

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Deb Crawford, Nancy Clemens, Sara Rice, Dave Cohick, Ryan Jones, Everitt Vanderhoof and Verla Bryant.

Pledge of Allegiance

Public Comments (agenda items) – None

Poll Worker
appointment

For information: Per Purdon's section 2657(c), effective October 15, 2019, the Tioga County Board of Elections authorizes the Director of Elections to appoint poll workers as needed, at county polling locations that have vacancies, to serve during the 2019 General election on November 5, 2019.

PEMA
certification
Ryan Jones

A certificate from PEMA (Pennsylvania Emergency Management Agency) for Basic Emergency Certification was presented to Ryan Jones, 911/GIS Technician in the Department of Emergency Services.

Minutes

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of September 17, 2019.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue
Proclamation

PROCLAMATION

**VANDERHOOF FARM
100TH ANNIVERSARY**

WHEREAS, as of the 2017 United States Census of Agriculture, Pennsylvania currently has 53,157 farms averaging 137 acres in size and a total land area of 7,278,668 acres. Of that number, there are 1,972 Century Farms, 189 Bi-centennial Farms, and 1 Tri-centennial Farm. In Tioga County, there are 104 Century Farms; and

WHEREAS, the Vanderhoof Farm, consisting of 200 acres in the Borough of Wellsboro and Delmar Township, has recently received Century Farm designation from the Pennsylvania Department of Agriculture; and

WHEREAS, when Everitt Vanderhoof's parents, Clyde and Hazel Vanderhoof, purchased the farm on March 15, 1919, they started with a small number of Holstein dairy cows to supply their family. From there, calves were purchased to raise and sell as bred heifers; and

WHEREAS, corn, oats, and hay were planted to be used on the farm, with the excess being sold. Everitt and his father also trucked farm equipment in the 40's and 50's, along with the regular crops, and purchased and sold cattle; all adding to the farm's income. Everitt became a multi-faceted dealer, selling "Smoker" equipment and elevators, "Grove" silage wagons and dump truck bodies, as well Dobler seed corn; and

WHEREAS, there have been five generations that have worked the farm. Everitt Vanderhoof, second owner of the family farm, still helps on the farm with assistance from his children, grandsons and great-grandsons; and

NOW THEREFORE, the Tioga County Board of Commissioners congratulates the Vanderhoof family on their Century Farm designation. This is a celebration of agriculture and family, by passing down farming as a way of life from generation to generation.

Signed this 15th day of October, 2019.

Tioga County Board of Commissioners
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn

Hire
A.Leach
A.Wright
E.McConnell

For information, the following individuals have been hired:
Anthony Leach, Law Clerk, \$55,000/yr., with benefits, effective 9/27/19
Afton Wright, temporary Court Monitor, \$12.50/hr., no benefits
Emily McConnell, Clerk, Prothonotary & Clerk of Courts Office, \$11.00/hr., with benefits

Transfer R.
Jones

For information, Ryan Jones is transferring from a 911/GIS Technician in the Dept. of Emergency Services to Enforcement Officer, Domestic Relations Office, \$18.29/hr., effective 10/28/19.

Resignations
E.Hummel
C.Barnes
M.James
T.Wilbourn
B.Best

For information, the following individuals have retired/resigned:
Elizabeth Hummel, Family Services, retired effective 10/11/19
Cynthia Barnes, Residential, resigned effective 9/4/19
Matthew James, Tioga County Prison, resigned effective 9/25/19
Tim Wilbourn, Residential, resigned effective 9/28/19
Benton Best, Dept. of Emergency Services, effective 10/25/19

Hire
D.Manning

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Dakoatah Manning, Planning Specialist, Planning Department, \$16.00/hr. with benefits.

Hire K.Aumick

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Kaye Aumick, Clerk, Planning Department, \$11.00/hr. with benefits.

Hire T.Taylor

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Tanya Taylor, part-time on-call Correction Officer, Tioga County Prison, \$13.81/hr., no benefits.

Promotion D.Wicks

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Douglas Wicks, from Emergency Services Training Coordinator to the Emergency Management Coordinator position, \$32,500/yr. with benefits. Once he has completed the process and is appointed by Governor Wolf, he will receive a \$2,500 increase.

Promotion A.Causer

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Andrea Causer, to Caseworker 2 in Children & Youth.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

PROCLAMATION

WHEREAS, emergencies requiring Emergency Medical Services (EMS), Fire/Rescue, or Law Enforcement intervention can occur at any time; and

WHEREAS, the Tioga County Emergency Communications Center, in Wellsboro, Pennsylvania, took its first emergency call for service on April 1, 1979; and

WHEREAS, the Tioga County Emergency Communications Center began receiving and processing calls from the number "9-1-1" on October 11, 1989; and

WHEREAS, the Tioga County Emergency Communications Center began taking emergency calls for service for *Potter County*, Pennsylvania in May of 1990; and

WHEREAS, telecommunicators within the Emergency Communications Center are the *first*, first responders, having contact with the public before anyone else; and

WHEREAS, each highly-trained dispatcher has exhibited compassion, understanding and professionalism during the performance of their duties; and

WHEREAS, the Tioga County Emergency Communications Center has successfully received and processed millions of calls for service over 40 years.

NOW THEREFORE, the Commissioners of Tioga County hereby recognize the value and accomplishments of the entire staff of the Tioga County Emergency Communications Center and encourage the community to join them at an open house ceremony. The ceremony will be held at the Tioga County Emergency Communications Center, located at 99 William Farrell Drive, Wellsboro, Pennsylvania, on Thursday, October 24, 2019, from 1:00pm to 8:00pm.

IN WITNESS WHEREOF, WE HAVE SET OUR HAND AND SEAL THIS 15TH DAY OF OCTOBER, 2019.

TIOGA COUNTY COMMISSIONERS
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

RED RIBBON WEEK
October 23-31, 2019

PROCLAMATION

WHEREAS, alcohol and drug abuse in this Nation have reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, Red Ribbon Week is the nation's oldest and largest alcohol, tobacco, and other drug and violence prevention awareness campaign, observed annually in October in the United States. It began as a tribute to fallen DEA special agent Enrique Camerena in 1985; and

WHEREAS, the National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

WHEREAS, the National Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 23-31, 2019; and

WHEREAS, business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, Tioga County further commits its resources to ensure the success of the Red Ribbon Campaign.

NOW, THEREFORE, BE IT RESOLVED, Tioga County hereby proclaims October 23-31, 2019 as RED RIBBON WEEK, and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free County.

Signed this 15th day of October, 2019. **TIOGA COUNTY BOARD OF COMMISSIONERS**
/s/ Erick J. Coolidge /s/ Mark L. Hamilton /s/ Roger C. Bunn

2020 Holiday
calendars

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve two separate 2020 holiday calendars; one for county employees and one for the 911 dispatchers.

County real
estate tax
refund

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a County real estate tax refund for Jamie Bower, Tioga Township, \$179.27.

Planning
Commission
reappointments

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following reappointments to the Tioga County Planning Commission board, each for a three-year term: Bill Roosa, Susan Asbury, and William Stokes, III.

Planning
Commission
appointment

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the appointment of Terry Bryant to the Tioga County Planning Commission board, for a three-year term. Terry will replace Stephen Banos, who is resigning from the board.

Enterprise Fleet
leases

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve two five-year leases with Enterprise Fleet Management for two 2020 Ford Escape vehicles for the Assessment Office. These will replace vehicles that are currently leased. Monthly lease is \$365.84 per vehicle.

Cleveland
Bros. –
agreement

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a one-year service agreement with Cleveland Brothers Equipment for the generator at Human Services; term of agreement is 10/1/2019 – 9/30/2020, \$1,106.

Davis-Ulmer
agreement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year agreement with Davis-Ulmer for maintenance of the fire pump at the Tioga County Prison; term of agreement is 11/1/2019 – 10/31/2020, \$700.

LexisNexis
agreement for
Prison

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a two-year agreement with LexisNexis for on-line law library software, for use by inmates at the Tioga County Prison; term of agreement is 11/1/2019 – 10/31/2021, \$200/month. Act 13.

Adopt
Resolution
R-15-19

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

RESOLUTION NO. R-15-19

BE IT RESOLVED by the County Commissioners in Tioga County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Multimodal Transportation Fund Grant Agreement.

Date: 10/15/2019
Attest: /s/ Derek Williams
Chief Clerk

Tioga County
By: /s/ Erick J. Coolidge
Chairman

CERTIFICATION

I, Derek Williams, Chief Clerk of Tioga County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of the Tioga County Commissioners held on October 15, 2019.

Date: 10/15/2019 By: /s/ Derek Williams, County Chief Clerk

17 agreements
for DHS

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve 17 Agreements for the Dept. of Human Services. A listing is attached.

Public Comment –
None

The next meeting of the Tioga County Board of Commissioners is scheduled for November 19, 2019.

The meeting adjourned at 10:29 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn