (agenda items)

None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of January 12, 2016.

Hire A. Harvey A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Alan Harvey, Ongoing Integrated Caseworker 1, Family Services, \$14.25/hr. with benefits.

Hire N. Kemp A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Nancy Kemp, Ongoing Integrated Caseworker 1, Family Services, \$14.25/hr. with benefits.

Hire B. Barnes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Becky Barnes, Ongoing Integrated Caseworker 1, Family Services, \$14.25/hr. with benefits.

Hire C. Barnes A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Cindy Barnes, part-time Child Care Worker, Residential Treatment, \$10.02/hr., no benefits.

Resignation A. Clark A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Amy Clark, Fiscal Assistant, effective 1/14/16.

Resignation B. Waltz A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Brandi Waltz, Caseworker, effective 1/19/16.

Awarded bid for Prison Masonry project A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to award the bid for the Prison Masonry Project (Contract # 2016-2) to Eagle Ridge Contracting, Inc., in the amount of \$88,100.

Awarded bid for Prison Roof project A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to award the bid for the Prison Roof Replacement and Restoration Project (Contract # 2016-1) to J. M. Young & Sons, Inc., in the amount of \$423,600.

Awarded bid for Historical Society porch project A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to award the bid for the Historical Society Front Porch Restoration Project (Contract # 2016-3) to Jesse L. Fiske, Sr., LLC, in the amount of \$48,600.

Awarded bids for DHS elevator addition project A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to award the following bids for the Human Services Elevator Addition Project: Contract # 2016-4 (General Construction): Keuka Construction Corp., \$277,400; Contract # 2016-5 (HVAC Construction): Silvertip, Inc., \$27,000; Contract # 2016-6 (Electrical Construction): G. R. Noto Electrical Construction, Inc., \$62,350.

JC Orr change order for CH project A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order from J. C. Orr & Son for the courthouse project, \$68,363.79 – ACT 13. Changes include: changing exterior building lettering; delete interior signage; changes to lobby flooring; changes to exterior handicap ramp.

Move in Register/Recorder Office A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve costs associated with packing and moving documents and furnishings in the Register and Recorder's Office by Roan's Transfer & Storage, Inc. in preparation for installation of new flooring. Two separate moves: part 1, \$4,024.87; part 2, \$1,287.72. ACT 13.

Prison fire pump maint. contract A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an annual preventative maintenance contract with Cleveland Brothers Equipment for the Prison generator, fire pump and automatic transfer switch. Terms of agreement: 1/1/16-12/31/16, \$3,867.00.

County real estate tax refunds A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Steven & Cheryl Ensminger, Sullivan Twp., \$126.13; Fayette Bradley, Rutland Twp., \$31.37; Woodhouse Post & Beam Homes, Rutland Twp., \$38.43; James & Merry Scandle, Delmar Twp., \$24.37; Paul & Wendy Shomo, Delmar Twp., \$74.79; EDAJ Corp., Lawrence Twp., \$46.06; Soldiers & Sailors Memorial Hospital, Mansfield Borough, \$170.24; Russell & Linda Nunn, Clymer Twp., \$92.81 (years 2010-2015); Scott & Wilma Coolidge, Delmar Twp., \$54.61 (years 2010-2015); Raymond & Gail Kaschalk, Lawrence Twp., \$63.32 (years 2010-2015); Gene Bush, Jr., Shippen Twp., \$56.57 (years 2010-2015); John Wood, Jackson Twp., \$27.78; Martin Bailey, Jackson Twp., \$132.09;

Tennessee Gas Pipeline Co., LLC, Charleston Twp., \$83.72; Terry & Hazel Osbourne, Blossburg Borough, \$96.91; Donaldson & Deborah Kotulka, Richmond Twp., \$624.65.

Appt. of Deputy Tax Collectors

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Joshua Zeyn, Kenneth Raymond, Michelle English, Barbara Wilson, and Tina McGarry as Deputy Tax Collectors for Osceola Township.

Appt. of Deputy Tax Collector

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Elizabeth Craig as Deputy Tax Collector for Covington Township.

Use of County property

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request by the Wellsboro Area Chamber of Commerce to use County property for the 2016 PA State Laurel Festival: the Green, June 11-19; Courthouse parking lot June 17-18; Courthouse steps June 17 for the Queen's Welcome.

Adopt Resolution R-3-16

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

RESOLUTION OF THE TIOGA COUNTY PENNSYLVANIA  
BOARD OF COMMISSIONERS  
R-3-16

WHEREAS, the Board of Commissioners of Tioga County desires to ensure the safety of the public, County employees and County property in the event of labor unrest; and

WHEREAS, the Board of Commissioners desires to implement a plan to protect the safety of the public, County employees, and County property in the event of labor unrest, including but not limited to work stoppages, picket lines and other demonstrations.

NOW THEREFORE, be it RESOLVED by the authority of the Board of Commissioners of the County of Tioga and in coordination with the Tioga County Sheriff that in the event of a strike or other labor unrest, the Tioga County Sheriff's Department is responsible for enforcing County rules to protect the safety of individuals on the County's premises and the safety of County property. The Sheriff's Department shall enforce such County rules against County employees and others. Deputy Sheriffs shall guard County facilities and property, control demonstration, insure safe access to and from County property during labor unrest, and shall patrol and maintain security on County property during labor picketing, work stoppages and other forms of labor unrest. In addition, the Strike Prevention and Strike Contingency Plan is adopted.

Duly adopted at a regular meeting of the Tioga County Board of Commissioners held at Wellsboro, Pennsylvania January 26, 2016.

Tioga County Board of Commissioners, Wellsboro, Pennsylvania

/s/ Roger C. Bunn, Chairman  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton

Attest: /s/ Derek Williams, Chief Clerk

Tabled RFPs for D&A Prevention

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to accept and table for review 2015/16 Drug & Alcohol Prevention Request for Proposals received from Tioga County Partnership for Community Health and Crossroads Counseling, Inc.

Appt. of HS Advisory Bd members

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Dr. Barry Clark and David Stager to the Human Services Advisory Board / Planning Council for a three-year term each.

7 Agreements for DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve seven agreements for the Dept. of Human Services. A listing is attached.

Public Comment –  
None

The meeting adjourned at 10:17 a.m.

Attest: \_\_\_\_\_  
Janice Chamberlain

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Roger C. Bunn

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Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton