

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Kera Hackett, Sara Rice, Josh Zeyn, Betsy Craig, Chris Perry, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of January 11, 2022.

Termination – J.Blizzard Personnel items, for information:  
Termination – Jennifer Blizzard, Clerk, Prothonotary & Clerk of Courts Office, effective 1/11/22

Hire – M.McIntosh Hire – Michelle McIntosh, Clerk, Prothonotary & Clerk of Courts Office, \$11.75/hr. with benefits, effective 1/31/22

Transfer – E.Kennedy Transfer – Elias Kennedy, from Deputy, Sheriff's Office, to Officer, Probation department, \$18.79/hr. effective 2/22/22

Resignation- A.Causer Resignation – Andrea Causer, Dept. of Human Services, effective 2/10/22

Hire – D.Bigley A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Debra Bigley, Marsh Creek Greenway Planning Specialist, \$18.00/hr. with benefits.

Hire – J.Berry A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Jeffrey Berry, Emergency Services Training Coordinator, Dept. of Emergency Services, \$14.00/hr. with benefits.

Hire – A.Drake A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Amanda Drake, Drug & Alcohol Case Management Specialist, \$16.00/hr. with benefits.

Hire – N.Patton A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Nicholas Patton, Caseworker 1, Intake unit of Family Services, \$18.00/hr. with benefits.

Hire – J.Morsberger A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Jeanette Morsberger, Caseworker 1, Foster Care unit of Family Services, \$17.50/hr. with benefits.

Promotion – K.Price A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Kendra Price, from part-time on-all Corrections Officer at Tioga County Prison, to full-time Drug & Alcohol Case Management Specialist, \$16.00/hr. with benefits.

Use of Green A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green on February 12, 2022 for the Wellsboro Winter Celebration and on February 26, 2022 for a Meet the Musher, as part of the Canyon Sled Dog Challenge.

Larson Design Bridge study A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with Larson Design Group for a Needs Study on Tioga County Bridge #3, which collapsed during a flood event in August 2021 - \$48,000. Will be paid with Liquid Fuels funds.

ARP funded projects For information - the following project expenses, originally approved to be paid from the Act 13 account, will now be paid with American Rescue Act funds:  
Vision Government Solutions – county-wide reassessment: \$1,531,886.79  
Larson Design Group – courthouse parking lot: \$23,680.48  
EADS Group – Highland Chocolates building renovation project: \$74,609.86  
FirstLight – connection of dark fiber between the courthouse and 911: \$29,120

Purchase of batteries A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the purchase of batteries for the server room in the courthouse - \$13,274 – ARP funds.

Tax collection agreements A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve agreements with the following municipalities who are delegating all tax collection activity to Tioga County, for the period 1/1/2022 – 12/31/2025: Bloss Township, Nelson Township, Osceola Township, Tioga Township, and Union Township.

County real estate tax refunds A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Richard & Sharon Alexander, Liberty Borough, \$108.87; Soldiers & Sailors Memorial Hospital, Wellsboro Borough, \$131.62; Soldiers & Sailors Memorial Hospital, Wellsboro Borough, \$81.33.

12 agreements for DHS A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 12 agreements for the Dept. of Human Services. A listing is attached.

Public Comment – None

The next meeting of the Tioga County Board of Commissioners is scheduled for March 8, 2022.

The meeting adjourned at 10:00 a.m.

\_\_\_\_\_  
Roger C. Bunn

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:11 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton and Kera Hackett. Also present was Janice Chamberlain, Marc Rice, Casey Zuchowski, Sara Rice, Josh Zeyn, Betsy Craig, Chris Perry, and press representative Natalie Kennedy.

Minutes A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of January 11, 2022.

Wage increase G. McCauley A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a salary increase of \$1.00/hr. for Grant McCauley, who has received his County Certificate for Emergency Management.

The meeting adjourned at 10:12 a.m.

\_\_\_\_\_  
Roger C. Bunn

Attest: \_\_\_\_\_  
Janice Chamberlain, Chief Clerk

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Kera Hackett