

The regular meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Marc Rice, Shane Nickerson, and Sam VanLoon. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Fred Gorg, Josh Zeyn, Kera Hackett, Lisa Rice, Marti Shabloski, Tim Cleveland, Saira Olson, Troy Freeman, Tiffany Cummings, Betsy Craig, Joy Childs, Chris Perry, Bob Goodrich, Chris Eckert, Ken VanSant, Carrie Bradley, Rhonda Shutter, Tyler Mead, Mike Denelsbeck, Dan Styborski, Jackie Ogden, Michael Spencer, Mary Wilson, Mary Anne Heston, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) –
None

Minutes A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 10, 2024.

Hire J.Field For information, hired Jessica Field, Clerk, Prothonotary & Clerk of Courts Office, \$14.50/hr. with benefits.

Resignations
H.Stone For information, the following resignations were received/rescinded:
A.Marsh Helen Stone, 911 Dispatcher, effective 1/16/25
Ashlie Marsh, Drug & Alcohol, effective 1/22/25
Rescind
L.Shilling Leah Shilling, Caseworker 1, Family Services – rescinded resignation effective 12/3/24

Termination
R.Kotch For information, termination of Richard Kotch, Deputy Sheriff, effective 12/10/24.

Hire K.Staron A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the hire of Krisandra Staron, C&Y Caseworker Assistant, Family Services, \$16.50/hr. with benefits.

Hire S.Doan A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Spencer Doan, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire E.Howell A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the hire of Emilynn Howell, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Promotion
D.Stiles A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the promotion of Dawson Stiles to full-time Corrections Officer, Tioga County Prison, \$21.40/hr. with benefits, effective 1/5/25.

Promotion
T.Wood A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the promotion of Tamara Wood to Foster Care Caseworker 1, Family Services, \$17.65/hr. with benefits.

NTRPDC
annual request A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an annual request from Northern Tier Regional Planning and Development Commission, \$14,700. Act 13.

Purchase
servers for IT A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a request from IT to purchase of ten servers from Dell - \$92,404.72. Act 13.

CBF Contr.
change order A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a change order from CBF Contracting, Inc. for the Patterson Trailhead Facility Building – for construction of wood pipe chases for HVAC pipe - \$3,785.

MCM Consult.
Group
agreement A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a three-year agreement with MCM Consulting Group to provide professional emergency management consulting services for grants management and overall emergency management operations. 2025: \$16,701; 2026: \$17,536; 2027: \$18,412.

Motorola
Solutions
agreement A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a one-year agreement with Motorola Solutions for monthly maintenance of entire 911 radio system and microwave - \$117,270.76/year. This is reimbursable via PEMA 911 funding.

Prison
detention
agreement –
Union County A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a Detention Agreement with Union County for housing of Union County inmates at Tioga County Prison - \$85.00/day.

GSS
amendment A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an amendment to the agreement with Government Software Services, for an upgrade/ conversion of current tax collector/tax administration software to a web-based tax collector/tax administration software, at no additional cost.

Real Estate
Appraisal &
Mktg Assoc
proposal A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a proposal from Real Estate Appraisal & Marketing Associates for professional valuation services, as a result of the Lowes Home Centers appeal to the Common Pleas Court - \$5,500. This fee will be split with the school district and municipality.

Lawrence Twp tax collection A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve an agreement with Lawrence Township, who is delegating tax collection activity to Tioga County for 2025.

Shell Energy – Wellsboro Electric accounts A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve a two-year agreement with Shell Energy for county Wellsboro electric accounts – locking in rate of \$0.10047/kWh.

NRG – Penelec accounts A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve a two-year agreement with NRG for county Penelec accounts – locking in rate of \$0.10749/kWh.

Appoint S. Sticklin – BeST board A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve the appointment of Sue Sticklin to the BeST Board for a three-year term.

County real estate tax refunds A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Church Mt. Zion Full Gospel, Charleston Twp., \$337.79; Jessica Carpenter, Charleston Twp., \$31.72; Karl May, Jr., Charleston Twp., \$65.57; George C. White III, Chatham Twp., \$67.44; Mountain Breezes Farm LLC, Chatham Twp., \$72.29; Carolyn Stermer, Clymer Twp., \$60.16; Tracy Watkins, Covington Twp., \$148.95; Paul III & Deborah Kreider, Delmar Twp., \$67.51; Johnsons of Stony Fork LLC, Delmar Twp., \$26.05; Christopher & Alyssia Neal, Delmar Twp., \$22.87; Thomas Bell, Sr., Elkland Borough, \$494.45; J. Scott Nichols, Delmar Twp., \$32.70; J. Scott Nichols, Delmar Twp., \$151.39; Kurt & Barbara Eckenroad, Gaines Twp., \$27.69; Christine Mountz, Gaines Twp., \$75.42; Linda & Terry Noble, Jackson Twp., \$61.04; Robert & Jane White, Jackson Twp., \$107.93; Douglas & Nancy Updike, Lawrence Twp., \$23.82; Douglas & Nancy Updike, Lawrence Twp., \$82.81; Timothy & Elizabeth Bruffey, Middlebury Twp., \$17.97; El Bethel Fellowship, Osceola Twp., \$148.87; Oscar David Garcia & Alexandra & Michael Chelentis, Richmond Twp., \$716.68; Roland III & Brenda Satterlee, Richmond Twp., \$25.81; Roland III & Brenda Satterlee, Richmond Twp., \$70.34; Ricky & Denise Route, Wellsboro Borough, \$91.77.

DHS -21 agreements A motion was made by Sam VanLoon, seconded by Shane Nickerson and unanimously carried upon vote of three ayes and no nays to approve 21 agreements for the Dept. of Human Services. A listing is attached.

December payroll / AP A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of three ayes and no nays to approve December 2024 payroll/benefits \$1,402,913.97, and December 2024 Accounts Payable, \$2,488,071.48.

Public Comment –
Joy Childs – tax collector agreement; Prison detention agreement

The next meeting of the Tioga County Board of Commissioners is scheduled for February 11, 2025.

The meeting adjourned at 10:32 a.m.

Marc Rice

Attest: _____
Janice Chamberlain, Chief Clerk

Shane Nickerson

Sam VanLoon

The regular meeting of the Tioga County Salary Board was called to order today at 10:32 a.m. with the following members present: Marc Rice, Shane Nickerson, Sam VanLoon, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Jen Cochran, Fred Gorg, Josh Zeyn, Lisa Rice, Marti Shabloski, Tim Cleveland, Saira Olson, Troy Freeman, Tiffany Cummings, Betsy Craig, Joy Childs, Chris Perry, Bob Goodrich, Chris Eckert, Ken VanSant, Carrie Bradley, Rhonda Shutter, Tyler Mead, Mike Denelsbeck, Dan Styborski, Jackie Ogden, Michael Spencer, Mary Wilson, Mary Anne Heston, and press representative Natalie Kennedy.

Minutes

A motion was made by Shane Nickerson, seconded by Sam VanLoon and unanimously carried upon vote of four ayes and no nays to approve the minutes of December 10, 2024.

The meeting adjourned at 10:33 a.m.

Marc Rice

Attest: _____
Janice Chamberlain, Chief Clerk

Shane Nickerson

Sam VanLoon

Kera Hackett