

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Christa Hilfiger, Diane Weed, Betsy Craig, Becky Briggs, Chris Perry, Josh Zeyn, Doug Wicks, Chris Eckert, and press representative Donna LeSchander.

Pledge of Allegiance

Public Comments (agenda items) – None

For information – the Highland Chocolate building renovation project, which was approved at the June 14, 2022 meeting, will be paid with American Rescue Plan funds that were allocated into the General Fund.

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of July 12, 2022.

Recognition
D.Wicks

Doug Wicks, Tioga County Emergency Management Coordinator, was recognized for having received the designation of Certified Flood Plain Manager and Advanced Certification Emergency Management Coordinator.

Reappoint
D.Stager DUI
Coordinator

For information, reappointed David Stager as part-time DUI Coordinator, \$60.00/hr., no benefits, for one year. This appointment will be reviewed in August 2023.

Resignations:
K.Lellis
K.Fessler
N.Messinger
T.Hampsher

For information, the following retirement/resignations were received:
Kathryn Lellis, Judicial Line Staff, District Court 04-3-02, effective 8/12/22
Kassidy Fessler, part-time Corrections Officer, Tioga County Prison, effective 8/3/22
Nicole Messinger, Executive Assistant, Tioga County Prison, effective 8/12/22
Tim Hampsher, full-time Corrections Officer, Tioga County Prison, effective 8/14/22

Hire K.Downs

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Krystal Downs, full-time 911 Dispatcher-in-training, Dept. of Emergency Services, \$13.50/hr. with benefits.

Hire S.Boyce

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Sierra Boyce, full-time 911 Dispatcher-in-training, Dept. of Emergency Services, \$13.50/hr. with benefits.

Hire
K.Golightly

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Kelly Golightly, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire E. Newell

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Eileen Newell, Clerk, Tax Claim office, \$11.75/hr. with benefits.

Promotion
S. Garrison

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Samuel Garrison to Drug and Alcohol Case Management Specialist, \$16.00/hr. with benefits, effective 8/15/22.

Promotion
E.Piller

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Evan Piller to full-time Corrections Officer, Tioga County Prison, \$19.58/hr. with benefits, effective 8/14/22.

Promotion
B.Hedman

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Brett Hedman to full-time Corrections Officer, Tioga County Prison, \$19.58/hr. with benefits, effective 8/14/22.

Transfer
H.Rutledge Jr.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the transfer of Howard Rutledge, Jr. from Maintenance department to 911 Hazmat Field Technician, Dept. of Emergency Services, \$14.00/hr. effective 8/29/22.

Termination
A.Drake

A motion was made by Mark L. Hamilton, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the termination of Amanda Drake, Drug & Alcohol Case Management Specialist, effective 8/3/22.

Declination of
job offer
R.Whittemore

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to accept a declination of a job offer from Robert Whittemore, as a part-time on-call Corrections Officer, Tioga County Prison.

Adopt
Resolution
R-14-22

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

RESOLUTION NO. R-14-22

Resolution
R-14-22

BE IT RESOLVED by the County Commissioners in Tioga County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Retroactive Reimbursement and the Chief Clerk be authorized and directed to attest and seal the same.

DATE: 8/16/2022

ATTEST: Tioga County
/s/ Janice Chamberlain BY: /s/ Erick J. Coolidge
Chief Clerk Chairman

CERTIFICATION

I, Janice Chamberlain, Chief Clerk of Tioga County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of the Tioga County Commissioners held on August 16, 2022.

(SEAL) BY: /s/ Janice Chamberlain
Chief Clerk

DATE: 8/16/2022

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Proclamation

**Proclamation
Fetal Alcohol Spectrum Disorders Month**

WHEREAS, alcohol is the leading known cause of developmental disabilities; and

WHEREAS, drinking during pregnancy can cause physical, learning, and behavioral problems, as well as, developmental disabilities; and

WHEREAS, there is no safe amount of alcohol to use during pregnancy; and

WHEREAS, there is no safe time during pregnancy to use alcohol; and

WHEREAS, fetal alcohol syndrome and fetal alcohol syndrome disorder cannot be cured, only prevented; and

WHEREAS, awareness regarding the dangers of drinking any amount at any time during pregnancy may help reduce the occurrence of fetal alcohol syndrome and fetal alcohol syndrome disorder; and

WHEREAS, September 2022 is Fetal Alcohol Spectrum Disorders Month which is celebrated throughout Pennsylvania and across the Globe to raise awareness about Fetal Alcohol Spectrum Disorders, and to remind women who are pregnant or are considering becoming pregnant not to drink alcohol.

THEREFORE, we, the Tioga County Commissioners, recognize September 2022 as Fetal Alcohol Spectrum Disorders Month for Tioga County, to promote awareness of the effects of prenatal exposure to alcohol, to increase compassion for those individuals affected, and to minimize further effects throughout Tioga County in the future.

/s/ Roger C. Bunn /s/ Erick J. Coolidge /s/ Mark L. Hamilton

Use of Green

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green by the Pine Creek Mennonite Church for a hymn sing on Friday, June 2, 2023, 5:30 p.m. – 8:30 p.m.

NTRPDC
Advisory
Committee
appointments

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following appointments to the Northern Tier Regional Planning and Development Commissioner Advisory Committees:

Economic Development: Kristin Hamilton, Nichole Lefelhoc, Rachel Hauser
Local Loan Review: Jeff Wilson, Kevin Green, Ryan Satalin
Rural Area Transportation: Mark Hamilton, Al Quimby, Kaye Aumick

Agreement
with MCM
Consulting

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a Professional Services Agreement with MCM Consulting Group to perform a commodity flow study in accordance with the best practices and standards found in the Hazard Materials Cooperative Research Program (HMCRP) Report 3, Guidebook for Conducting Local Hazardous Materials Commodity Flow Studies - \$13,428.70. Project to be completed by September 2023.

Agreement with CDWG
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from CDW Government for the purchase, installation, and service agreement for battery backup equipment for all equipment (servers, cameras, phones, etc.) in the Armory - \$11,085.30. Act 13.

Agreement with Altech Systems
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Altech Systems for security card access to three doors in the new voter registration equipment storage area, in the former Penn State Extension office area - \$17,555.55. Act 13.

Agreement with Cleveland Bros. Equip.
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year maintenance contract renewal with Cleveland Brothers Equipment Company, for the generator at the Dept. of Human Services - \$1,211.

Agreement with Cleveland Bros. Equip.
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year maintenance contract renewal with Cleveland Brothers Equipment Company, for the generators at 911, tower sites, and the courthouse (12 units total) - \$15,254.

DHS – 15 agreements
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 15 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
Erick Coolidge – will be singing the national anthem at the Little League World Series on Friday.
Angelina Barton (IONU Media) – county’s support of law enforcement; county’s assistance to Lawrenceville Borough for their right to clean drinking water; lack of Lawrenceville’s financial responsibility; treatment of others by public officials; petition for resignation of Lawrenceville Borough council members.
Roger Bunn / Erick Coolidge / Mark Hamilton – fully support law enforcement; assist other Municipalities when asked but do not usurp their roles; everyone should be treated with respect; a copy of the petition was received for information only.

The next meeting of the Tioga County Board of Commissioners is scheduled for September 13, 2022.

The meeting adjourned at 10:27 a.m.

Roger C. Bunn

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:27 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Christa Hilfiger, Diane Weed, Betsy Craig, Becky Briggs, Chris Perry, Josh Zeyn, Doug Wicks, Chris Eckert, and press representative Donna LeSchander.

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of July 12, 2022.

Salary increase
M.Shabloski

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an increase of \$1.00/hr. for Marti Shabloski, Administrative Assistant II, Dept. of Emergency Services, for completing courses for the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA).

The meeting adjourned at 10:28 a.m.

Roger C. Bunn

Attest: _____
Janice Chamberlain, Chief Clerk

Erick J. Coolidge

Mark L. Hamilton