WELCOME LOCAL EMERGENCY MANAGEMENT COORDINATORS

Local Emergency Management Coordinators Q1-Training

Benton Best, Emergency Management Coordinator



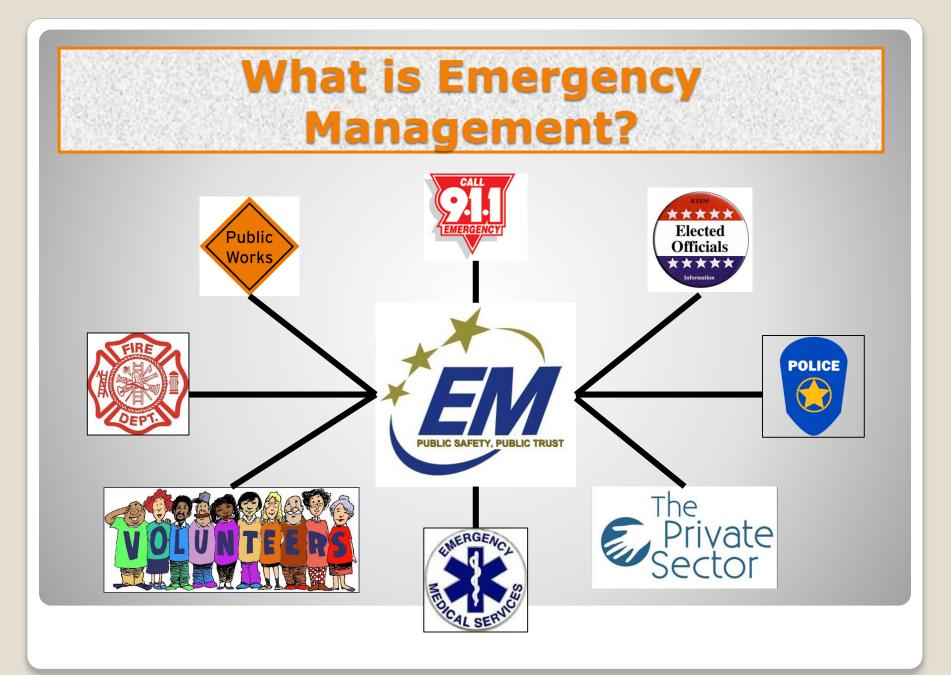
02/08/17 Wellsboro, PA

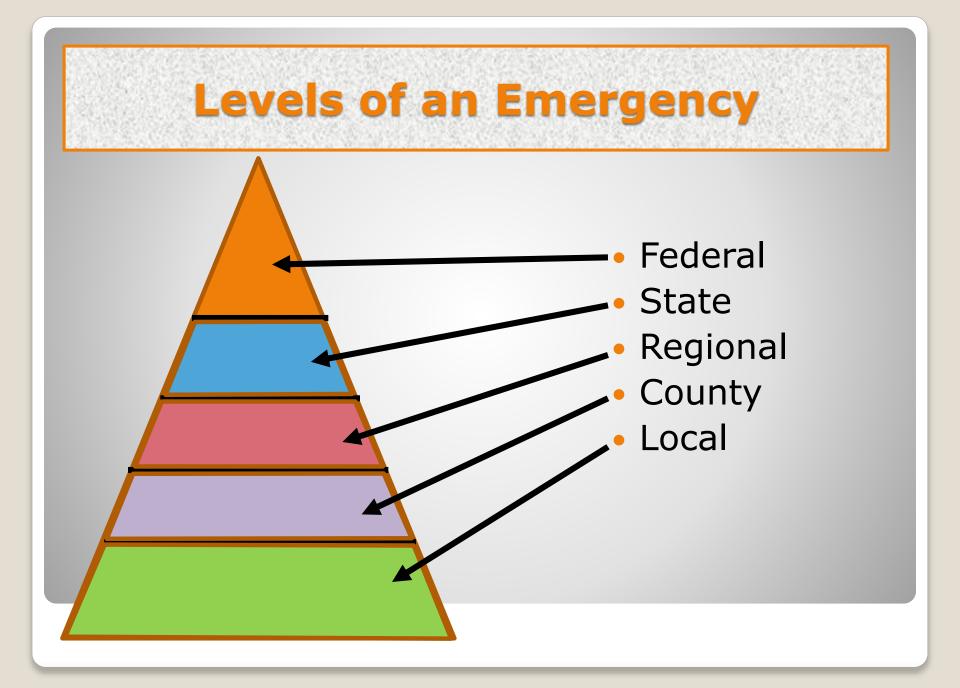
Agenda

- Introductions
- Overview of Emergency Management
- Training, Planning, Finance/Administration Updates
- Geographic Information Systems (GIS) Updates
- Government Liaison Update
- Updates on of Ongoing Projects
- Tour of 911 Center (optional)

Introductions

- Name
- Title
- Agency or Jurisdiction
- Years / Level of Experience

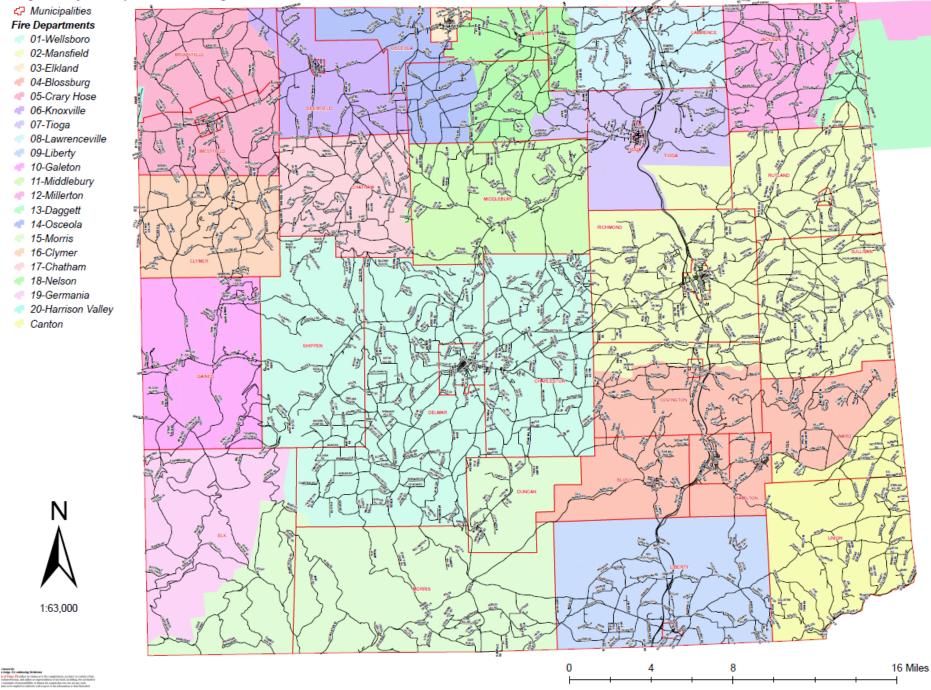


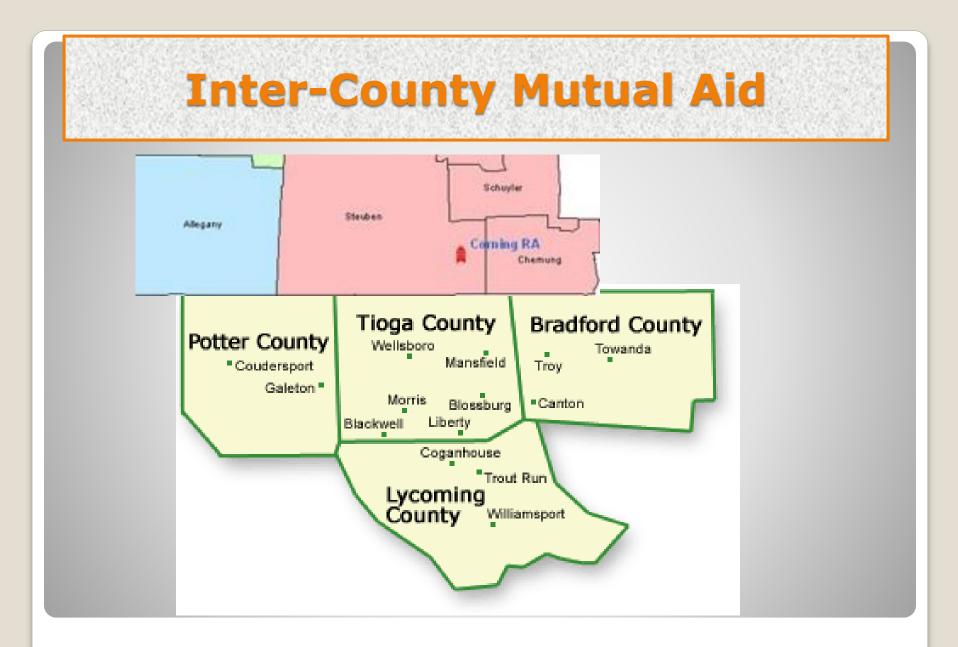


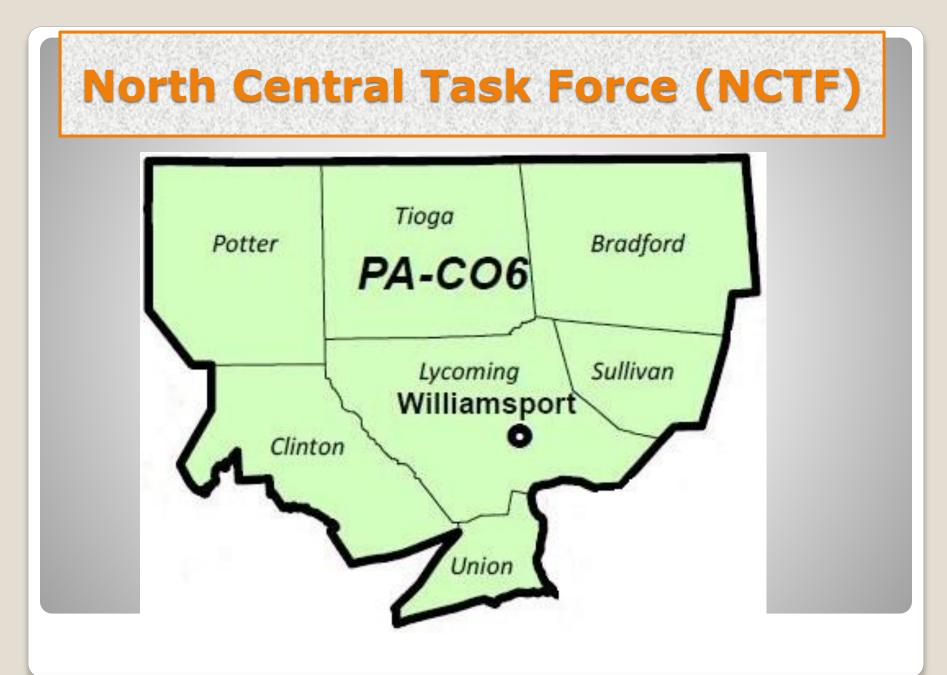
Tioga County Pennsylvania **New York State** Elkland Osceola Lawrenceville Knoxville Brookfield Elkland Lawrence Jackson Deerfield Farmington Westfield Bradford County Tioga Westfield Rutland Tioga Chatham Middlebury Roseville Clymer Richmond Count Cherres on Sullivan Mansfield Wellsboro Gaines Shippen Covington Covington Delmar Ward Blossburg Bloss Duncan Hamilton Elk Union Liberty Morris Liberty

Lucaming County

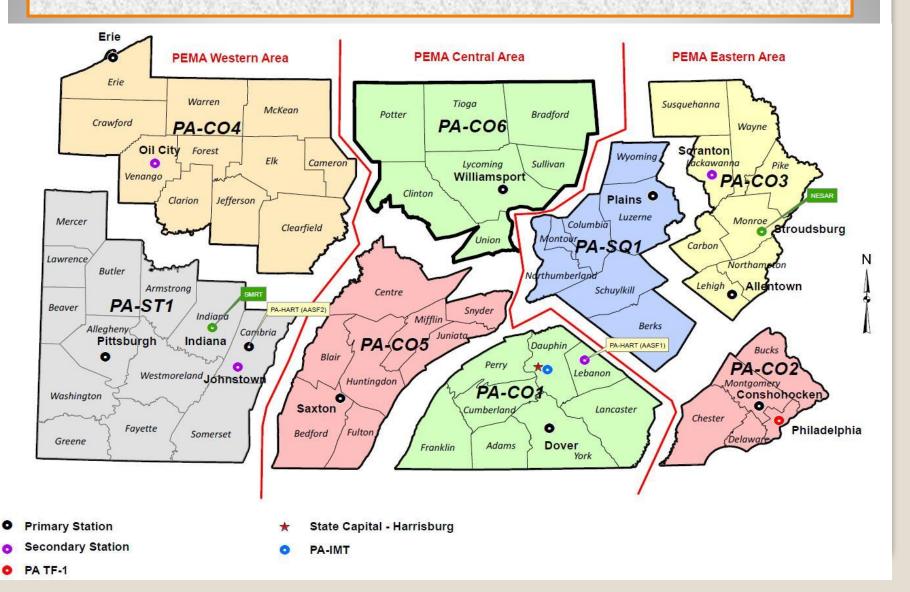
Tioga County Fire Departments Coverage Area







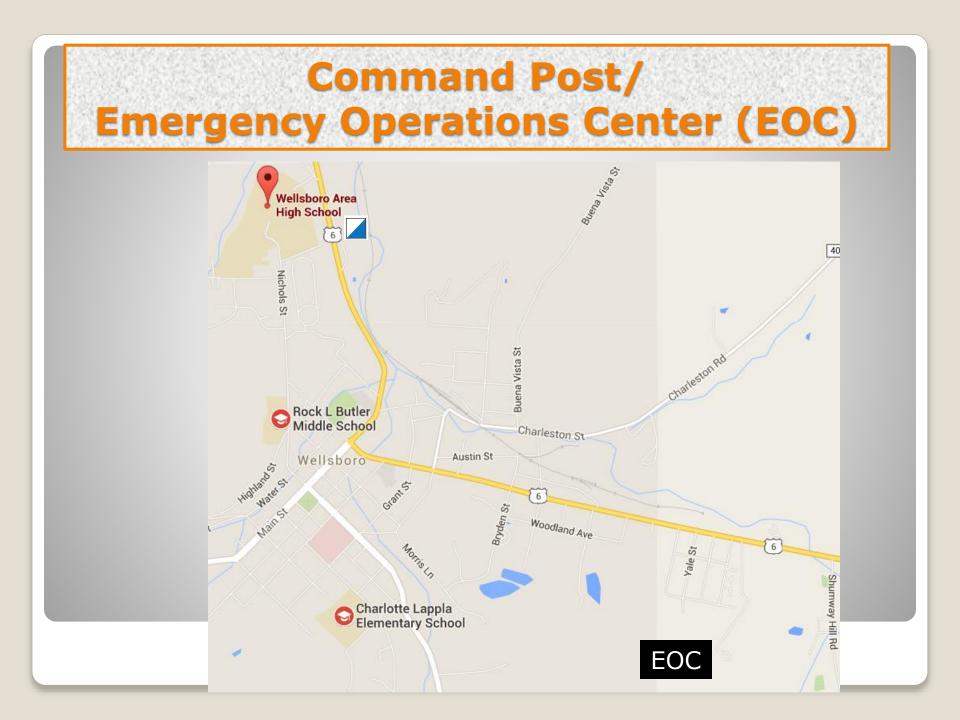
State Assistance



Federal Assistance

How do emergencies work?

- 911 Call
- First units arrive on scene and assess
- Establish Incident Command Post (ICP) and request additional resources
- County Emergency Operations Center (EOC) is opened
- State Emergency Operations Center (SEOC) is opened



Basic Responsibilities

- Planning/Preparedness
 - Mitigation Plans, school plans, hospital plans, etc.
- Training/Exercising
 - Take courses so we are prepared
 - Exercise plans so everyone else is prepared
- Incidents & Special Events
 - Assess the damage/impact of the incident
 - Help coordinate response

Other Responsibilities

Track and request resources for

emergencies

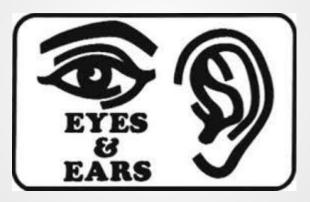
- People/personnel
- Organizations Teams, crews, groups
- Equipment
- Facilities

What should the Local Coordinator do?

- Maintain contact information
 - Boro/Township Staff
 - Critical Facilities in the jurisdiction
- Review emergency plans for critical facilities
- Activate for large-scale emergencies (either at Command Post or local EOC

What should the Local Coordinator do?

Be the "eyes and ears" of the County EMA



- Flooding
- Storm damage
- Snow accumulation/slippery roadways

What should the County Coordinator do?

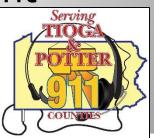
- Coordinate planning
- Develop strategic plans to equip the County with necessary resources
- Help manage large-scale incidents
- Be centralized point of contact for Local Emergency Management Coordinators (LEMCs)

Who are the Emergency Management Authorities?

- FEMA Federal Emergency Management
 Agency
- PEMA Pennsylvania Emergency

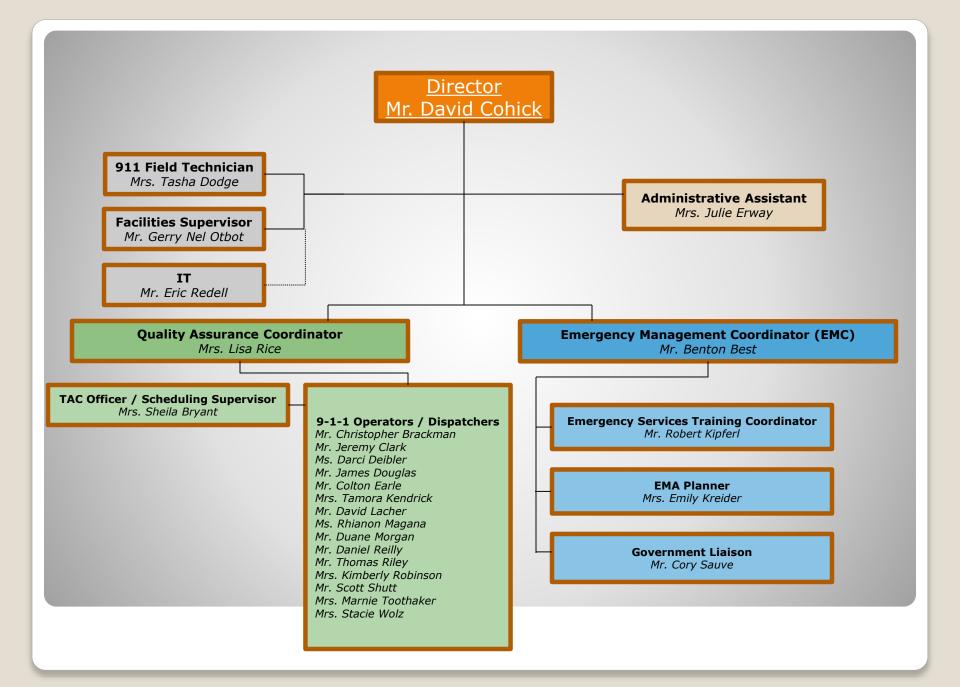
Management Agency

Tioga County Emergency Management
 Agency









Contact Information

Tioga County Emergency Services

- Benton Best, Emergency Management Coordinator
 - <u>bbest@tiogacountypa.us</u>
 - 99 William Farrell Drive Wellsboro, PA 16901
 - 570-723-8106 OR 570-505-2151





pennsylvania 🕅







pennsylvania PA



PEMA Mission

To lead Commonwealth Agencies as they prevent, protect, prepare, respond and recover from any disaster.

Coordinate state agency response, including the Office of the State Fire Commissioner and Office of Homeland Security;

Support county and local governments in the areas of disaster mitigation and preparedness, planning, and response to and recovery from all-hazards disasters; and

Function as the State Administrative Agency for various federal grants including the Homeland Security Grant Programs.





pennsylvania i Commonwealth Resource Coordination Center (CRCC)

- The Commonwealth Resource Coordination Center (CRCC) (formally the SEOC) is the commonwealth's principal warning and coordination center.
- Staffed around-the-clock, it's in constant contact with federal, state, and county emergency management staff. The center has access to all state agencies and federal response resources.
- The SEOC also functions as the principal information-support provider during disasters and emergencies.
- Staffing in the SEOC varies from 2 to more than 80 trained specialists, many from other state agencies including Emergency Preparedness Liaison Officers (EPLOs)





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Area Office Mission

Provide liaison personnel and rapid (short and long term) onsite assistance to county commissioners, local elected officials and their emergency management staffs through Planning, Training, Hazardous Material, Terrorism, Operations and Technical support and during times of emergencies or disasters.

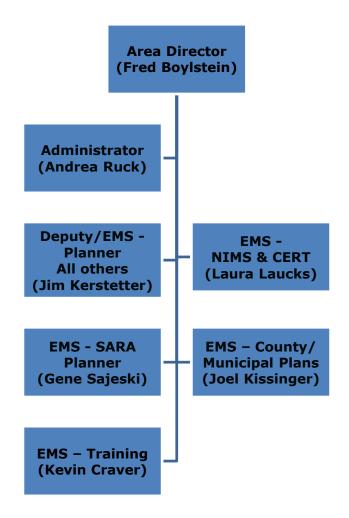


Pennsylvania Emergency Management Agency Area



EMERGENCY MANAGEMENT AGENCY

PEMA CENTRAL AREA





Area Director

- PEMA Area Office Liaison with:
 - County Commissioners
 - Township Officials
 - Borough Council Members
 - County Emergency Management Coordinators
 - Municipal Emergency Management Coordinator
 - Other Elected Officials
- Conduct Training
 - Elected Officials Seminars
 - Damage Assessment Training
 - National Incident Management System
 - Knowledge Center Damage Reporter Pending
 - Importance of Impact Statements
- Assign and track Area EMS Duties/Responsibilities and events
- Represent Area Office and PEMA at various meetings, conferences and seminars.
- Provide Guidance and Assistance to County Coordinators
- Assist Area Task Forces
- Program Management



Each member of the Central Area office is classified as an Emergency Management Specialist (EMS) with the exception of the Deputy and Secretarial position. Each EMS has a particular area of focus, as follows:



Emergency Management Specialist

- Liaison Officer
- Damage Assessment
- Disaster Recovery Centers
- Public Assistance Teams
- Emergency Operations
- Training
- Planning
- Hazardous Material
- Pike County Deployment



EMS - Plans (Jim Kerstetter, Deputy)

- Deputy Area Director
- Make liaison visits to assist with emergency planning
- Central Area Public Assistance/HM Officer
- Brief the PEMA Director on the status of the disaster area
- Provide guidance on the collection of information needed for the Small Business Administration and Economic Injury Programs
- Act as Liaison between the counties and PEMA Recovery and Mitigation for the development of the county Hazard Mitigation Plan
- Assist the County Planner and the EMC in the development of the Hazard Mitigation Plan
- Central Area Point of Contact for Dam Plans, NFIP (Biggert-Waters Act)
- Central Area Planner for Child Care, PODS, Mass Causality/Fatality
- Previstar Trainer
- Deployed to Centre County for 2013 Fire
- Deployed to Colorado for 2013 Flooding Event
- PSP/Pike County Deployment October 2014



Administrator (Andrea Ruck)

- Provide assistance to the PEMA C/A Director
- Field questions from County Coordinators and their staff; answer questions, when possible, or refer them to C/A staff for answers
- Quarterly Training
 - Provide registration, lodging, and meals counts to hotel
 - Collect information and assemble packets for attendees
 - At site location do registration and provide back-up support
- Process Municipal Coordinator appointments
- Process time sheets, enter information into SAP, track leave requests
- Enter events/appointments into Agency Calendar
- Maintain files on each county
- During a disaster, provide back-up support to personnel in the field and act as a liaison to the SEOC
- Order supplies and maintain adequate stock; maintain printers, faxes, copier



EMS – Planner (Joel Kissinger)

- Damage assessment and liaison during disasters
- County Emergency Operations Plans
- Municipal Emergency Operations Plans
- School Plans
- Mass Evacuation Planning
- Special Event Planning
- Regional EMA Plans & Resolutions
- Municipal Program Reviews
- Spring Weather Exercise
- Attends Task Force Meetings
- Deployed Union County Mass Causality Bus Accident
- Lead planner Gettysburg 150th Anniversary



EMS – SARA Planner (Gene Sajeski)

- Attend scheduled Local Emergency Planning Committee's (LEPC'S) in 23 Counties.
 - (Over 80 in 2014)
- Advise and recommend courses of actions and spending that comply with Act 165
- Primary point of contact and liaison for HAZMAT administrative questions or problems at Area level
- Assist county's with exercise planning and evaluation
- Review and approve new SARA title III facility plans and updates
- Observe and participate in HAZMAT exercises and evaluate as necessary
- Initiate and participate in HAZMAT team certification
- Marcellus/Pipeline/Bakken POC
- Deployed to Clinton County for 2013 Flooding Event
- PSP/Pike County Deployment October 2014
- Central Area POC for LLWS



EMS - NIMS and CERT (Laura Laucks)

- Central Area Trainer for counties and municipalities
- Community Emergency Response Team (CERT) Training
- Central Area POC for Knowledge Center
- Conducted night and weekend classes on CERT/Citizen Corp
- Works closely with BOSP on NIMS Implementation
- COOP Planner
- Assist county's with exercise planning and evaluation
- Alternate LEPC



EMS - Trainer (Kevin Craver)

- Responsible for Central Area Quarterly Training
- Responsible for planning and evaluating County Certification Exercises
- Responsible for the County and Municipal Certification Program
- Various speaking engagements/seminars
- Damage Reporting
- Elected Official Seminars
- PA Fire Academy Certified Instructor
- Graduated Master Exercise Practitioners Program (MEPP)
- PSP/Pike County Deployment October 2014
- Central Area Individual Assistance Officer
- Member of PA IMT



EMERGENCY MANAGEMENT SERVICES CODE CHAPTER 75

Local Government Organizations and Services





Under Revision

Emergency Management Services Code (Chapter 75 - Local Organizations and Services)

Local Coordinator of Emergency Management

📠 General Rule - Must have coordinator

County Coordinator – Selected by Elected Officials

En Local Level

- Selected by Local Elected Officials
- Regionalization

Qualifications – Must be professionally competent

In-service Training – Completed as prescribed by the Agency (Basic, Advanced and Professional Certification)

Responsibility for Training – Next higher level

Local Emergency Management Coordinators Q1-Training

Robert Kipferl Training Coordinator



02/08/2017 Wellsboro, PA

Duties

- Coordinate with local Fire, EMS, and Police agencies to meet the training needs of the departments within the county.
- Maintain record of county class pre-registrations
- Track training data and develop Reports to showcase the training efforts that are being put forth by the Fire and EMS departments in Tioga County.

Duties cont.

- Sitting member of several committees within the North Central Task Force.
 - Training Committee
 - Incident Management Team
 - Fire,Rescue/Hazmat Committee
 - Health and Medical Committee

 Communicate the findings of these groups back to the local departments to improve training efforts and try to reduce duplication of services, and improve interoperability.

Duties cont.

- Assist the Department of Health Regional Council with ambulance, QRS(Quick Response Service), and rescue certification inspections.
- Assist Benton in the development of EOC activation exercises and After Action Reviews for large scale incidents within the county.
- Assist Benton in preparing and maintaining LEMC training records, and PEMA certification levels.

Contact Information

Tioga County Emergency Services

ROBERT KIPFERL (Training Coordinator)

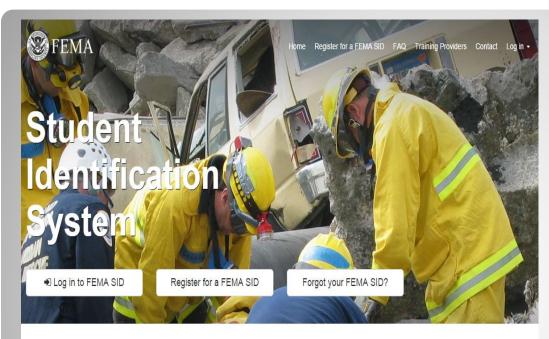
- rkipferl@tiogacountypa.us
- (570) 723-810 or (570) 447-1427
- Office Hours: M-F 8:00-4:30

Pennsylvania Emergency Management Agency (PEMA)

- PEMA has developed three Personal
 Professional Certification Levels For Local Level
 Emergency Management Coordinators.
- These three levels are the classes that PEMA feels are essential for LEMC's to fulfill their roles and responsibilities during a disaster.
- These classes do go beyond the general NIMS/ICS Classes (700,800,100,200,300,400)

Pennsylvania Emergency Management Agency (PEMA)

- The three levels of certification consist of two types of trainings.
 - Independent Study IS.
 - The IS classes are FEMA issued classes
 - You must have a FEMA Student Identification Number (SID#)
 - G-Series
 - State classes that are done in a traditional classroom setting
 - You can register on the states Learning Management System (LMS)



What is a FEMA SID?

FEMA Student Identification (SID) number is a unique number generated and assigned to anyone who needs or is required to take training provided by a FEMA organization. Your FEMA SID uniquely identifies you throughout the FEMA organization and all of its agencies. The goal is for your FEMA SID to serve as your personal identification number instead of your Social Security Number (SSN) in support of FEMA's effort to decrease/cease the use of SSN for identifying and tracking individuals.

Why do I need a FEMA SID?

A FEMA SID is required to register for and participate in any training provided by FEMA. All FEMA training providers' registration systems and enrollment procedures require a valid FEMA SID. The FEMA SID will serve as your unique identifier and be used to maintain the record of FEMA training you attended.

Learn more about the FEMA Student Identification (FEMA SID) number

FEMA SID

- https://cdp.dhs.gov/ femasid
- Needed Information
 - Name
 - Email
 - Phone Number
 - Date of Birth
 - Country of Birth
 - State of Birth
 - City of Birth
 - Choose 3 security questions

IS Home

IS Course List

Professional Development Series

Critical Infrastructure Security and

Resilience

Curriculum

Frequently Asked Questions

Enter Keyword(s) or Course Code

Search IS

Notice: Independent Study Exams now require a FEMA Student Identification (SID) Number. If you do not yet have a SID, register for one today: https://cdp.dhs.gov/femasid.

If you have an inquiry regarding the FEMA Independent Study Program, NIMS or other Emergency Management Institute (EMI) related requests such as: requests for certificates, transcripts, online test scores/results, please contact the FEMA Independent Study program office at 301-447-1200 or email Independent.Study@fema.dhs.gov for further assistance. Please do not contact the FEMA SID Help Desk as they are unable to provide assistance with these requests.

ISP Courses

1 <u>2 3 4 5 6 7 8 9 10 11 12 13 14</u> View All					
Course Code	Course Title	CEUs	College Credits		
IS-1.a	Emergency Manager: An Orientation to the Position - (2/7/2013)	0.6	1.0		
IS-3	Radiological Emergency Management - (10/31/2013)	1	1.0		
IS-5.a	An Introduction to Hazardous Materials - (10/31/2013)	1	1.0		
IS-8.a	Building for the Earthquakes of Tomorrow: Complying with Executive Order 12699 - (10/31/2013)	1	1.0		
IS-10.a	Animals in Disasters: Awareness and Preparedness - (10/2/2015)	0.4	1.0		
IS-11.a	Animals in Disasters: Community Planning - (10/2/2015)	0.5	1.0		
IS-15.b	Special Events Contingency Planning for Public Safety Agencies - (10/31/2013)	0.4	1.0* <u>*IS-15.b</u> Details		
IS-18.16	FEMA EEO Employee Course 2016 - (1/4/2016)	0.1	1.0* <u>*IS-18.16</u> Details		

FEMA IS Courses

- https://training.fema .gov/is/crslist.aspx
- Enter course titles in the search bar or browse the entire selection of classes

CHEC	CKLIST	
		BASIC LOCAL CERTIFICATION
ddress:		
ur of SS:	XXX-XX-	FEMA SID#

Las	Last Four of SS: XXX-XX FEMA SID#						
Арі	Applicant Position: Appointed Coordinator Deputy Coordinator Staff						
Course Date Completed							
1.	County Program Orientation						
2.	Duties & Responsibilities						
3.	Initial Damage Reporting						
4.	IS - 100.b Introduction to Incident Command System						
5.	IS - 200.b ICS for Single Resources and Initial Action Incidents						
6.	IS - 230.d Fundamentals of Emergency Management*						
7.	IS - 235.b Emergency Planning Course*						
8.	IS - 240.b Leadership and Influence Course*						
9.	IS - 700.a National Incident Management System: An Introduction						
	IS - 775 EOC Management and Operations						
	IS - 800.b National Response Framework: An Introduction						
*FEI	*FEMA Professional Development Series Course						

Name:

Title: Agency: Email Address:

Municipal/County Agency Recommendation		PEMA Area C	Office Recommendation
Signature: Name, Title (Print): Agency: Date:		Area Office:	
	PEMA State Training	Officer	
	Approved Denied	Signature: Name, (Print): Date:	

First Level Certification

Basic Local Certification

•

- This is the form that • PEMA uses to conduct their certification program.
- While the NIMS/ICS • classes are still a large part of this level certification it also focuses on knowing the county system and knowing more about Emergency Management as a whole.

CHECKLIST

ADVANCED LO	CAL CERTIFICAT	10
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Nai	me:						
Titl	e:						
Age	ency:						
Em	ail Add	ress:					
Las	t Four	of SS:	XXX-XX-	FEM	A SID#		
Ар	plicant	Positio	on: Appointed	Coordinato	r 🗌 De	eputy Coordinato	r 🗌 Staff
			Course			Date Completed	Certificate Enclosed
1.	IS - 3		Radiological Emergend	cy Managem	ent		
2.	IS - 5.	.a	An Introduction to Ha	zardous Mat	erials		
з.	IS - 24	41.b	Decision Making and F	Problem Sol	ving*		
4.	IS - 24	42.b	Effective Communicat	ion*			
5.	IS - 24	44.b	4.b Developing and Managing Volunteers*				
6.	IS - 2		71.a Anticipating Hazardous Weather and Community Risk				
7.	IS - 54	47.a,	Introduction to Continu	uity of Opera	ations		
8.	IS - 70 G - 28						
9.	G - 19	91	ICS/EOC Interface Wo	rkshop			
10.	ICS 30	00 Intermediate ICS for Expanding Incidents					
*FE	*FEMA Professional Development Series Course						
	Municipal/County Agency PEMA Area Office Recommendation Recommendation						

Signature:		Signature
Name, Title		Name, Title
(Print):		(Print)
Agency:		Area Office
Date:		Date
	DEMA Chata Taslala a Office	

1A State Training Officer

Approved Denied Signature:

Name (Print): Date:

Second Level Certification

- Advanced Local • Certification
 - This is the advanced • form for PEMA certification.
 - While the NIMS/ICS classes are still a part of this certification level it focuses more on the broad spectrum of issues that LEMC's will encounter and deal with.

CHECKLIST

Denied

	PROFESSIONAL LOCAL CERTIFICATION					
Name:						
Title:						
Agency:						
Email Addr	ess:					
Last Four o	f SS: XXX-XX- FEMA SID#					
Applicant P			Staff			
	Course	Date Completed	Certificate Enclosed			
or	 b Special Events Contingency Planning 6 Planning for the Needs of Children in Disasters 					
 IS - 130 Exercise Evaluation and Improvement Planning or IS - 139 Exercise Design and Evaluation (PDS) (no longer available as of 02/26/2015 via FEMA IS) 						
2. IS - 70	3.a NIMS Resource Management					
3. G - 23	5 Emergency Planning					
4. G - 29	D Basic Public Information Officer					
5. ICS 40	0 Advanced ICS					
*FEMA Profes	sional Development Series Course					
Municipal/C Recommend	ounty Agency PEMA Area Office ation	ce Recommenda	tion			
Name, Title (Print):	Name, Title (Print):					
Date:	Date:					
	PEMA State Training Officer					
	Approved Signature:					

Name (Print): ______ Date:

Third Level Certification

- Professional Local Certification
 - This is the advanced form for PEMA certification.
 - While the NIMS/ICS classes are still a part of this certification level it focuses more on Planning, improvement, and communication.

Training Quick Links

• PEMA

- PEMA Local Level Certification
- FEMA Courses
 - <u>Student Identification Number Registration</u>
 - Independent Study Course List
 - Requests for certificates, transcripts, online test scores/results, please contact the FEMA Independent Study program office at 301-447-1200 or email <u>Independent.Study@fema.dhs.gov</u> for further assistance.

Contact Information

Tioga County Emergency Services

Robert Kipferl

- rkipferl@tiogacountypa.us
- 99 William Farrell Drive Wellsboro, PA 16901
- Office: 570-723-8107
- Cell: 570-447-1427

Local Emergency Management Coordinators Q1-Training

Tasha Dodge 911 Addressing and Mapping



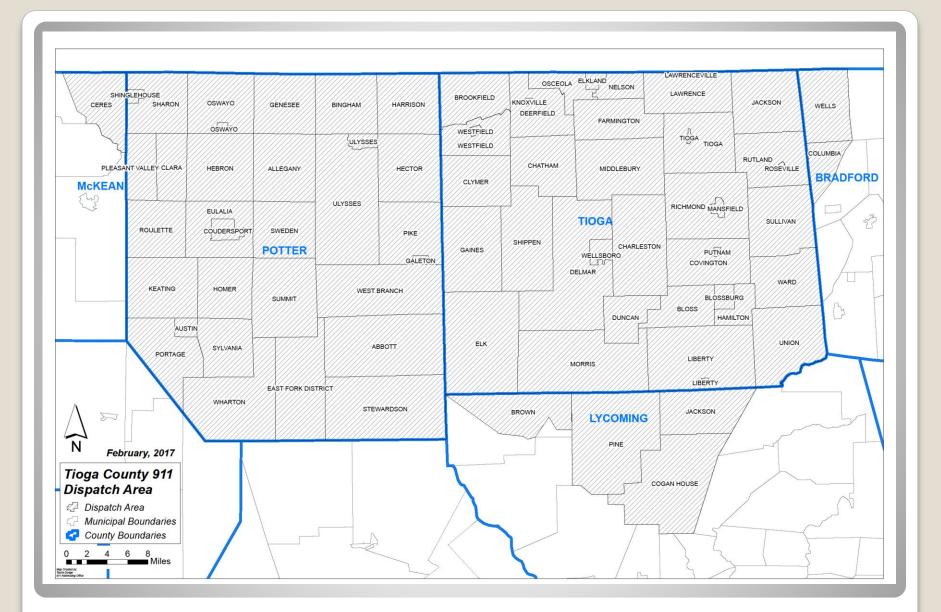
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What is GIS?

 A geographic information system (or GIS) is a system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data.

What do I do?

- Addressing for Tioga County.
- Mapping for 911 Dispatch Center
- When the Emergency Operations Center (EOC) is activated I serve as Planning Section support staff. (GIS / Mapping Manager)
- Hydrant Mapping Project
- Critical Infrastructure Mapping Project



Contact Information

Tioga County Emergency Services

Tasha Dodge

- tdodge@tiogacountypa.us
- (570)723-8108

Local Emergency Management Coordinators Q1-Training

EMILY KREIDER EMA PLANNER



02/08/2017 Wellsboro, PA

Roles and Responsibilities

- Assists in developing and maintaining plans for Emergency Management.
- I also send out the mailings that you receive. (So please keep me informed of address changes)
- Swift911 Admin: If you have a new user to set up or questions on Swift911 please contact me.
- When the Emergency Operations Center (EOC) is activated I serve as support staff. (Planning Section Chief)

DURING AN EMERGENCY, STAY INFORMED!

Swift911 (Tioga County, PA) Text SWIFT911 to 99538

Swift911

What is it?

- Reverse mass notification software.
- Allows emergency personnel to notify people of important information before, during and after largescale emergencies.
- Day-to-day notifications (weather alerts, road closures, boil water notices, etc...)

For the PUBLIC: How do I sign up?

- Download the mobile app
- Sign up online at: <u>www.tiogacountypa.us</u>



Swift911

How does my municipality begin using Swift911?

- There are two forms to be filled out in order to use the system.
 - <u>Memorandum of Understanding</u>: to be completed by the agency/municipality
 - <u>Application</u>: to be completed by the individual
- Once your forms have been approved you will be provided with log-in information.
- You will then need to log into the system and complete an online training. (We also occasionally have in-person trainings available)

Hazard Mitigation Plan Update

What is the Hazard Mitigation Plan (HMP)?

 The HMP identifies the threats and hazards Tioga County faces, as well as specific infrastructure and mitigation projects which could lessen the impact of those threats/hazards

Why does it need updated?

 The Federal Emergency Management Agency (FEMA) requires that the HMP be updated every 5 years. Our current plan will expire on **November 13, 2017**.

Who is required to participate?

 Every county and municipality is required under the Federal Disaster Mitigation Act of 2000 to have a current HMP. FEMA allows municipalities to adopt the County's HMP, <u>but ONLY if the</u> <u>municipality has participated in the creation of the County's Plan.</u>

Hazard Mitigation Plan Update

How do I participate?

Local Planning Team Meetings: (schedule on next slide)

Who should attend meetings?

 Elected Officials and LEMCs should attend as many of these meetings as possible.

<u>Website:</u> The current plan is on our website for review. This is also the place to find information about what stage we are on in developing the new plan. Meeting schedules and handouts are posted as well.

Hazard Mitigation Plan Update

Next Steps:

- <u>Planning Meetings</u>
 - Attendees: Person designated by municipality to handle HMP
- One-on-One Meetings: March 1st and 2nd
 - Attendees: LEMCs, all Elected officials and Roadmasters should also attend the one-on-one meetings.
- GIS Tagging of Critical Infrastructure
 - Attendees: Tioga County GIS Staff and someone designated by municipality (preferably someone with extensive knowledge of critical infrastructure)

HMP Meeting Schedule

DATE	DAY OF WEEK	TIME	LOCATION	TYPE OF MEETING	ΤΟΡΙϹ
10/20/16	Thursday	6:00PM-9:00PM	Tokishi Building	LPT*	Capability Assessments
11/17/16	Thursday	6:00PM-9:00PM	Mansfield Fire Station	LPT*	Hazard Identification
01/05/17	Thursday	6:00PM-9:00PM	Gaines Twp Building	LPT*	Risk Assessment
02/02/17	Thursday	6:00PM-7:00PM	Tioga County Fairgrounds	LPT*	Mitigation Strategies
02/02/17	Thursday	7:00PM-9:00PM	Tioga County Fairgrounds	PUBLIC MEETING	Risk Assessment
02/28/17	Tuesday	6:00PM-9:00PM	Lawrenceville Fire Station	LPT*	Mitigation Strategies
02/28/17 - 03/02/17	Tuesday to Friday	Time Slots By Appointment	TBD	Municipality One-on-Ones	Individual Projects
06/01/17	Thursday	6:00PM-7:00PM	Tioga County Fairgrounds	LPT*	Draft Plan Approval
06/01/17	Thursday	7:00PM-9:00PM	Tioga County Fairgrounds	PUBLIC MEETING	Draft Plan Review
06/01/17 to 06/30/17	-	PUBLIC	COMMENT	PERIOD	-
07/01/16	PLAN SUBMITTED TO PEMA/FEMA				
10/01/17 to 10/31/17	Local Municipalities Adopt Plan (and send copy of FEMA adoption letter to Tioga County) END OF PLAN UPDATE				
ONGOING	Tioga County "Hazard Mitigation Team" forms to work on implementation				

What else should you know?

- Be familiar with Elderly and Child Care Facilities as well as facilities with Hazardous Materials in your jurisdiction.
- These facilities are required to submit their plans to our department for review. If you have any input or would like us to review a specific plan or part of a plan, please let us know and we would be happy to do so.

Contact Information

Tioga County Emergency Services

EMILY KREIDER (EMA PLANNER)

- ekreider@tiogacountypa.us
- (570) 723-8104
- Office Hours: M-F 8:00-4:30

Local Emergency Management Coordinators Q1-Training

Cory Sauve Government Liaison



02/08/2017 Wellsboro, PA

Roles and Responsibilities

- Managing the 2017 Tioga County National Incident Management System (NIMS) Training Program.
- Working with Tioga County LEPC on restructuring the committee (Bylaws/SOPs).
- Inventory and reorganization of hazardous materials equipment in Tioga County.

2017 NIMS Training Program

- Program Funded by Shell
- Goal of program is to provide all elected officials, LEMC's, and first responders in Tioga County the opportunity to increase their understanding of the incident management system and maintain NIMS compliance.

2017 NIMS Training Program

Courses Offered:

- G-402: Incident Command System (ICS) Overview for Executives/Senior Officials
- NIMS Crash Courses: IS-100, IS-200, IS-700, Hazmat Awareness
- ICS 300/400: Intermediate ICS for Expanding Incidents/Advanced ICS

Upcoming Courses: NIMS Crash Courses



NIMS Crash Course February 21, 23, 26

COURSE LOCATION:

Tioga County Emergency Services

The NIMS Crash Course will cover basic incident management and hazardous materials awareness for all individuals to effectively manage incidents. After successful completion of the course, students will obtain IS-100, IS-200, IS-700, and Hazardous Materials Awareness certifications. Lunch will be provided during the 8 hour session.

Tioga County Emergency Services 99 William Farrell Drive Wellsboro, PA 16901

COURSE DATES:

February 21, 2017: 1800 - 2200 February 23, 2017: 1800 - 2200 February 26, 2017: 0800 - 1600

HOW TO REGISTER:

Online: tiogacountypa.us

Mobile App: Tioga County Training (Apple/ Android)

Email: emergencyservices@tiogacountypa.us

Phone: (570) 724-9110

FOR MORE INFORMATION CONTACT: csauve@tiogacountypa.us (570) 724-9110

- Covers IS-100, 200, 700, Hazmat Awareness
- Plan to offer these courses quarterly

Upcoming Courses: ICS 300/400



ICS 300: Intermediate ICS for Expanding Incidents

April 21, 22, 23; May 5

COURSE INFORMATION:

ICS-300 provides training and resources for personnel who require advanced applications of the incident management system. The course expands upon information covered in the IS-100 and IS-200 courses. Lunch will be provided during the 8 hour sessions. Mileage reimbursement will also be available.

FOR MORE INFORMATION: csauve@tiogacountypa.us (570) 724-9110

Tioga County Emergency Services 99 William Farrell Drive Wellsboro, PA 16901

COURSE LOCATION:

Tioga County Emergency Services

COURSE DATES:

April 21, 2017: 1800 - 2200 April 22, 2017: 0800 - 1600 April 23, 2017: 0800 - 1600 May 5, 2017: 1800 - 2200

PREREQUISITES: IS-100, IS-200, IS-700, IS-800

HOW TO REGISTER: Online: tiogacountypa.us

Mobile App: Tioga County Training (Apple/Android)

Email: emergencyservices@tiogacountypa.us

Phone: (570) 724-9110



ICS 400: Advanced ICS May 6, 7

COURSE INFORMATION:

ICS-400 provides training and resources for personnel who require advanced applications of incident command. This course expands upon information covered in ICS-300. Lunch will be provided both days. Mileage reimbursement is also available.

FOR MORE INFORMATION: csauve@tiogacountypa.us (570) 724-9110

Tioga County Emergency Services 99 William Farrell Drive Wellsboro. PA 16901

COURSE LOCATION:

Tioga County Emergency Services

COURSE DATES: May 6, 2017: 0800-1600 May 7, 2017: 0800-1600

PREREQUISITES: ICS-300

HOW TO REGISTER Online: tiogacountypa.us

Mobile App: Tioga County Training (Apple/Android)

Email: emergencyservices@tiogacountypa.us

Phone: (570) 724-9110

Upcoming Courses: G-402

 Course fulfills PEMA's NIMS Compliance standard for all elected officials.

• Dates of Courses:

- 3/4/17 (Tioga County DES)
- 3/16/17 (Mansfield Fire Department)
- 4/1/17 (Lawrenceville Fire Department)
- 4/10/17 (Tioga County DES TENTATIVE)
- 4/20/17 (Knoxville Community Center)

How to Register & More Information

HOW TO REGISTER:

- Online: <u>http://www.tiogacountypa.us</u>
- Mobile App: Tioga County Training (Apple/Android)
- **Email:** emergencyservices@tiogacountypa.us
- Phone: (570) 724-9110

FOR MORE INFORMATION:

- Contact Cory Sauve:
 - <u>csauve@tiogacountypa.us</u>
 - (570) 724-9110

Contact Information

Tioga County Emergency Services

Cory Sauve, Gov. Liaison

- corysauve@tiogacountypa.us
- (570) 724-9110
- Office Hours: MW- 13:30-18:00 T/TH- 07:00-17:00

Local Emergency Management Coordinators Q1-Training

Julie Erway Administrative Assistant



02/08/2017 Wellsboro, PA

Day to day activity

- Open and sort mail for the department, process all bills for the department
- Assist in answering department phone
- Maintain time sheets and payroll records
- Maintain records of all expenses for the department

Duties and Responsibilities

- Coordinate with the director for processing of all purchase orders, invoices and payments for the department
- Prepare and submit Emergency
 Management Program Grant (EMPG)
 application and quarterly claims for funding

Duties and Responsibilities

- Work with accounting consultant for the county on all the department finance records as well as work with the outside auditing firm and county auditors
- Attend any required trainings, quarterly trainings or meetings for the department

Duties and Responsibilities

- Work in an emergency situation and perform clerical support and staff support in event that the Emergency Operations Center is opened during disaster or large scale
- Provide assistance in disaster recovery and mitigation for the county. Filing and maintaining financial records in disaster for the county

North Central Task Force

 Serve as North Central Task Force (NCTF) Budget Committee Chair for the region. Meets monthly, 3rd Tuesday of month. Attend quarterly or as needed to the NCTF Executive Full Board meetings.

Critical Incident Stress Management

- Serve as Treasurer and Peer for the Tioga County Critical Incident Stress Management Team.
- Attend quarterly meetings/trainings as well as on call for the team

Local Emergency Planning Committee

 Serve as secretary/treasurer of the Local **Emergency Planning Committee (LEPC).** Prepare and maintain all aspects of the LEPC for the county. Maintain Hazardous Material Plans annually. Prepare all Chemical and planning fee invoicing annually. Attend all meetings and take minutes. Assist with all funding grants, assessments and final reports.

Contact Information

Tioga County Emergency Services

- Julie Erway, Adm. Assistant
 - jerway@tiogacountypa.us
 - 99 William Farrell Drive; Wellsboro, Pa 16901
 - 570-723-8105

Questions?

Other Important Updates



02/08/2017 Wellsboro, PA

Knowledge Center (KC)

- Situational Awareness computer platform used by all Emergency Management Agencies (EMAs) in the region
- Format through which you can communicate between EOCs and even request resources during an emergency
- Also has notification capabilities
- You will be receiving information in a follow-up email

Emergency Power Facility Assessment Tool (EPFAT)

- Federal tool used by facility owners
- Purpose is to enter generator information into the tool *PRIOR* to a disaster
- If a new generator is needed during an emergency, the Army Corps of Engineers can save up to <u>SIX HOURS</u> getting you a replacement generator
- You will receive an email about in the future

Tioga County Response Operations Plan (ROP)

- Formerly known as the Emergency Operations Plan (EOP)
- EVERY MUNICIPALITY IS REQUIRED TO HAVE ONE
- Needs to be updated every two years
- In the past, almost every municipality has adopted the County's ROP as their own
- This year, adoptions will need to occur in the August-December timeframe

National Incident Management System (NIMS) Survey

- Occurs every year
- Directive from FEMA through PEMA to the County EMA to LEMCs
- Must confirm that everyone in the municipality is NIMS trained
- This WILL be checked *prior* to FEMA providing post-disaster funding
 - Ex. Lycoming County

EOC Exercises

- County hosts quarterly exercises of the Emergency Operations Center (EOC)
- One week after each LEMC Quarterly training
- 2017 Topic = Winter Weather
- All are welcome to participate with enough notice to Tioga County EMA

County Animal Response Team (CART)

- Group that has started back up
- Currently in the phase of acquiring training
- Available to respond to day-to-day emergencies regarding animals
- Available to respond to large-scale disasters requiring animal sheltering
- Check out our Facebook page for more info
 @TiogaCART

Emergency Medical Responder (EMR)

- Holding a pilot in the Wellsboro High School during the regular school day
- If successful, may try to expand to Northern Tioga and Southern Tioga also
- Eventual goal = Emergency Medical Technician (EMT) available to all three school districts

Countywide EMS Response Plan

- Re-formatting how we dispatch Emergency Medical Services (EMS) agencies in order to get help to an emergency scene faster
- Will need to educate elected officials and the public
- For more information, please see our website and click on "EMS Response Plan"
 - http://tiogacountypa.us/Departments/Emergency _Services

Questions?