

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn and Mark Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Nancy Clemens, Sara Rice, Becky Briggs, Betsy Craig, Christine Perry, Deb Crawford, Kerry Nelson and Nat Kennedy, press.

Pledge of Allegiance

For information –

- The proposed 2019 Tioga County budget is on display in the Commissioner's hall until adoption at the December 11, 2018 meeting.
- There will not be a second Board of Commissioners meeting in November due to the CCAP conference and the Thanksgiving holiday. The next, and last meeting of 2018, will be held Tuesday, December 11<sup>th</sup>.

Public Comments – (agenda items)

None

Minutes

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the minutes of October 23, 2018.

Resignation –  
T. Rice

For information – resignation of Todd Rice, Jr., part-time Corrections Officer, Tioga County Prison, effective 11/2/18.

Hire N. Chapel

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the hire of Nicole Chapel, Tax Claim Clerk, Tax Claim Office, \$11.00/hr. with benefits.

Hire N. Mott

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the hire of Nicholas Mott, Caseworker 1, Service Planning Unit of Family Services, \$14.75/hr. with benefits.

Hire M.  
Deming

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the hire of Meghan Deming, Caseworker 1, Service Planning Unit of Family Services, \$14.75/hr. with benefits.

Hire A. Tahner

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the hire of Amanda Tahner, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.

Hire D.  
Lawson

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the hire of Devon Lawson, part-time Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.

2019 holiday  
calendar – 911

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the 2019 holiday calendar for the 911 dispatchers.

2019 Certified  
Tax Base

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to accept that in accordance with the Pennsylvania Consolidated Assessment Law, the Tioga County Chief Assessor certifies the county/municipal tax base for tax year 2019 is valued at a total taxable value of \$1,856,225,246.

E. Robbins –  
Farmer  
Director

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve the reappointment of Earle Robbins, Farmer Director, to the Tioga County Soil Conservation District Board of Directors, for a four-year term, expiring 12/31/22.

Amend Vision  
reimbursement  
policy

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve an amendment to the current Vision section of the personnel manual. Effective 1/1/2019, the County will reimburse for eye related expenses such as exams, frames, lenses or contacts, up to an annual amount of \$300 per calendar year per family member that qualifies for coverage.

Approve new  
Weapons  
policy

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a new Weapons policy, to be included in the personnel manual.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-18-18

**WADE OWLETT  
R-18-18**

WHEREAS, the Tioga County Board of Commissioners wishes to recognize Mr. Wade Owlett, who teaches English/Language Arts to grades 3-6 at the Clark Wood School in Elkland; and

WHEREAS, Mr. Owlett is the recipient of the 2018-2019 Monsanto Fund Rural Teacher of the Year award, which was presented to him during the National Forum to Advance Rural Education in Denver, Colorado. He was named Rural Educator of the Year for Pennsylvania by the Pennsylvania Association of Rural and Small Schools which made him eligible for the national rural teacher of the year. In addition, Mr. Owlett is one of 12 finalists for Pennsylvania's 2019 Nation Network of State Teachers of the Year.

NOW, THEREFORE, BE IT RESOLVED that the Tioga County Board of Commissioners wishes to take this special opportunity to recognize and offer their congratulations to Wade Owlett. Educators are an important part of our youth in preparing them for their futures. We congratulate you for your dedication in service to the future generations of Tioga County.

Dated this 7<sup>th</sup> day of November, 2018.

Tioga County Board of Commissioners  
/s/ Roger C. Bunn  
/s/ Erick J. Coolidge  
/s/ Mark L. Hamilton

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to adopt the following resolution:

Adopt  
Resolution  
R-19-18

APPENDIX II – AUTHORIZED OFFICIAL RESOLUTION  
R-19-18

Be it RESOLVED, that the Tioga County Board of Commissioners (Applicant) hereby requests a Multimodal Transportation Fund grant of \$2 Million from the Pennsylvania Department of Transportation to be used for the Marsh Creek Greenway Trail construction project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate the Chairman of the Tioga County Board of Commissioners to execute all documents and agreements between the Tioga County Board of Commissioners and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

I, Derek Williams, duly qualified Chief Clerk of Tioga County, Wellsboro, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Tioga County Board of Commissioners at a regular meeting held on November 13, 2018 and said Resolution has been recorded in the Minutes of the Tioga County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREFORE, I affix my hand and attached the seal of Tioga County this 13<sup>th</sup> day of November 2018.

Tioga County Board of Commissioners  
Tioga County, Pennsylvania  
/s/ Derek Williams, Chief Clerk

Lecce Electric  
highway  
lighting  
agreement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a highway lighting maintenance proposal from Lecce Electric, Inc. for the following interchanges: SR15 & SR49, Lawrence Twp./Borough of Lawrenceville; SR15 & SR287, Tioga Twp.; SR15 & SR6015, Lambs Creek Richmond Twp.; SR15 & SR660/SR2005, Canoe Camp Richmond Twp. To be paid with liquid fuels funds.

Cleveland Bros  
agreement for  
Prison

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a one-year preventative maintenance contract with Cleveland Brothers Equipment for the generator, fire pump, and load bank at the Prison, \$4,185.

Code Inspec.  
bldg. permit fee

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a building permit fee from Code Inspections, Inc. for the construction at the Tioga County Historic Jail and the Human Services Endurance building - \$4,664.34. Act 13.

Comprehensive  
Indus. Hygiene  
for lead paint  
abatement

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a proposal from Comprehensive Industrial Hygiene Services, Inc. for preparation of asbestos and lead-based paint abatement specification for the Human Services Endurance building - \$2,000. Act 13.

JC Orr – work  
at the Prison

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of two ayes and no nays to approve a proposal from J. C. Orr & Son, Inc. for the following work at the Tioga County Prison: cut opening in masonry wall and install security steel door frame and hardware, \$3,950; and remove an existing steel security borrowed lite frame (8'x8'), fill opening with concrete block, and add two rows of 8"x8" glass block, \$6,200. Act 13.

DHS – 13  
agreements

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve 13 agreements for the Department of Human Services. A listing is attached.

Public Comment –  
None

The meeting adjourned at 10:16 a.m.

Attest: \_\_\_\_\_  
Derek Williams

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Mark L. Hamilton