

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Nancy Clemens, Becky Briggs, Deb Crawford, and Tiffany Cummings.

Pledge of Allegiance

Public Comments – (agenda items)

Commissioner Bunn noted that October 13, 2018 is the 243rd birthday of the U.S. Navy

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of September 25, 2018.

Hire D. Eichelberger

For information:

Hire – Deborah Eichelberger, Clerk, Prothonotary & Clerk of Courts Office, \$11.00/hr. with benefits

Resignations J. Prescott J. Melko

Resignation – Julie Prescott, Tioga County Prison, effective 8/27/18

John Melko, Dept. of Human Services, effective 10/1/18

Appointed Brad Boyce to Chief Deputy Sheriff, \$24.00/hr., plus \$500 annual stipend

Appoint B. Boyce Chief Deputy Sheriff

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Angelica Owen, Clerk, Voter Registration, \$11.00/hr. with benefits.

Hire A. Owen

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request for use of the Green by The American Legion Post 84 and Veterans of Foreign Wars Post 4907 of Wellsboro, on November 12, 2018 from 10:00a.m.-Noon, to honor the military veterans of the United States.

Use of Green Veterans' Day

Update Personnel Manual for Purchase Reqs.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an amendment to the current Purchase Requisitions section of the Personnel Manual. Effective 10/9/18, prior approval will be needed for any purchases over \$300. The exception will be the Maintenance department, who will need prior approval for any purchases over \$500.

Agreement w/ Guardian RFID

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a 3-year agreement with Guardian RFID, for inmate tracking at the Tioga County Prison. The cost of this program is funded by a PCoRP grant.

McClure Co. St. James Bldg B

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from McClure Company for boiler system repairs in St. James Building B - \$3,365. This expense will be paid by the Dept. of Human Services.

McClure Co. St. James Bldg A

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from McClure Company for boiler system repairs in St. James Building A - \$9,995, and an emergency purchase of two new boilers for Building A - \$32,205. This expense will be paid by the Dept. of Human Services.

McClure Co. Historical Society bldg.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from McClure Company to replace the boiler in the Tioga County Historical Society Building - \$9,800. This expense will be paid with Act 13 funds.

10 Agreements DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 10 agreements for the Department of Human Services. A listing is attached.

Public Comment –

None

The meeting adjourned at 10:08 a.m.

Roger C. Bunn

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:08 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark Hamilton, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Nancy Clemens, Becky Briggs, Deb Crawford, and Tiffany Cummings.

Minutes

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of September 25, 2018.

Create
Placement
Liaison
position

A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create the position of Placement Liaison. This position will act as a liaison between the Court and Children & Youth; monitor both the County and SAM C&Y worker's performance in court and offer training to assist staff; and ensure the County has a representative at the table when decisions are made regarding placements and CPS investigations; \$38,480/yr. with benefits.

The meeting adjourned at 10:10 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett