

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Sam VanLoon, Marc Rice, and Shane Nickerson. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Kera Hackett, Mary Wilson, Sara Rice, Sandra Olson, Josh Zeyn, Kaye Aumick, Lisa Rice, Grant McCauley, Penny Whipple, Tim Cleveland, Betsy Craig, Joy Childs, Chris Eckert, Sean Sember, Dan Styborski, John Getty, Bob Goodrich, Cindy Copp and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) –
None

- Minute A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the minutes of June 11, 2024.
- Correction For information: at the June 11, 2024 meeting, the total funding of the 2024/2025 Human Services and Supports program was incorrectly stated as \$48,760. The correct total is \$69,915.
- Bids – opened,
awarded Sealed bids were opened for the asphalt seal coat and asphalt fog seal project for Nypum Drive, William Farrell Drive, and Kemp Drive. Two bids received: Midland Asphalt: \$58,657.50; Vestal Asphalt: \$64,445.05. A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the low bid from Midland Asphalt.
- Hire
L.Castle
R.Chapman For information, the following individuals have been hired:
Lacy Castle, Deputy Sheriff, \$18.50/hr. with benefits, 6/24/24
Rece Chapman, Deputy Sheriff, \$18.50/hr. with benefits 6/24/24
- Hire
M.Swan
T.Belz A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of the following Dispatchers-in-Training, Emergency Services:
Mariah Swan, \$17.00/hr. with benefits, 6/24/24
Tyler Belz, \$17.00/hr. with benefits, 6/24/24
Carter Strange, \$17.00/hr. with benefits, 7/1/24
Jonathan Perez, \$17.00/hr. with benefits, 7/8/24
- Hire
D.Schwartz
A.Causer A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of the following Ongoing Caseworker 2s, Family Services:
Diane Schwartz, \$24.06/hr. with benefits
Andrea Causer, \$18.90/hr. with benefits
- Hire
M.Capaldo A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Madeline Capaldo, Intern, Conservation District, \$15.00/hr., no benefits.
- Hire
J.Harmon
T.Tanner
J.Klimko
C.Dake
A.Ceccc
C.Losinger
C.Milkie
L.Shilling
R.Osgood
B.Brutsman
J.Gordon
A.Vanwormer
P.Wattles
M.Holsomback
M.Barnes
S.Medina
K.Nowak
N.Killingstad
T.Farman
V.Hauser
C.McGann
A.Bbosa
V.Losinger
R.Hall
J.Faivre A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to hire the following, who are transferring back to the County from SAM, Inc. effective 6/30/24:
Jennifer Harmon, Director of Family Services, \$ 81,042/yr. with benefits
Trisha Tanner, Casework Manager 1 (Ongoing), \$ 62,400/yr. with benefits
Jenny (Farrer) Klimko, Casework Manager 1 (Ongoing), \$ 74,110.40/yr., with benefits
Christine (Dinger) Dake, Casework Supervisor (Ongoing), \$ 64,251.20/yr., with benefits
Alexis Cicora-Ceccc, Casework Supervisor (Ongoing), \$ 50,689.60/yr., with benefits
Cody Losinger, Casework Supervisor (Ongoing), \$ 48,089.60/yr., with benefits
Carrie Milkie, Caseworker 3 (Ongoing), \$20.62/hr. with benefits
Leah Shilling, Caseworker 1 (Ongoing), \$19.76/hr. with benefits
Ryan Osgood, Caseworker 1 (Ongoing), \$19.76/hr. with benefits
Britney Brutsman, Caseworker 1 (Ongoing), \$19.00/hr. with benefits
Jessica Gordon, Caseworker 3 (Ongoing), \$20.62/hr. with benefits
Aryn Vanwormer, Caseworker 2 (Ongoing), \$20.35/hr. with benefits
Patricia Wattles, Caseworker 2 (Ongoing), \$20.35/hr. with benefits
Marcia Holsomback, Caseworker 2 (Ongoing), \$19.76/hr. with benefits
Meadow Barnes, Caseworker 1 (Ongoing), \$19.00/hr. with benefits
Sunni Medina, C&Y Caseworker Assistant, \$16.50/hr. with benefits
Kenneth Nowak, C&Y Caseworker Assistant, \$17.25/hr. with benefits
Nicole Killingstad, C&Y Caseworker Assistant, \$16.75/hr. with benefits
Tammy Farman, Clerical Support Staff, \$16.98/hr. with benefits
Vanessa Hauser, Clerical Support Staff, \$15.50/hr. with benefits
Christie McGann, Clerical Support Staff, \$16.98/hr. with benefits
Andrea Bbosa, Clerical Support Staff, \$15.50/hr. with benefits
Virginia Losinger, part-time Clerical Support Staff, \$17.50/hr. no benefits
Richele Hall, Training Policy Specialist, \$23.91/hr. with benefits
Julie Faivre, Systems Analyst, \$50,290.50/yr. with benefits
- Status Change
H.Stone A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve the status change of Helen Stone from Dispatcher-in-Training to Emergency Call Taker for 911, with a \$1.00/hr. increase, 6/30/24.

County real estate tax refunds A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Darlene & Frederick Smith, Liberty Township, \$77.11; First Citizens Community Bank, Mansfield Borough, \$227.77; Barbara L. Crippen Real Estate Protector Trust, Rutland Township, \$27.68; Ulrich & Marianne Tamms, Rutland Township, \$439.63; Burdette & Betty Jean Weber, Shippen Township, \$64.84.

Johnson Controls A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a proposal from Johnson Controls for the purchase of 59 camera licenses for additional cameras to be installed at county facilities - \$15,377.17. Act 13.

Marco A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a proposal from Marco for a new network switch at the Veterans Affairs building (for wireless capability, security) - \$2,879.90. Act 13.

Marco A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a proposal from Marco for a one-year renewal of Cisco Duo Essentials (multi-factor identification) - \$7,889.70. Act 13.

Huffmans Office Equip A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a proposal from Huffman's Office Equipment for office and conference room furniture at the Veteran's Affairs office (three staff offices, one conference room) - \$17,593.20. Act 13.

Wellsboro Electric Co A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a proposal from Wellsboro Electric Company for new service to the Patterson Trailhead building, \$47,821.92. Pay from Marsh Creek Greenway account.

LOI with Meadowlark Counseling A motion was made by Shane Nickerson seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve a Letter of Intent between Meadowlark Counseling Services and County of Tioga for Meadowlark's intent to purchase County property at 267 S. Main Street, Mansfield, PA at the appraised value of \$267,000.

Use of Green A motion was made by Sam VanLoon, seconded by Marc Rice and unanimously carried upon vote of three ayes and no nays to approve use of the Green August 23, 2024, 6:00 p.m. for "blessing of the backpacks" by the Trinity Lutheran Church.

A.Adams to P/T Library Board A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the appointment of Amy Adams to the Potter Tioga Library System Board, replacing Tom Baker.

DHS - 14 agreements A motion was made by Marc Rice, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve 14 agreements for the Dept. of Human Services. A listing is attached.

June 2024 Payroll/benefits and A/P A motion was made by Marc Rice, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the following expenses for June, 2024:

June 2024 payroll & benefits - \$1,213,793.58
June 2024 accounts payable - \$2,602,155.73

Public Comment -
Cindy Copp - climate action plan for the County

The next meeting of the Tioga County Board of Commissioners is scheduled for August 13, 2024.

The meeting adjourned at 10:22 a.m.

Attest: Sam VanLoon
Janice Chamberlain, Chief Clerk

Marc Rice

Shane Nickerson

The regular meeting of the Tioga County Salary Board was called to order today at 10:22 a.m. with the following members present: Sam VanLoon, Marc Rice, Shane Nickerson, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Mary Wilson, Sara Rice, Sandra Olson, Josh Zeyn, Kaye Aumick, Lisa Rice, Grant McCauley, Penny Whipple, Tim Cleveland, Betsy Craig, Joy Childs, Chris Eckert, Sean Sember, Dan Styborski, John Getty, Bob Goodrich, Cindy Copp and press representative Natalie Kennedy

Minutes A motion was made by Kera Hackett, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve the minutes of June 11, 2024.

Create position A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of four ayes and no nays to approve a request to create the position of Foster Care Supervisor, \$47,480/yr. with benefits.

Increase on-call rates for CYS A motion was made by Shane Nickerson, seconded by Marc Rice and unanimously carried upon vote of four ayes and no nays to approve a request to increase on-call/stand-by rates for CYS caseworkers and supervisors. This adjustment was submitted in the Needs Based Plan and Budget for Children & Youth, and was approved by the State. New rates are effective July 1, 2024.

Current rates: Intake Caseworker/Supervisor - \$60 (weeknight), \$70 (weekend); \$80 (holiday).
In-home Caseworker - \$55 (weekend/weekend/holiday).

New rates: Intake Caseworker/Supervisor - \$100 (weeknight and weekend); \$125 (holiday)
In-home Caseworker - \$75 (weeknight and weekend); \$100 (holiday)

The meeting adjourned at 10:24 a.m.

Attest:
Janice Chamberlain, Chief Clerk

Sam VanLoon

Marc Rice

Shane Nickerson

Kera Hackett