

TIOGA COUNTY BOARD OF COMMISSIONERS
Agenda for July 9, 2024

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of June 11, 2024
- For information, at the June 11, 2024 meeting, the total funding of the 2024/2025 Human Services and Supports program was incorrectly stated as \$48,760. The correct total is \$69,915.
- Open sealed bids for asphalt seal coat and asphalt fog seal project. The project includes Nypum Drive, William Farrell Drive, and Kemp Drive.
- Personnel items
- Approve the following County real estate tax refunds: Darlene & Frederick Smith, Liberty Township, \$77.11; First Citizens Community Bank, Mansfield Borough, \$227.77; Barbara L. Crippen Real Estate Protector Trust, Rutland Township, \$27.68; Ulrich & Marianne Tamms, Rutland Township, \$439.63; Burdette & Betty Jean Weber, Shippen Township, \$64.84.
- Approve proposal from Johnson Controls for the purchase of 59 camera licenses for additional cameras to be installed at county facilities - \$15,377.17. Act 13.
- Approve proposal from Marco for a new network switch at the Veterans Affairs building (wireless capability, security) - \$2,879.90 – Act 13.
- Approve proposal from Marco for a one-year renewal of Cisco Duo Essentials (multi-factor identification) \$7,889.70 – Act 13.
- Approve proposal from Huffmans Office Equipment for furniture at the Veterans Affairs Office – three staff offices and conference room - \$17,593.20. Act 13.
- Approve proposal from Wellsboro Electric Company for new service to the Patterson Trailhead building \$47,821.92 – Marsh Creek Greenway account.
- Approve Letter of Intent between Meadowlark Counseling Services and County of Tioga, for the intent to purchase property at 267 S. Main Street, Mansfield, PA for the appraised value of \$267,000.
- Approve use of the Green August 23, 2024, 6:00 p.m. for “blessing of the backpacks” by the Trinity Lutheran Church.
- Approve the appointment of Amy Adams to the Potter Tioga Library System board, replacing Tom Baker.
- Approve 14 agreements for the Dept. of Human Services. A listing is attached.
- June 2024 Payroll & Benefits paid: \$1,213,793.58
June 2024 Accounts Payable: \$2,602,155.73

Tioga County Board of Commissioners

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- Public Comment
- Additional Communication:
 - The next meeting of the Tioga County Board of Commissioners is scheduled for August 13, 2024.
 - Commissioner News

Adjourn

TIOGA COUNTY SALARY BOARD

- Comments
- Minutes of June 11, 2024
- Approve request to create position of Foster Care Supervisor, \$47,480/yr.
- Approve request to increase on-call/stand-by rates for CYS caseworkers and supervisors. This adjustment was submitted in the Needs Based Plan and Budget for Children & Youth, and was approved by the State. New rates are effective July 1, 2024.

Current rates: Intake Caseworker/Supervisor - \$60 (weeknight), \$70 (weekend); \$80 (holiday).
In-home Caseworker - \$55 (weekend/weekend/holiday).

New rates: Intake Caseworker/Supervisor - \$100 (weeknight and weekend); \$125 (holiday)
In-home Caseworker - \$75 (weeknight and weekend); \$100 (holiday)

Adjourn

TIOGA COUNTY RETIREMENT FUND BOARD

- Comments
- Minutes of June 11, 2024
- Approve payment of \$2,210 to Korn Ferry for June 2024 actuarial services
- Approve payment of \$32,991.64 to VAM Group, LLC for 2nd quarter 2024 advisory fees. All County retirement assets have been transferred from VAM Group, LLC to C&N Bank as of last week.
- Approve payment of \$38,455.16 to C&N Bank for 2nd quarter 2024 advisory fees

For information of the Board:

Adjourn

TIOGA COUNTY ELECTION BOARD

- Comments
- Minutes of June 11, 2024

On June 25, 2024 the Tioga County Board of Elections and Election Director Penny Whipple met with the Democratic and Republican Party Chairs to answer a few questions they had about the election process. A few of the questions discussed were:

1. Poll workers, training and vacancies - Poll workers come to training classes before every election as elections are always different. It is highly recommended they participate in training classes. The Judge of Election and the Board of Elections work together to fill poll worker positions.
2. Poll Greeters-rules and enforcement outside the polling place - Purdon's section 3060 requires anyone politicking must remain 10 feet outside of the polling facility or 10 feet from the handicap accessible ramp.
3. Poll Watchers-rules while inside the polling facility - All poll watcher guidance is printed on the back of the watcher certificate. This information is provided so watchers and poll workers all know what can be done inside the polling place. Poll watchers cannot disrupt an election in any way. There is absolutely "no politicking" inside a polling place.
4. Voter Roll Maintenance - This is a process that is performed every year. We work with the Department of State and send out 5-year notices to voters who have not participated in the voting process in the past 5-years. ERIC notices (Electronic Registration Information Center) These are for voters who have not updated their addresses and have an unconfirmed address on their record. This helps keep the rolls up to date and our poll books accurate. DOH notices come from the Department of Health for the removal of deceased voters.
5. Mail-in ballot drop boxes and security - We currently have one drop box it is located in the front lobby of the Court House in security and under camera surveillance.

The last day to register to vote before the November 5, 2024 election is: October 21, 2024

The last day to request an absentee/mail-in ballot is October 29, 2024.

November 5, 2024: General Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES
COMMISSIONERS' MEETING
JULY 9, 2024

DHS CONTRACTS:

1. 2024/25 Agreement with the Tioga County Partnership for Community Health for Drug and Alcohol Prevention Services.
2. 2024/25 Purchase of Service Agreement with Tioga County Partnership for Community Health for the provision of Generic Services: Transportation.
3. 2024/25 Purchase of Service Agreement with Tioga County Partnership for Community Health for the provision of FEI Facilitation Services- Crisis and Rapid Response Meetings.
4. 2023/24 Purchase of Service Agreement with The Summit Academy for Children and Youth Placement Services on an as-needed basis.
5. 2024/25 Program Funded HSS Specialized Children and Youth Program with Tioga County Partnership for Community Health for the provision of the Fit for Life Program.
6. 2024/25 Purchase of Service Agreement and Addendum with Jefferson County Juvenile Detention Center, Ohio, for the provision of Children and Youth Detention Services.
7. 2024/25 Drug and Alcohol Purchase of Service Agreement with Endless Mountain Behavioral Health Center for the provision of Drug and Alcohol Inpatient Services to eligible Tioga County residents, on an as-needed basis.
8. 2023/24 Amendment #2 to the Human Services and Supports Purchase of Service Agreement with CONCERN for the provision of Court Ordered Specialized Services, to include Psychological Evaluation- Intake Only, Individual Therapy, and Comprehensive Diagnostic Assessments.
9. 2024/25 Commercial Suite Lease with CONCERN to lease suites at the St. James Complex.
10. 2024/25 Commercial Suite Lease with Crossroads Counseling to lease 1st and 2nd floor office space in the TCDHS Administration Building.
11. 2024/25 Armed Security Services with Global Security Services Corporation for the provision of Entrance Guard and Visitation/Escort Services for the Tioga County Department of Human Services.
12. 2024/25 Independent Contractor Agreement between the County of Tioga and Jessica Pepper for the provision of Early Intervention Speech Pathology Services.
13. 2024/25 Purchase of Service Agreement with Service Access, & Management, Inc. for the provision of Incident Management Services in Tioga County.
14. 2024/25 Agreement with Liberate, Inc. for Drug and Alcohol Inpatient services on an as-needed basis.