

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for September 10, 2024**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Jerry Curreri – service group public recognition
- Minutes of August 13, 2024
- Personnel items
- Amendment to extend timeframe of Declaration of Disaster Emergency to November 15, 2024
- Recognition of Mansfield Area Girl Scouts 100<sup>th</sup> Anniversary
- County real estate tax refunds: Kimberly Schoonover, Blossburg Borough, \$33.43; County of Tioga, Delmar Township, \$137.07; Danna Darrow, Delmar Township, \$154.16; Teresa Marshall et al, Delmar Township, \$57.50; Faith Young & Cynthia Keaton, Charleston Township, \$90.24; William & Janice Chamberlain, Charleston Township, \$574.41 (years 2019-2024); Brittany Winters, Charleston Township, \$119.62; Thomas & Elsie Shenk, Gaines Township, \$40.71; Michael & Denise Harris, Liberty Township, \$29.55; Borough of Mansfield, \$93.25; Borough of Mansfield, \$119.96; Ryane & Jennifer Rumsey, Nelson Township, \$32.19; Robert D. Bowers, Jr., Shippen Township, \$38.60.
- Agreement with UGI Energy Services for natural gas service for the four accounts at Human Services - locked in at \$4.892/DTH for the term September 2024 – August 2025.
- Lease agreement with Verizon for Morris Tower. Initial term of five years, \$2650/month. Lease will auto-renew for an additional four five-year terms. The monthly rate will increase 2% each term, over the previous terms rate.
- Change order from CBF Construction for Veterans Affairs building project - \$16,445. Changes include additional integrated sinks; window framing; trim; level out flooring & lower beam in basement; underlayment revisions from flooring contractor; adding soffit; mirrors; replace restroom threshold and tile.
- Change order from CBG Construction for the Patterson Trailhead Facility building, showing a credit of \$76,000, for a change in type of exterior wood and change in the standing seam metal roofing.
- Change order from Glenn O. Hawbaker, Inc. for the site development project at the Patterson Trailhead Facility location, showing a credit 376,025. Unsuitable soil will remain on site rather than being disposed of off-site.
- Change order from G. R. Noto Electrical Construction for the Veterans Affairs building project, to replace vandalized conductors with new and a temporary ATS (Automatic Transfer Switch) to allow the building to be energized due to a delay in the delivery of permanent ATS and generator - \$14,055.
- Agreement with Cleveland Brothers Equipment for preventative maintenance on the generator at Human Services; one-year term beginning October 1, 2024, \$1,506.
- Agreement with Cleveland Brothers Equipment Company for generator maintenance at the Courthouse, Emergency services, and six tower sites; one-year term beginning October 1, 2024 - \$18,178.

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**September 10, 2024**

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- Agreement with Wilson Consulting Group for Pine Creek Rail Trail Extension, North, construction consultation- \$47,230.
- Appointment of Lisa Stage to Lawrence Township Deputy Tax Collector.
- Reappointments of the following Tioga County Planning Commission members, with terms ending December 2027: Roger Bunn, Kevin Connelly, Karl Kroeck.
- Emergency repair of water supply at Tioga County Prison pumphouse – Van Hook Service, \$11,965. Act 13.
- Purchase of E-discovery and victim/witness software for the District Attorney’s office - \$15,350. Act 13.
- 16 agreements for the Dept. of Human Services. A listing is attached.
- August 2024 Payroll & Benefits paid: \$1,978,424.89  
August 2024 Accounts Payable: \$ 3,197,608.02
- Public Comment
- Additional Communication:
  - The next meeting of the Tioga County Board of Commissioners is scheduled for October 8, 2024.
  - Commissioner News

Adjourn

**TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of August 13, 2024
- Create position of part-time Emergency Management Coordinator, \$20.00/hr., no benefits
- Create position of C&Y Caseworker Assistant / Housing and Safety Specialist position, Dept. of Human Services, \$16.50/hr.
- Appointment of Angela Roosa and Breona Roosa as First Deputies in the Prothonotary and Clerk of Courts Office. Each will receive an annual stipend of \$500.00.

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of August 13, 2024
- Payment of \$2,210 to Korn Ferry for August 2024 actuarial services

### For information of the Board:

8/14/24	Davis, Patti	Death of Pensioner, Option Four A
8/21/24	Heckman, Ethan	Refund
8/30/24	Leonard, Erica	Refund
9/6/24	Reichert, Joanne	Refund

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of August 13, 2024
- Waiting on State certification for the candidates on the ballot. Once received, the ballot will be finalized and printed.
- At this time, there is not an official date for L&A testing or the mailing of ballots.
- Tioga County has 26,492 registered voters.
- Important dates:

The last day to register to vote before the November 5, 2024 election is: October 21, 2024

The last day to request an absentee/mail-in ballot is October 29, 2024.

November 5, 2024: General Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
SEPTEMBER 10, 2024

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DHS CONTRACTS:

1. 2024/25 Drug and Alcohol Agreement with Crossroads Counseling, Inc. for the provision of drug and alcohol outpatient services to eligible Tioga County residents.
2. 2024/25 Purchase of Service Agreement with BCL Partners, LLC. dba LYFE for children and youth placement services on an as-needed basis.
3. 2024/25 Purchase of Service Agreement with Children's Service Center of Wyoming Valley, Inc. for children and youth placement services on an as-needed basis.
4. 2023/24 Purchase of Service Agreement with BCL Partners, LLC. dba LYFE for children and youth placement services on an as-needed basis.
5. 2024/25 Purchase of Service Agreement with Tioga County Partnership for Community Health for the provision of Resource Directory Services.
6. 2024/25 Purchase of Service Agreement with Bethesda Lutheran Services for children and youth placement services on an as-needed basis.
7. 2024/25 Agreement with Partners In Progress for the provision of Transportation Services.
8. 2024/25 Purchase of Service Agreement with Help Line for the provision of Information and Referral Services.
9. 2024/25 Purchase of Service Agreement with Acollective Consulting for children and youth placement services on an as-needed basis.
10. 2024/25 Agreement with Wellspring Community Support Services for the provision of Mobile Social Rehabilitation Services.
11. 2024/25 Agreement with Harbor Counseling for the provision of drug and alcohol services.
12. 2024/25 Drug and Alcohol Agreement with Meadowlark Counseling for the provision of drug and alcohol outpatient services to eligible Tioga County residents.
13. 2023/24 Agreement with Harbor Counseling for the provision of after-hours on-call crisis line case management services.
14. 2023/24 Amendment #1 with Harbor Counseling for drug and alcohol CRS transportation services using OS funds.
15. 2024/25 Purchase of Service Agreement with Marybeth Bergen- Gallagher for the provision of American Sign Language Services to eligible Tioga County residents.
16. 2024/25 Purchase of Service Agreement with CONCERN for provision of Mental Health Psychiatric Retainer Services to eligible Tioga County residents.