

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Deb Crawford, Nancy Clemens, Becky Briggs, Betsy Craig, Mark Spencer, Jenn Schultz, Mr. & Mrs. Stanley Parsells, and press representative Nat Kennedy.

Pledge of Allegiance

For information –

- . The 2016 Tioga County Domestic Relations Section operating expense reimbursement to the General Fund is \$324,183.00
- . Recognition was given to Jennifer Schultz and Stanley Parsells for their design and creation of a new Commissioner's Seal

Public Comments – (agenda items)

None

Minutes A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the minutes of May 23, 2017.

Transfer H. Stager For information, transferred Haley Stager from Caseworker 1, Dept. of Human Services, to Administrative Assistant, District Attorney's Office, \$14.75/hr. with benefits.

Hire M. Fisher A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Maryann Fisher, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.

Hire A. Hand A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Anyssa Hand, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire C. Heatley A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Chelsey Heatley, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire M. McMichael A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Melisa McMichael, full-time Dispatcher-in-Training, Dept. of Emergency Services, \$12.15/hr. with benefits.

Hire A. Cooper A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Arynn Cooper, EMS/GIS Intern, \$10.00/hr., no benefits.

Reassign S. Reed A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the reassignment of Samantha Reed from Ongoing Casework Supervisor to Temporary Service Planning Casework Supervisor, Family Services, \$19.93/hr. with benefits.

Retirement D. Stager A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the retirement of Dennis Stager, Casework Supervisor, Family Services, effective July 6, 2017.

Purchase of breath alcohol testing equip. A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the purchase of breath alcohol testing equipment for the District Attorney's Office, \$8,679.95. This cost will be reimbursed by a grant from the PA Commission on Crime and Delinquency. The equipment will be housed at the Wellsboro Police Department and will be shared by the D.A. Office and the Wellsboro Police.

PA College of Technology funds agreement A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with the Pennsylvania College of Technology, providing Act 13 funds to the College to offer as scholarships in the amount of up to \$1,000 per Emergency Medical Services student and up to \$1,500 to each student in the ShaleNET Program - \$50,000, Act 13.

County real estate tax refunds A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Jay & Wanda Erb, Lawrence Township, \$331.62; Wayne & Kathleen Wood, Deerfield Township, \$29.00; Lori Trostle, Wellsboro Borough, \$263.08; Judith Shutter, Mansfield Borough, \$39.58; Kevin & Samuel Mitchell, Jackson Township, \$39.96; Ross & Diana Davis, Delmar Township, \$40.36; Golden Eagle Resources II LLC, Delmar Township, \$8.66; Mark J Ruppert et al, Delmar Township, \$30.36.

WECO agreement for service A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a Secondary Underground Service Agreement with Wellsboro Electric Company for new service at the Maintenance building - \$1,829.84.

Amended agreement with SACS A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amended agreement with Susquehanna Accounting & Consulting Solutions for 2017 accounting services for the period 1/1/17 – 12/31/17 – revised contract amount: \$112,700 plus a maximum of \$5,000 of out of pocket expenses.

Gra-Hil agreement for Elk Horn bridge

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from Gra-Hil Construction for emergency repairs to the Elkhorn Creek Road Bridge, \$22,391. To be paid from the Act 13 Transportation Account.

NTSWA agreement

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Northern Tier Solid Waste Authority for a refuse container and pickup three times per week at St. James, \$530.00/month container rental.

DHS Grant Agreement

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a grant agreement for the Dept. of Human Services, \$336,000, for the Time-Limited Family Reunification Program, for the term July 1, 2017 – June 30, 2020.

AJC Prof. Svcs. agreement

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with AJC Professional Services, for engineering services for Tioga County properties. This agreement is hourly based, not to exceed \$7,500.

NTRPDC Advisory Committee appointments

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to tentatively approve appointments to the following Northern Tier Regional Planning and Development Commission advisory committees:

- Economic Development: Nichole Lefelhoc, Craig Eccher, Rob Carleton
- Local Loan Review: Jeff Wilson, Ryan Satalin, Kevin Green
- Rural Area Transportation: Mark Hamilton, Kerry Miller, Lori Copp

11 DHS Agreements

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve 11 agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
None

The meeting adjourned at 10:22 a.m.

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order today at 10:23 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Deb Crawford, Nancy Clemens, Becky Briggs, Betsy Craig, and press representative Nat Kennedy.

Minutes A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of April 11, 2017.

Create temp Casework Supv. Position A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request to create a temporary Casework Supervisor position, Family Services. Due to the impending retirement of Dennis Stager, it is necessary for his successor to gain valuable knowledge. This position will expire after the individual assumes Mr. Stager's position.

Create EMS/ GIS intern A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a request to create an EMS/GIS Intern, \$10.00/hr., not to exceed 600 hours, no benefits. This individual will be supervised by the Emergency Management Coordinator and work under the Tioga County Emergency Services and Tioga County GIS department, Tioga County Firemen's Association and all 39 local municipalities in order to identify, catalog, photograph and "GPS tag" all wet and dry fire hydrants in the County.

The meeting adjourned at 10:24 a.m.

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge