The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Nancy Clemens, Chris Lantz and press representatives Cheryl Clarke and Jason Przybycien.

Pledge of Allegiance

Public Comments – (agenda items)

Roger Bunn – the County is in the process of updating the County Comprehensive Plan. On the county's website, under the Planning Department, there is a survey link for public input.

Minutes

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of two ayes and no nays to approve the minutes of July 26, 2016.

Hire A. Case

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Ashley Case, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire H. Wagstaff A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Hailey Wagstaff, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire C. Bahantka A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Chelsea Bahantka, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire M. Habbershaw A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Michelle Habbershaw, Ongoing Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.

Hire A. Sherman A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Alison Sherman, Social Services Aide 2 – Case Aide, Family Services, \$10.36/hr. with benefits.

Hire D. Scheerer A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Daisy Scheerer, part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Promotion J. Klimko

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Jenny Klimko to Placement Unit Casework Manager 1, Family Services, \$53,851.20/hr.

Promotion C. Hilfiger

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Christa Hilfiger to Service Planning Casework Manager 1, Family Services, \$45,385.60/yr.

Promotion M. Regalbuto

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Michele Regalbuto to Ongoing Unit Casework Manager 1, Family Services, \$45,385.60/yr.

Termination B. Dunham

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of Bryn Dunham, Child Care Worker, effective 8/10/16.

Retirement T. Krsek A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the retirement of TammyJo Krsek, part-time Corrections Officer, Tioga County Prison, effective 7/9/16.

Resignation D. Dascher

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Danae Dascher, Family Services, effective 8/12/16.

Use of Green

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green by the American Legion Post 84 and the Veterans of Foreign Wars Post 4907 of Wellsboro on September 16, 2016, 6:30 p.m., to conduct a ceremony to honor the military veterans of the United States during POW/MIA Recognition Day.

BeST Board appointment

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the appointment of Paul Hozzu to the BeST (Bradford Sullivan Tioga Transit) Board for a 3-year term, beginning August 16, 2016.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt Ordinance 2016-3:

## County of Tioga Commonwealth of Pennsylvania

## **ORDINANCE No. 2016-3**

Adopt Ordinance No. 2016-3

OF THE BOARD OF COMMISSIONERS OF TIOGA COUNTY, PENNSYLVANIA, ADOPTING AND APPROVING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF NORTHERN TIER SOLID WASTE AUTHORITY TO EXTEND THE CORPORATE LIFE OF SUCH AUTHORITY, AS PROPOSED BY RESOLUTION OF THE BOARD OF SAID AUTHORITY; SETTING FORTH SUCH PROPOSED AMENDMENT; AUTHORIZING SAID AUTHORITY AND PROPER OFFICERS THEREOF TO EXECUTE, VERIFY AND FILE APPROPRIATE ARTICLES OF AMENDMENT; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

Whereas, the BOARD OF COMMISSIONERS, Tioga County, Pennsylvania (the "Borough"), by appropriate action heretofore caused to be incorporated NORTHERN TIER SOLID WASTE AUTHORITY (the "Authority"), pursuant to the provisions of the Municipality Authorities Act (53 Pa.C.S. Ch. 56), as amended and supplemented, of the Commonwealth of Pennsylvania (the "Authorities Act"); and

Whereas, the Authority presently is organized and existing under provisions of the Authorities Act; and

Whereas, the Authority, by Resolution duly adopted, has proposed that its Articles of Incorporation be amended to increase the term of existence of the Authority, which amendment is authorized and permitted by the Authorities Act; and

Whereas, the Authority has caused to be submitted to the Board of Commissioners of Tioga County a copy of the Resolution adopted by the Board of the Authority, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Authority, as appropriate, wherein said amendment is proposed, which Resolution contains the language of said proposed amendment; and

Whereas, the Authorities Act provides that the Board of Commissioners of Tioga County, being the governing authority of one of the municipalities composing the Authority, shall adopt or reject said proposed amendment by resolution or ordinance.

Now, therefore, be it ordained and enacted, by the Board of Commissioners of Tioga County, as follows:

Section 1. The Board of Commissioners of this County adopts and approves the amendment to the Articles of Incorporation of the Authority as proposed by a Resolution duly adopted by the Board of the Authority, a copy of which Resolution, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary, as appropriate, of the Authority, has been submitted to the Board of Commissioners of Tioga County.

Section 2. The amendment to the Articles of Incorporation of the Authority, which hereby is adopted and approved, shall amend said Articles of Incorporation, all in accordance with Section 5605(a)(2) of the Authorities Act, by adding to said Articles of Incorporation the following paragraph:

"The term of existence of the Authority shall end on December 4, 2073."

Section 3. Proper officers of the Authority hereby are authorized to execute, verify and file appropriate Articles of Amendment with the Secretary of the Commonwealth of Pennsylvania and to take all other action and to do all other things which may be necessary in order to accomplish such amendment of the Articles of Incorporation of the Authority in the manner herein adopted and approved.

Section 4. All ordinances or parts of ordinances insofar as the same shall be inconsistent herewith, shall be and the same hereby expressly are repealed.

Duly adopted and approved this 16<sup>th</sup> day of August, 2016, by the Board of Commissioners of Tioga County, Tioga County, Pennsylvania, in lawful session duly assembled.

Attest: /s/ Derek D. Williams, Chief Clerk

/s/ Roger C. Bunn, Commissioner /s/ Mark Hamilton, Commissioner

/s/ Erick J. Coolidge, Commissioner

Dane's Lawn Care for 911 center A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Dane's Lawn Care and Landscaping for the lawn area around the 911 center, \$6,000, Act 13.

Fire Pump renewal A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an annual fire pump inspection renewal agreement with Davis-Ulmer for the Tioga County Prison, \$650.00.

SAM – Addendum #2 A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve Addendum #2 to the current Consultant Agreement with Service Access & Management, Inc. (SAM), providing Management Oversight of the operation of Family Services, CORe Services and Fiscal Services. The funding for fiscal year 2016/2017 is adjusted from \$1,976,736 to \$1,907,216 for the period 7/1/14 - 6/30/16.

SAM – 2016/2017 Agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a 2016/2017 Purchase of Service Agreement between Service Access & Management, Inc. (SAM) and Tioga County, \$2,632,836 for the MH/DD/C&Y/D&A Programs.

Jesse Fiske – change order

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order from Jesse L. Fiske, Sr., LLC for the Historical Society front porch restoration project – to remove, strengthen and reset section of foundation wall; remove old coating on masonry and apply sandstone consolidator - \$5,000, Act 13.

Keuka Construction – change order A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a change order from Keuka Construction Corp. for the elevator project at Human Services – for the construction of chase wall in elevator equipment room; repairs to underground rain leaders; and replace a section of existing aluminum gutters - \$2,259.26, Act 13.

G R Noto – change order

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a change order from G. R. Noto Electrical to furnish and install a 100KW natural gas generator, associated automatic transfer switch, and load distribution panel at the courthouse - \$58,780, Act 13.

North Country Woodworking -Reg/Rec Office A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from North Country Woodworking, Inc. for the following re-finishing work in the Register/Recorder's Office: new walnut top and refinish legs on conference table; strip and re-laminate counter top; replace top on one table and refinish 2 tables - \$5,423, Act 13.

Snowburg's Contracting – gutters

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from Snowburg's Contracting to remove existing gutters and downspouts and install new on the Historic Jail building - \$5,850, Act 13.

Eagle Ridge Contracting – chimney repair A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from Eagle Ridge Contracting to repair the chimney at the Human Services building - \$9,595, Act 13.

Country real estate tax refunds

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Gerald & Joyce Madden, Delmar Twp., \$143.29; Edward & Mary Elizabeth Owlett, Delmar Twp., \$72.37; Stephen Priset, Delmar Twp., \$59.65; Darlene Edwards, Richmond Twp., \$34.38; Aaron Mitstifer, Richmond Twp., \$28.00; Thomas, Linda, & Jeffrey Tice, Richmond Twp., \$25.39; CFC Deerfield Properties, LLC, Deerfield Twp., \$42.76; Justin Fulkerson, Liberty Twp., \$122.82; Karl Steckenfinger, Shippen Twp., \$65.76; Camp Mitchell Creek Sportsman Pier, Tioga Twp., \$41.87; Francis & Diane Eisenhauer, Tioga Twp., \$32.88; W. Lyle & Nancy Mercer III, Ward Twp., \$47.08; Randy & Mary Gee, Clymer Twp., \$47.46; Charles & Irene Winterstein, Jackson Twp., \$35.43; Dayna Clark, Lawrence Twp., \$34.91; Craig Middeton, Sr. et al, Brookfield Twp., \$23.80; Daniel & Jessica Pettie, Westfield Twp., \$65.14.

DHS agreements

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 36 agreements for the Dept. of Human Services. A listing is attached.

Public Comment – None	
The meeting adjourned at 10:14 a.m.	
Attest: Derek Williams	Roger C. Bunn
	Erick J. Coolidge
	Effek J. Coollage
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