

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for July 8, 2025**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of June 10, 2025
- Personnel items
- Use of the Green for the Walk for Recovery event, September 27, 2025, 9:00 a.m. -2:30 p.m.
- Issue Proclamation: Pretrial, Probation, and Parole Supervision Week, July 20-26, 2025
- Adopt Resolution R-10-25: Confirming the Term of the Board of Directors of the Tioga County Industrial Development Authority
- Adopt Resolution R-11-25: Intent to Pursue the Formation of a Council of Governments to Support the Northcentral Regional ATV Trail (NRAT) Network
- Proposal from Delta Development Group for a Tioga County Housing Study, \$50,580. Act 13.
- Appoint Bruce Vickery to replace Beth Weiskopff, who has resigned, on the Industrial Development Authority Board, and fulfilling her term which is set to expire 12/31/2028.
- Request from Roseville Borough for a \$250,000 no-interest loan for the Benson Avenue Box Culvert project. Terms: Eight-month loan with repayment to County within 30 days of Roseville Borough's receipt of the grant funding. Act 13.
- Request from Roseville Borough for financial assistance to help cover a shortfall for the Benson Avenue Box Culvert project .
- Contract renewal with Davis-Ulmer for fire protection inspection of the diesel fire pump and the backflow prevention device at the Tioga County Prison - \$750.
- Continuation of Cooperative Agreement between Tioga-Hammond Lakes Project and Tioga County Sheriff's Office for provision of law enforcement services for 2025. The U.S. Army Corps will pay the County an amount, not to exceed \$4,877.80, for each area. Term of service is approximately 14 weeks.
- Enterprise Fleet Management – five-year lease for 2026 Chevrolet Traverse, \$898.44/month. This vehicle replaces a vehicle that was totaled in an accident.
- Lease agreement between County of Tioga and New Cingular Wireless PCS, LLC (AT&T Mobility) -for equipment space on the County's Morris Tower. Terms: \$2500/month; 5-year initial term with automatic renewal for up to four additional five-year terms.

## **Tioga County Board of Commissioners**

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- County real estate tax refunds (24): Jeffrey Allen & Patricia Ann Barber, Westfield Borough, \$85.88; Mary Behm, Westfield Borough \$79.81; Neal & Melinda Brown, Westfield Borough, \$145.50; David M. Cady, Sr., Westfield Borough, \$81.07; Thomas Cheesman, Westfield Borough, \$97.48; Stephen Dickinson, Westfield Borough, \$86.94; David E & Mary L Earle, Westfield Borough, \$29.81; David E & Mary L Earle, Westfield Borough, \$118.50; Pamela English, Westfield Borough, \$119.41; Gerald & Nancy Helfrich, Westfield Borough, \$77.37; Robert & Lynne Lewis, Westfield Borough, \$142.73; Valden & Kara Longhurst, Westfield Borough, \$120.28; Christine M Moore & David James & Adam James, Westfield Borough, \$81.82; William Paulmier & Sharon Sutton, Westfield Borough, \$154.66; Victoria Stalter, Westfield Borough, \$116.14; Deborah & Robert Rall, Westfield Borough, \$78.08; Revocable Living Trust of Rebecca Lea Mcleod, Westfield Borough, \$101.36; Michael D Root, Westfield Borough, \$86.98; Ryan & Melinda Stephens, Westfield Borough, \$73.83; Nancy L Mann, Westfield Borough, \$104.21; Michael & Heidi Vargeson Westfield Borough, \$128.30; Robert & Roy Weidman, Westfield Borough, \$128.19; James W Weiskel, Westfield Borough, \$51.31; Stephanie Young, Westfield Borough, \$104.93
- Approve 28 agreements for the Dept. of Human Services. Listing attached.
- For information: June 2025 Payroll & Benefits paid: \$ 1,428,642.03  
June 2025 Accounts Payable: \$ 2,876,415.69
- Public Comment
- The next meeting of the Tioga County Board of Commissioners is scheduled for August 12, 2025.
- Commissioner News – received funding of \$330,034.53 for damages from Flood Debby last year. The money will reimburse expenses paid from Act 13 and will be earmarked for stream cleanup costs.

Adjourn

## **TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of June 10, 2025
- Tanner Swan, Field Assessor, Assessment office – increase of \$1.00/hr. for receiving his CPE certification, effective 7/14/25
- Create position – Multi-Disciplinary Investigative Team (MDIT) Coordinator, District Attorney’s Office, \$48,464/yr. with benefits
- Create position – Staff Relations Coordinator, Dept. of Human Services, \$48,464/yr. with benefits
- Create position – Specialized Services Youth Program Manager, \$50,624/yr. with benefits

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of June 10, 2025
- Korn Ferry June 2025 actuarial services - \$2,276.00
- C&N June 2025 management fee - \$18,995.47

For information of the Board:

6/18/25	Finkele, William R.	Death of Pensioner, Option Four (B)
6/30/25	Davis, Haley	Refund

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of June 10, 2025
- For information –
  - Finishing up with mid-year maintenance in the SURE program
  - The Integrity Grant paperwork is being sent out to the appropriate committees and will apply for the next one on August 1<sup>st</sup>
  - Ballot training with ES&S the week of July 7-11 with ES&S

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
JULY 8, 2025

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DHS CONTRACTS:

1. 2025/26 Independent Contractor Agreement between the County of Tioga and Amy Geiser for the provision of early intervention special instructor base-funded services to eligible Tioga County residents. Contract maximum: \$78,500.00 Funding source: Human Services Block Grant- Early Intervention.
2. 2025/26 Independent Contract Agreement between the County of Tioga and Lisa Ham for the provision of early intervention special instructor services- base-funded. Contract maximum: \$21,300.00 Funding source: Human Services Block Grant- Early Intervention.
3. 2024/25 Amendment #2 to the Independent Contractor Agreement between the County of Tioga and Amy Geiser for the provision of early intervention special instructor base-funded services to eligible Tioga County residents. Original contract maximum: \$76,000.00, Amended contract maximum: \$83,000.00 Funding source: Human Services Block Grant- Early Intervention.
4. 2024/25 Amendment #3 to the Independent Contractor Agreement between the County of Tioga and Lisa Ham for the provision of base-funded early intervention special instructor services. Original contract maximum: \$20,300.00 Amended contract maximum: \$22,300.00 Funding Source: Human Services Block Grant- Early Intervention.
5. 2024/25 Amendment #1 to the Letter of Agreement between the County of Tioga and UPMC-Wellsboro for the provision of physical and speech therapy services(base-funded). Original contract maximum: \$21,700.00 Amended contract maximum: \$29,000.00 Funding Source: Human Services Block Grant- Early Intervention.
6. 2025 Resource family/respite agreement with Emily Miller for the provision of resource family/respite services. Funding source: Office of Children and Youth
7. 2025 Resource family/respite agreement with Christopher and Stacey Fish for the provision of resource family/respite services. Funding Source: Office of Children and Youth
8. 2025 Resource family/respite agreement with Nathanael and Amanda Mummert for the provision of resource family/respite services. Funding Source: Office of Children and Youth
9. 2025 Resource family/respite agreement with Sheryl Henkin-Kealey for the provision of resource family/respite services. Funding Source: Office of Children and Youth
10. 2025/26 Independent Contractor Agreement between the County of Tioga and Happy Hearts, LLC. for the provision of early intervention therapy services(base-funded). Contract maximum: \$5,000 Funding Source: Human Services Block Grant- Early Intervention
11. 2025/26 Independent Contractor Agreement between the County of Tioga and Jessica Pepper for the provision of early intervention speech pathology evaluation services(base-funded). Contract maximum: \$5000.00
12. 2025/26 Independent Contractor Agreement between the County of Tioga and Julie Schlosser for the provision of early intervention special instructor services(base-funded). Contract maximum: \$31,000.00 Funding source: Human Services Block Grant- Early Intervention
13. 2025/26 Program funded HSS Specialized Services Children and Youth Program with Tioga County Partnership for Community Health for the provision of the Fit for Life Program. Contract maximum: \$154,046.00 Funding Source: Human Services and Supports Children and Youth Specialized Services
14. 2025/26 Independent Contractor Agreement between the County of Tioga and Laura Straniere for the provision of early intervention special instructor/evaluator services(base-funded). Contract maximum: \$23,300.00 Funding Source: Human Services Block Grant- Early Intervention
15. 2025/26 Independent Contractor Agreement between the County of Tioga and Therapy Source, Inc. for the provision of early intervention therapy services(base-funded). Contract maximum: \$86,000.00 Funding Source: Human Services Block Grant- Early Intervention
16. 2025/26 Letter of Agreement between the County of Tioga and UPMC-Wellsboro for the provision of physical and speech therapy services(base-funded). Contract maximum: \$23,700.00 Funding Source: Human Services Block Grant- Early Intervention
17. 2025/26 Program funded agreement with Tioga County Partnership for Community Health for the provision of comprehensive resource directory services. Contract maximum: \$7,000.00 Funding Source: Human Services and Supports

18. 2025/26 Agreement with Central Counties Youth Center for the provision of children and youth detention services on an as-needed basis, to eligible Tioga County residents. Funding source: Office of Children and Youth
19. 2025/26 Agreement with Tioga County Partnership for Community Health for drug and alcohol prevention services. Contract maximum: \$91,074.00 Funding Source: Office of Drug and Alcohol
20. 2025/26 Fee for Service Agreement with the Area Agency on Aging for the provision of emergency services. Effective term of agreement is July 1, 2025-June 30, 2026. Contract maximum: \$2,000.00 Funding source: Human Services and Supports
21. 2025/26 Fee for Service Agreement with the Area Agency on Aging for the provision of home delivered meals. Effective term of the agreement is July 1, 2025-June 30, 2026. Contract maximum: \$20,000.00 Funding Source: Human Services and Supports
22. 2025/26 Purchase of Service Agreement with Tioga County Partnership for Community Health for the provision of Family Engagement Initiative Facilitation Services and Crisis and Rapid Response meetings. Contract maximum: \$7,700.00 Funding: Children and Youth Special Grant
23. 2025/26 Purchase of Service Agreement with Tioga County Partnership for Community Health for the provision of generic services: Transportation. Contract maximum: \$162,027.00 Funding Source: Human Services and Supports
24. 2025/26 Purchase of Service Agreement with PA 211 NE of the Family Service Association of Northeastern Pennsylvania for the provision of information and referral services. Contract maximum: \$7,500.00 Funding Source: Human Services and Supports
25. 2025/26 Purchase of Service Agreement with Families United Network, Inc. for children and youth placement services on an as-needed basis, to eligible Tioga County residents. Funding Source: Office of Children and Youth
26. 2025/26 Purchase of Service Agreement with Perseus House, Inc. for children and youth placement services on an as-needed basis.
27. 2024/25 Amendment #3 to the Drug and Alcohol Agreement with Meadowlark Counseling for the provision of drug and alcohol outpatient services to eligible Tioga County residents. This amendment updates provider location. Contract maximum: \$34,000.00 Funding: Department of Drug and Alcohol Programs.
28. 2025/26 Purchase of Service Agreement with Trehab for the provision of housing services. Contract Maximum: \$5,000.00 Funding Source: Human Services and Supports