

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Sam VanLoon, Marc Rice, and Shane Nickerson. Also present was Janice Chamberlain, Kera Hackett, Casey Zuchowski, Jen Cochran, Sandra Olson, Tiffany Cummings, Josh Zeyn, Tim Cleveland, Joy Childs, Chris Perry, John Getty, Ken VanSant, Mike Denelsbeck, Rhonda Denelsbeck, Cindy Copp and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) –
None

Minutes A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the minutes of July 9, 2024.

Resignations/
Retirements
C.Rouse
C.Webster
J.Wolfe
E.Leonard
R.Mosher
P.Reynolds For information, the following resignations and retirements were received:
Cooper Rouse, part-time Corrections Officer, Tioga County Prison, effective 7/8/24
Cassandra Webster, part-time Corrections Officer, Tioga County Prison, effective 7/22/24
Jaelyn Wolfe, part-time Corrections Officer, Tioga County Prison, effective 7/27/24
Erica Leonard, 911 Dispatcher, Dept. of Emergency Services, effective 8/16/24
Richard Mosher, Maintenance, effective 7/18/24
Pam Reynolds, Dept. of Human Services, effective 9/6/24

Hire A.Negron A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Angel Negron, Custodian, \$12.75/hr. with benefits, effective 7/22/24.

Hire J.
Kirchgessner A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Joseph Kirchgessner, Maintenance Worker 1, \$15.75/hr. with benefits.

Hire V.Sticklin A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the hire of Virginia Sticklin, Ongoing Caseworker 1, Family Services, \$18.15/hr. with benefits.

Hire H.Davis A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Haley Davis, Intake Caseworker 1, Family Services, \$18.15/hr. with benefits.

Hire K.Burrell A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Kiarra Burrell, C&Y Caseworker Assistant, \$16.50/hr. with benefits, 37.5/hr./week.

Hire S.Losinger A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Saiyan Losinger, C&Y Caseworker Assistant, \$16.50/hr. with benefits, 37.5/hr./week.

Hire
M.Campbell A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Max Campbell, part-time on-call Corrections Officer, Tioga County Prison, \$14.31/hr., no benefits.

Promotion
J.Salvesky A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the promotion of Jeanette Salevsky from Caseworker 2 to Foster Care Supervisor, Family Services, \$47,840/yr.

Van Hook –
Emergency
repair A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a proposal from Van Hook Service Co. for emergency repair of chiller line in the courthouse basement - \$38,105. Act 13.

HRI – low bid
for north
section of
MCG trail A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve low bidder HRI for the construction of the north section of the Marsh Creek Trail - \$4,653,965. With inspection and contingency, it is estimated construction will be \$4,092,440.80. This project was bid through PA DOT. This project is fully funded from the following sources: TASA Grant (federal) - \$1.5M; Federal earmark (Sen. Casey) - \$750,000; Carbon Reduction Fund (PA DOT) - \$1.4M; DCNR- \$513,500.

Silvertip – VA
project change
orders A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve change orders from Silvertip Inc. for the Veterans Affairs building project. Changes include adding storm drain piping, gas piping, and regulator size change at generator – HVAC: \$578.17; Plumbing - \$4,637.21. Act 13.

Kevin Smith
Amusements –
ATM A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a five-year agreement with Kevin Smith Amusements Inc. for the placement of an ATM in the courthouse. Agreement will renew automatically unless either party chooses to cancel. The County will receive \$1.00 per card swipe.

Siemens – alarm monitor VA building
A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a three-year agreement with Siemens for annual fire alarm monitoring at the Veteran’s Affairs building - \$706/year.

Enterprise – 3 vehicles
A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve three lease agreements through Enterprise Fleet Management for the replacement of three Ford Escapes in the Assessment office with three Chevrolet Trailblazers; \$573.61/month each.

Jamie L. Cook Atty contract
A motion was made by Shane Nickerson, seconded by Mark Rice and unanimously carried upon vote of three ayes and no nays to approve a one-year Independent Contractor Agreement with Jamie L. Cook, Attorney, to provide legal services to clients on behalf of the Tioga County Public Defender’s office - \$75.00/hour. This agreement will renew automatically.

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

2024 Hunger Action Month Proclamation

WHEREAS, Hunger and food insecurity are issues of vital concern in Pennsylvania where, according to Feeding America, over 1.5 million individuals, one in eight Pennsylvanians, and one in very six children experience food insecurity. In Tioga County one in seven neighbors and one in five children are food insecure; and

WHEREAS, Adequate nutritious food has become more expensive and out-of-reach for many neighbors with food costs increasing more than 27%, leading to record demand for charitable food; and

WHEREAS, Food insecurity, the condition of limited or uncertain access to adequate food, is associated with numerous adverse social and health outcomes and is a critical public health issue; and

WHEREAS, Tioga County is committed to taking steps to combat hunger in every corner of our communities, and to provide additional resources to those in needs; and

WHEREAS, Tioga County is committed to working with the Central Pennsylvania Food Bank to educate people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the Central Pennsylvania Food Bank distributed over 68.5 million pounds of food in Fiscal Year 2024 to Pennsylvanians experiencing food insecurity. In Tioga County alone, over 1.4 million pounds of food were distributed; and

WHEREAS, Public and private entities, including policymakers, business leaders, community activists, farmers, concerned citizens, and hunger relief organizations, must collectively work to address food insecurity within the Commonwealth; and

WHEREAS, the month of September has been designated nationwide as “Hunger Action Month” to raise awareness of the issue of hunger and mobilize our legislature and the public to help end hunger in America.

NOW, THEREFORE, we, the Tioga County Board of Commissioners, do hereby recognize September 2024 as HUNGER ACTION MONTH in Tioga County, Pennsylvania, and we call this observance to the attention of our citizens.

Date: August 13, 2024 /s/ Sam VanLoon /s/ Marc Rice /s/ Shane Nickerson

County real estate tax refunds
A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Kurtis & Julia Watterson, Chatham Twp., \$200.39; Mountain Breezes Farm LLC, Chatham Twp., \$89.92; Scott & Theresa Delmotte, Richmond Twp., \$78.95; David Kurzejewski, Richmond Twp., \$50.98; Kristopher Parsons, Wellsboro Borough, \$43.50; Jay & Diane Cercone, Westfield Twp., \$157.10.

Use of CH parking lot and Green
A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve use of the courthouse parking lot for Dickens of a Christmas shoppers, December 7, 2024, as well as the Green for the tree lighting ceremony, 5:30 p.m.

DHS – 29 agreements
A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve 29 agreements for the Dept. of Human Services. A listing is attached.

July 2024 expenses
A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the following expenses for July, 2024:

July 2024 payroll & benefits - \$1,326,415.15
July 2024 accounts payable - \$1,910,826.08

Public Comment –
Cindy Copp – provided Board with information on health and safety issues at Pinnacle Towers

The next meeting of the Tioga County Board of Commissioners is scheduled for September 10, 2024.

The meeting adjourned at 10:24 a.m.

Sam VanLoon Marc Rice Shane Nickerson

Attest:

The regular meeting of the Tioga County Salary Board was called to order today at 10:25 a.m. with the following members present: Sam VanLoon, Marc Rice, Shane Nickerson, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Sandra Olson, Tiffany Cummings, Josh Zeyn, Tim Cleveland, Joy Childs, Chris Perry, John Getty, Ken VanSant, Mike Denelsbeck, Rhonda Denelsbeck, Cindy Copp and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Shane Nickerson and unanimously carried upon vote of four ayes and no nays to approve the minutes of July 9, 2024.

Correction
hourly vs
exempt

A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of four ayes and no nays to approve a correction for Richele Hall, Training Policy Specialist, DHS. Richele was transferred back to County from SAM, inc. effective 6/30/24 as an hourly employee. This position is exempt, not hourly. Annual salary is \$46,624.50.

The meeting adjourned at 10:26 a.m.

Attest:

Janice Chamberlain

Sam VanLoon

Marc Rice

Shane Nickerson

Kera Hackett