

The Organizational meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Derek Williams, Janice Chamberlain, Judge Wheeler, Kera Hackett, Thomas A. Young, II, Krista Deats, Nancy Clemens, Randi Way, Dave Stager, Patty Chilson and press representative Nat Kennedy.

Pledge of Allegiance

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to reaffirm the minutes of the January 4, 2016 Organizational meeting.

A motion was made by Erick J. Coolidge, seconded by Roger Bunn and carried upon vote of two ayes and no nays (Commissioner Hamilton abstained) to appoint Mark L. Hamilton as Chairman of the Board.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Vice-Chairman of the Board.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Janice Chamberlain as Secretary of the Board.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Derek Williams as Chief Clerk.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Raymond E. Ginn, Jr. as Tioga County Solicitor.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to reaffirm the Board of Commissioners as Tioga County's Board of Elections for the 2017 Municipal Primary and Municipal Elections.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to set the day, time and place for the following Board meetings:

The Tioga County of Board of Commissioners meetings in 2017 will be held according to the schedule below. The meetings will be held at 10:00 a.m. in the Commissioner's conference room.

January 10	July 11
January 24	July 25
February 14	August 15
February 28	August 29
March 14	September 12
	September 26
April 11	
April 25	October 10
	October 24
May 9	
May 23	November 14
June 13	
June 27	December 12

The Salary Board meeting, if needed, will be held immediately after the Commissioners' meeting

Set 2017
Depositories

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to set the 2017 depositories for county funds as: Citizens & Northern Bank, Wellsboro, PA; Northwest Savings Bank, Wellsboro, PA; First Citizens Community Bank, Wellsboro, PA; Pennsylvania Local Government Investment Trust (PLGIT), Valley Forge, PA.

Public
Defender

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Mary Morris as Public Defender.

Conflict
Attorney

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Thomas Walrath, Jr. as Conflict Attorney for Public Defender, Indigent Parents Advocate and Juvenile Advocate.

Title IV-D
Attorney

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Richard McCoy as the Title IV-D Attorney.

Guardian ad
Litem

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Lenore Urbano and Ann Leete as Guardians ad Litem.

TCDC
Representative

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Commissioner representative to Tioga County Development Corporation.

PCOMP/
PCoRP claims
coordinator

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Marc Rice as PCOMP and PCoRP Claims Coordinator.

County
Engineer

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Larson Design Group as the County Engineer.

Open Records
Officer

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Jennifer Schultz as the Open Records Officer.

The meeting adjourned at 10:12 a.m.

Mark L. Hamilton

Roger C. Bunn

Attest: _____
Derek Williams, Chief Clerk

Erick J. Coolidge

SALARY BOARD ORGANIZATIONAL MEETING

The Organizational meeting of the Tioga County Salary Board was called to order this day at 10:13 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge, and Kera Hackett. Also present were: Derek Williams, Janice Chamberlain, Thomas A. Young, II, Judge Wheeler, Randi Way, Nancy Clemens, Krista Deats, Patty Chilson, Dave Stager and press representative Nat Kennedy.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to reaffirm the minutes of the January 4, 2016 Organizational meeting.

The salaries for elected officials, for reference only, are as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Probation Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Domestic Relations Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the Court Staff, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Justice Offices, as indicated on the attached list.

A motion was made by Thomas A. Young, II, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Sheriff's Office, as indicated on the attached list.

A motion was made by Krista Deats, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Attorney's office, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Prothonotary/Clerk of Courts Office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Register and Recorder and Clerk of Orphan's Court Office, as indicated on the attached list.

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Treasurer's office, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Public Defender's Office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Assessment Office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Tax Claim Office, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salary for the Planning Director, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the GIS Office, as indicated on the attached list.

All new hires will receive their 2017 rate increase at the completion of their six month probationary period.

The meeting adjourned at 10:25 a.m.

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge

Kera Hackett

President Judge George W. Wheeler

Krista Deats, District Attorney

Thomas A. Young, II, Sheriff