

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Erick J. Coolidge, Mark L. Hamilton and Roger C. Bunn. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Betsy Craig, Christine Perry, Deb Crawford, Nancy Clemens, and Nat Kennedy, press representative.

Pledge of Allegiance

Public Comments (agenda items) – None

Public demos
of new voting
machines

For information: Public demonstrations of the new voting machines are scheduled to take place on the following dates: October 1 – Morris Social Hall, 3-7p.m.; October 9 – Tioga County Courthouse, 5-7 p.m.; October 14 – Osceola Fire Co., 3-7 p.m.; October 15 – Mansfield Fire Co., - 3-7 p.m.

Minutes

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 20, 2019.

Hire I. Cook

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Isabella Cook, part-time on-call Correction Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire T.
Hartman

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Tyler Hartman, part-time on-call Correction Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire C. Stanley

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Curtis Stanley, part-time Youth Support Specialist, Residential Services, \$10.02/hr., no benefits.

Resignations:
A. Monk
E. Neiswonger
M. McMurray
J. Kosek
K. Gridley
A. Neal
D. Lawson
K. Losito
C. Keith
C. Krick
Z. Loudens-
lager

For information, the following resignations were received:

Anna Monk - Residential Services
Eric Neiswonger – Dept. of Emergency Services, effective 8/23/19
Macy McMurray – Tioga County Prison, effective 8/30/19
Joshua Kosek – Tioga County Prison, effective 9/4/19
Kimberlie Gridley – Planning Specialist, Planning Dept., effective 9/9/19
Alyssia Neal – Deputy Prothonotary and Clerk of Courts, effective 9/16/19
Devon Lawson – part-time stand-by Youth Support Specialist, Residential Services, effective 9/17/19
Kayla Losito – part-time standy-by Youth Support Specialist, Residential Services, effective 9/17/19
Cherie Keith – Tioga County Prison, effective 9/20/19
Caleb Krick – Residential Services, effective 9/20/19
Zachary Loudenslager – Family Services, effective 9/27/19

Use of Green
for Relay for
Life

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a request by the Relay for Life of Tioga County, PA team to use the Green from July 17-19, 2020, and the courthouse parking lot on July 18, 2020.

County real
estate tax
refunds

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Carolyn Kio, Westfield Borough, \$85.80; Charles & Carol Ann Camp, Tioga Twp., \$165.54; Timothy Catalano, Duncan Twp., \$46.97; Hidden Springs Homestead LP, Gaines Twp., \$148.31.

Agreement w/
T. Mullholand

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an Independent Contractor Agreement with Taylor Mullholand, Atty., for Guardian ad Litem services, \$75.00/hour. Terms of the agreement are 9/17/19 – 9/16/20, and will renew automatically each year.

Camera equip
for Prison

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the purchase of three servers, 37 cameras, and associated camera licenses, switches, and wiring for installation at the Tioga County Prison, \$102,858.68. Act 13.

Laptop for
L&A & new
voting
machines

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the purchase of a laptop computer, software, printer, and installation from Election Systems & Software, LLC, required for use along with the new voting machines during Logistics & Accuracy testing, \$4,437.00. Act 13.

Change order –
JC Orr for CH
steps

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from J. C. Orr and Son, Inc., for the purchase of granite to replace the courthouse front steps, \$26,511. Act 13.

Change order –
Lecce Elec. For
Endurance bldg

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a change order from Lecce Electric, Inc., for the following work at the Endurance building: addition of 2 flat panel light fixtures in the women's restroom and relocate elevator disconnect switches, \$6,839. Act 13.

Adopt
Resolution
R-14-19

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

**RESOLUTION AUTHORIZING
2019 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

Resolution Number: R-14-19

RESOLVED, by the Board of Commissioners of Tioga County

THAT an application to the Pennsylvania Department of Community and Economic Development for a Community Development Block Grant in the amount of \$254,253 is hereby approved. A copy of the application in all detail is made part of this resolution and marked EXHIBIT A.

The Chairman of the County Commissioners is authorized to sign the application, the required statement of Assurances, Disclosure Report and Administration Agreement with the Tioga County Housing Authority.

ATTEST: /s/ Derek Williams

COMMISSIONERS: /s/ Erick J. Coolidge
/s/ Mark L. Hamilton
/s/ Roger C. Bunn

Adopt
Ordinance
No. 2019-3

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt Ordinance No. 2019-3: Intergovernmental Cooperation Agreement, authorizing Behavioral health Alliance of Rural Pennsylvania (BHARP) to be the primary contractor to operate the HealthChoices Behavioral Program in the North Central Zone, as designated by the PA Dept. of Human Services. A complete copy of this Ordinance is attached to these minutes.

17 agreements
for DHS

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve 17 agreements/amendments for Department of Human Services (a listing is attached).

Public Comment –
None

The next meeting of the Tioga County Board of Commissioners is scheduled for October 15, 2019.

The meeting adjourned at 10:13 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

The regular meeting of the Tioga County Salary Board was called to order today at 10:13 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Betsy Craig, Christine Perry, Nancy Clemens, Deb Crawford, and Nat Kennedy, press representative.

Minutes

A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve the minutes of August 20, 2019.

Create Clerk position, Planning Dept.

A motion was made by Roger C. Bunn, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create a Clerk position in the Planning department, \$11.00/hr., with benefits.

The meeting adjourned at 10:14 a.m.

Attest: _____
Derek Williams

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

Kera Hackett