

TIOGA COUNTY, PENNSYLVANIA

NEWS CUSTODY AGREEMENT SELF-HELP PACKAGE

*Prepared by the Tioga County Bar Association for use by indigent pro se litigants
in Tioga County, Pennsylvania*

**THIS PACKAGE IS FOR USE WHEN YOU AND THE OTHER PARENT AGREE ON HOW
CUSTODY SHOULD BE HANDLED AND THERE IS NO PRIOR CUSTODY ORDER**

- IF YOU AND THE OTHER PARENT HAVE AGREED TO MODIFY AN EXISTING CUSTODY ORDER, YOU WILL NEED THE '**CUSTODY MODIFICATION AGREEMENT SELF-HELP PACKAGE.**'
- IF THERE IS ALREADY A CUSTODY ORDER IN EFFECT AND YOU WANT TO MODIFY IT, BUT THE OTHER PARENT DOES NOT AGREE, YOU WILL NEED THE '**PETITION TO MODIFY CUSTODY SELF-HELP PACKAGE.**'
- IF YOU WANT TO FILE A NEW CUSTODY CASE WITHOUT AN AGREEMENT AND NO CUSTODY ORDER IS IN EFFECT YET, YOU WILL NEED THE '**CUSTODY COMPLAINT SELF-HELP PACKAGE.**'
- IF THERE IS ALREADY A CUSTODY ORDER IN EFFECT AND YOU WANT TO RELOCATE WITH YOUR CHILD(REN), YOU WILL NEED THE '**RELOCATION SELF-HELP PACKAGE.**'
- IF THERE IS ALREADY A CUSTODY ORDER IN EFFECT AND THE OTHER PARENT HAS VIOLATED THE EXISTING CUSTODY ORDER, YOU WILL NEED THE '**CONTEMPT PETITION SELF-HELP PACKAGE.**'
- IF YOU CANNOT AFFORD TO PAY THE FILING FEES FOR A NEW CUSTODY CASE, AND YOU WOULD LIKE TO ASK THE COURT TO WAIVE THE FILING FEES, YOU WILL ALSO NEED THE '**IFP PETITION SELF-HELP PACKAGE.**'

INSTRUCTIONS:

NOTE: This package is only for use when you and the other parent (or other party or parties to the case) have already reached an agreement regarding custody and you would like to write down your agreement so that it can be made into a court order. This package is also only for use in new custody cases. If you already have an existing custody order through the Tioga County Court of Common Pleas, and you and the other parent (or other party or parties to the case) want to modify that order, you will need to use the '**CUSTODY MODIFICATION AGREEMENT SELF-HELP PACKAGE**' instead.

STEP 1: COMPLETE THE CONFIDENTIAL INFORMATION FORM

Complete the fill-in-the-blank "Confidential Information Form" included in this package. The Public Access Policy for Pennsylvania courts restricts the use of certain types of confidential information in publicly-accessible court filings. Among other things, the names and full birthdates of children can only be

If there are more than four children, check “Yes” and list each additional child’s initials and year of birth in the margin as neatly and clearly as possible, or on a separate sheet.

Page 1, Question 2 – Fill in your full name, address, phone number, and relationship to the child(ren). Here is an example:

2. Plaintiff’s name, address, and relationship to the above-listed child(ren) is as follows:	
Name: <u>Jane Q. Doe</u>	Plaintiff’s relationship to the above-listed child(ren): <input checked="" type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other: _____
Address: <u>123 Main St.</u>	
<u>Wellsboro, PA 16901</u>	
Phone No.: <u>(570) 555-1234</u>	

Page 1, Question 3 – Fill in the full name, address, phone number, and relationship to the child(ren) of the other parent (or other party to the case). Here is an example:

3. Defendant’s name, address, and relationship to the above-listed child(ren) is as follows:	
Name: <u>John X. Doe</u>	Defendant’s relationship to the above-listed child(ren): <input type="checkbox"/> Mother <input checked="" type="checkbox"/> Father <input type="checkbox"/> Other: _____
Address: <u>456 Main St.</u>	
<u>Mansfield, PA 16933</u>	
Phone No.: <u>(570) 555-5678</u>	

Page 2, Question 4 – Sometimes more than two people are involved in a custody case. For example, grandparents and other third-parties sometimes enter into custody agreements with parents. Grandparents and other third-parties are even sometimes permitted to file contested custody claims against parents. When that happens, though, **both parents must still be included as parties to the legal case and given formal notice of all court proceedings.** That is true even if one of the parents has had minimal or no prior involvement with their child(ren). You cannot simply ignore either parent or leave them out of the process. If you do, your custody agreement will be rejected by the court. The only exceptions are when parents are deceased or when their legal rights have been completely terminated by prior court order (See Instruction for Page 2, Question 5, below). If there are more than two parties to your custody agreement (for example, an agreement between both parents and a grandparent), you should check “Yes” to Question 4 and list the name, address, phone number, and relationship to the child(ren) of each additional party either in the margin of that page or on a separate additional sheet of paper.

Page 2, Question 5 – This questions asks if both parents have been included as parties to the Agreement. You must check either “Yes” or “No.” If either parent is not a party to the Agreement, you must check “No” and provide a brief explanation of why you think the Agreement should be accepted even though at least one parent has not signed it. For example, if the Agreement is between a grandparent and a father and the mother is deceased, you could write something like (for example): “The mother of the child is

Josephine Doe, who is deceased.” **If either parent is omitted from the Agreement without legally adequate explanation, your Agreement will be rejected by the court.**

Page 2, Question 6 – In this question you will state whether or not you and the other parent (or other party or parties to the case) will share legal custody. Legal custody means the right to make major decisions on behalf of a child, including, but not limited to, medical, religious and educational decisions. A party with legal custody will also have the right to access various forms of confidential information about a child (such as medical and educational records and information). Except in unusual circumstances, both parents normally share legal custody of their children even if the children reside primarily with only one parent. If a child lives primarily with someone other than a parent, then that person should normally also share legal custody.

Shared Legal Custody: Check the box for ‘Shared Legal Custody’ if all parties to the Agreement will share legal custody. This is the most common legal custody arrangement. If you check this box, then all parties to the Agreement will be expected, to the greatest extent possible, to communicate and coordinate with each other before making any major decisions relating to the care and upbringing of the child(ren). You and the other parent (or other party or parties) will also be required to freely share information relating to the health and welfare of the child(ren).

Sole Legal Custody: Check the box for “Sole Legal Custody” if only one person will have legal custody of the child(ren) and write the name of the person that will have sole legal custody on the blank line.

Page 2-3, Question 7 – In this question you will describe your agreement for handling physical custody. Physical custody basically means the right and responsibility to provide actual physical care for and to exercise physical control over a child, or otherwise have direct contact with a child. **You must still complete this section even if only one person has legal custody.**

Some things to know before filling out Question 7: Definitions are important, and you should understand the legal terms used to describe different physical custody arrangements before you fill out Question 7:

“**Sole physical custody**” means one party will have exclusive physical care and control of a child, even if other parties share legal custody and are entitled to participate in decision-making for the child.

“**Shared physical custody**” means more than one party will substantially share physical care and control of a child with a more-or-less even division of actual custodial time with the child.

“**Primary physical custody**” means the right to assume physical custody of a child for a majority of time. A party who has primary physical custody will have physical custody at all times except for the specific times when another party has partial physical custody or supervised partial physical custody as set by your agreement or by court order.

“**Partial physical custody**” means the right to assume physical custody of a child for a certain fixed period of time. One of the most common custody arrangements for separated parents is for one parent to have primary physical custody and the other parent to have partial physical custody according to a set schedule. For example, many parents have partial physical custody of their children every other weekend.

“**Supervised physical custody**” refers to time during which a public agency or an appropriate adult agreed upon by the parties or designated by the court monitors the interaction between a child and a parent (or other supervised party).

You and the other parent (or other party or parties) should select the physical custody arrangement that is appropriate to your situation and check the box for that option in Question 7:

Question 7 - Option 1: Sole Physical Custody: If you and the other parent (or other party or parties) have agreed that the child(ren) will live entirely in the care and control of one person with no time set aside for the other parent (or party or parties), then you should check the box marked “Sole Physical Custody” and write the name of the person that will have sole physical custody on the blank line.

Question 7 - Option 2: Shared Physical Custody: If you and the other parent (or other party or parties) will share time more-or-less equally, then you should check the box marked “Shared Physical Custody” and describe your time-sharing schedule or arrangement in the space provided. For example, you might write out something like this: “The parties will share physical custody during alternating weeks with exchanges of physical custody taking place on Sunday nights at 6:00 p.m., and the parent receiving physical custody will pick the child up from the residence of the other parent.”

Question 7 - Option 3: Primary Physical Custody/Partial Physical Custody: If the child(ren) will live primarily with one parent (or party), but will also have regular guaranteed time with another parent (or party or parties), then you should check the box marked “Primary Physical Custody/Partial Physical Custody.” You should then write the name of the parent (or party) who will have primary physical custody on the first blank line and the name of the other parent (or party or parties) on the second blank line. You should then describe your time-sharing schedule or arrangement in the space provided with as much detail as possible. Please note that only terms that are clearly and expressly written down in the agreement will be enforceable. For example, you could write down that the other parent will have partial physical custody “Every other weekend from Friday at 6:00 p.m. through Sunday at 6:00 p.m.” Specific terms like that are usually easy to understand and enforce. You can also write something vague like “As agreed by the parties,” or even leave the schedule completely blank. You should be aware, however, that if you fail to include a specific schedule, then whoever has partial physical custody will only be entitled to have *any* time with the child(ren) with the ongoing consent of the person who has primary physical custody, and the person with primary physical custody could deny visits at any time and for any reason.

Question 7 - Option 4: Primary Physical Custody/Supervised Physical Custody: If the child(ren) will live primarily with one parent (or party) and another party or parties will only be permitted to have supervised contact with the child(ren), then you should check the box marked “Primary Physical Custody/Supervised Physical Custody.” Supervised physical custody is different from partial physical custody because it requires the constant presence and supervision of another person who monitors the supervised person’s contact with the child(ren) and intervenes if the supervised person does anything dangerous or inappropriate. Supervision of custodial time should only be used in cases when there is a clear reason for believing that unsupervised contact with the supervised person would be dangerous or harmful to the child(ren). You should write the name of the parent (or other party) with primary physical custody on the first blank line and the name of the party or parties whose custodial time will be supervised on the second blank line. You should then write out the schedule for when

the supervised person will be allowed to have periods of supervised physical custody. You will also need to include the name, address, phone number, and relationship to the child(ren) of every person the parties have agreed to use as a supervisor. The supervisor will need to sign and file a “Custody Supervision Affidavit” to show the court that they understand their responsibilities as a supervisor and can be held accountable for violating their supervision obligations. The Custody Supervision Affidavit form is available at:

http://www.tiogacountypa.us/Court_of_Common_Pleas/Court_Administration/Pages/SelfHelp.aspx

Some extra things to consider about supervised physical custody: Supervised physical custody should only be used in rare cases where a clear reason exists for believing that unsupervised contact with a person would be dangerous or harmful to the child(ren). Furthermore, even when supervised physical custody is appropriate, supervision should only continue until the reason for supervision is addressed and corrected. Except in very rare cases, a supervision requirement should not be a permanent part of a custody order. If you submit an Agreement for supervised physical custody using this self-help package, the supervision requirement will only be in effect for three (3) months. If you want to extend the supervision requirement beyond three (3) months, you will need to file a request for extension and you and the other parent (or party or parties) will need to actually appear in person in court to explain why further supervision is necessary. You can use the ‘**CUSTODY MODIFICATION SELF-HELP PACKAGE**’ to request such an extension. If anyone files such a request within the time allotted, then the terms of supervision will continue until the court reviews your case and issues a new order. If no one files a request for extension, then after three (3) months the requirement for supervision will terminate and the previously-supervised person will have partial physical custody according to whatever schedule is agreed upon by you and the other party or parties. If you and the other party or parties cannot reach an agreement, then any party can ask the court to set a partial physical custody schedule. You can also use the ‘**CUSTODY MODIFICATION SELF-HELP PACKAGE**’ to ask the court to set up such a partial physical custody schedule.

The last thing you should know about supervised physical custody is that you cannot designate Tioga County’s Supervised Visitation Program, or any other government program, to provide supervision without actually appearing in court. No Agreement to use the Tioga County Supervision Visitation Program or any other government program will be accepted unless you and the other party or parties actually appear in person in court before the Child Custody Conference Officer and explain why no other supervision options can be used in your case. When using this self-help package, any agreement for supervised physical custody must identify a mutually agreed-upon and willing third-party friend or family member, or other party to the case, to provide supervision.

Page 4, Question 8 – Section 8 on page 4 is not actually a question, it merely states the universal custody term that *you can deviate from a custody agreement at any time as long as everyone agrees to the deviation*. For example, you can agree to swap time with another party or give them extra time beyond what is stated in the Agreement, as long as all parties are in continuing agreement with the deviation. However, if any party to the Agreement objects to the deviation, then you must strictly follow the terms of the Agreement or you may face serious legal consequences for the violation.

Page 4, Question 9 – Question 9 gives you the opportunity to include any additional terms or conditions that you and the other parent (or party or parties) would like to include as part of your custody agreement. For example, you can include specific terms and conditions regarding transportation, phone communication, school enrollment, or any other issues – as long as those terms are mutually agreed upon.

Distribution List, Initials, and Signatures – You should write your name and the other party’s name in the Distribution List on the bottom of Page 5. If there are more than two parties, then you should include every party’s name in the Distribution List at the bottom of Page 5. If the child(ren) attend(s) school in Tioga County, you should also designate the child(ren)’s school district so the court can send a copy of the approved custody agreement to the appropriate school (If a child attends school in a different county, you should provide a copy of the custody agreement directly to the child’s school after it is approved by the court). You and the other parent (or other party or parties) should then initial the bottom of every page of the Custody Agreement and Order (5 pages total). **You will also need the other parent (or other party or parties) to sign the Confidential Information Form if they have not already done so (See Instructions for Step 1)**

You and the other parent (or other party or parties) will then need to sign the Agreement on Page 4 in front of a Notary. **Please note that a notarized signature by every party is required for your agreement to be processed by the court.** Do not fill in anything in the Sections titled “Recommendation” (at the bottom of Page 4) and “Order” (on Page 5). Those sections will be completed by court personnel.

STEP 3: COMPLETE THE CRIMINAL RECORD/ABUSE HISTORY DISCLOSURES

You and the other parent (or other party or parties) will also need to complete Criminal Record/Abuse History Verification Forms. These forms are required by the procedural rules set by the Pennsylvania Supreme Court for use in custody cases. You and the other parent (or other party or parties) should exchange copies of your completed Criminal Record/Abuse History Verification Forms, but the originals will need to be filed with the court along with the Custody Agreement. The court will not accept the Agreement unless you submit your Criminal Record/Abuse History Verification Forms along with the Agreement.

Begin by filling in the case caption at the top of the first page of the Criminal Record/Abuse History Verification Form the same way you filled in the case captions on the first pages of the other documents. Next, print your full name in the blank space on the first page. The form then contains a long list of crimes and offenses that the court may consider when making a custody decision. You are required to disclose if you *or any other members of your household* have ever been convicted of any of the listed crimes or offenses. You must also disclose if either *you or any other members of your household* are currently facing pending charges for any of those crimes or offenses, even if you (or they) have not yet been convicted. For each crime or offense listed, provide the required information. Here are some examples:

18 Pa.C.S. Ch. 25 (relating to criminal homicide):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (/ /) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (/ /) Sentence: _____

18 Pa.C.S. §2702 (relating to aggravated assault):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: **01/02/10** Sentence: **Two years incarceration**

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (/ /) Sentence: _____

You must also disclose on the bottom of page 7 (continued on the top of page 8) if you or any other member of your household has (1) been the subject of a finding of abuse by any Children & Youth Agency, either in Pennsylvania or elsewhere, or (2) been the subject of a Protection-from-Abuse Order or any similar protective order either in Pennsylvania or elsewhere, or (3) had any involvement by any Children and Youth Agency in your case or your household, or (4) any other history of violent or abusive conduct. The last page of the form also requests additional information about any counseling, evaluations, or treatment you may have received as a result of any of the crimes or offenses listed, as well as additional information about any other applicable household members. You should also disclose if the other parent (or any other party or parties), or any members of their household(s), have any criminal or abuse history of which you are aware.

After you have filled out the Criminal Record/Abuse History Verification Form, sign and date the last page. By signing the form and filing it with the court you are asserting that the information you provide is true and correct to the best of your knowledge, information, and belief. If you intentionally provide false information, or knowingly fail to disclose any applicable crimes or offences, you may be subject to criminal charges under 18 PA. C.S.A. § 4904.

STEP 4: COMPLETE THE COMPLAINT FOR CUSTODY OR VISITATION

Next you will need to complete the fill-in-the-blank “Complaint for Custody or Visitation” included in this package. Even with an Agreement already signed, the court will still need a Complaint for Custody or Visitation to open a new case and process your Agreement. On the top of the first page, you will need to fill in the case caption the same way you did on the other documents.

When you are done with the caption, it should look something like this:

IN THE COURT OF COMMON PLEAS
OF TIOPA COUNTY, PENNSYLVANIA

Jane Q. Doe :
Plaintiff :

v. :
: NO: _____ FS _____

John X. Doe :
Defendant : CIVIL ACTION – CUSTODY

:
: :

.....

COMPLAINT FOR CUSTODY OR VISITATION WITH AGREEMENT

You will then need to follow the directions included below to complete the Complaint for Custody or Visitation that must accompany your Custody Agreement:

How to fill out the Complaint for Custody or Visitation with an Agreement:

Page 1, Question 1 – Identify the child(ren) using the same initials you designated on the Confidential Information Form and each child’s year of birth. Remember that you should not use any child’s actual name or date of birth anywhere on this form. You will also need to indicate whether or not each child was born in wedlock. There are only enough spaces to list four children on the form, so you will also need to indicate whether or not there are more than four children. If there are more than four children you should list them clearly in a margin or on a separate sheet of paper. Here is an example of what this section looks like when correctly filled out:

1. This case relates to the legal and physical custody of the following minor child(ren):

<u>Child's initials:</u>	<u>Year of birth</u>	<u>Born in wedlock:</u>
<u><i>A.D.</i></u>	<u><i>2001</i></u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u><i>B.D.-1</i></u>	<u><i>2002</i></u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u><i>B.D.-2</i></u>	<u><i>2003</i></u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u><i>C.C.D.</i></u>	<u><i>2004</i></u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Are there more than four children? Yes No

Page 1, Question 2 – Fill in your full name, address, phone number, and your relationship to the child(ren). Here is an example:

4. Plaintiff’s name, address, and relationship to the above-listed child(ren) is as follows:

Name:	<u><i>Jane Q. Doe</i></u>	Plaintiff’s relationship to the above-listed child(ren):
Address:	<u><i>123 Main St.</i></u> <u><i>Wellsboro, PA 16901</i></u>	
Phone No.:	<u><i>(570) 555-1234</i></u>	

Mother
 Father
 Other: _____

Page 1, Question 3 – Fill in the other parent’s full name, address, phone number, and their relationship to the child(ren). Here is an example:

5. Defendant's name, address, and relationship to the above-listed child(ren) is as follows:

Name: John X. Doe
Address: 456 Main St.
Mansfield, PA 16933
Phone No.: (570) 555-5678

Defendant's relationship to the above-listed child(ren):

Mother
 Father
 Other: _____

Page 2, Question 4 – As discussed above, sometimes more than two people are involved in a custody case. When that happens, however, both parents *must* be listed as parties to the case unless either (1) a parent is deceased, or (2) a parent's legal rights have been completely terminated by prior court order. If there is more than one Defendant, you should check "Yes" to Question 4 and list the name, address, phone number, and relationship to the child(ren) of each additional defendant either in the margin of the page or on a separate additional sheet of paper (as stated above, anyone who is listed as a Defendant must also be a party to the Custody Agreement).

Page 2, Question 4(a) – If you are not a parent of the child(ren), you will need to explain why you have legal standing to file a custody complaint. If you already have a signed custody agreement, you may state that you have standing because the parents have already signed an agreement recognizing your custodial rights.

Page 2, Question 4(a) – In this question you must either confirm that both parents have been listed as parties to the case or you must explain why you have not included any omitted parent. For example, if you are filing an agreement between a grandparent and the child(ren)'s mother, and the father is deceased, you would check the box marked "No" to the question "Have both parents been listed as parties to this action?" and would then write something like "The father is deceased" in the space provided. Please note that your agreement will not be accepted if you leave this section blank or if claim that a parent has been omitted because of minimal prior involvement with the child. The only acceptable reasons for omitting a parent are (1) the parent is deceased, or (2) their legal rights have been completely terminated by prior court order.

Page 2, Question 5 – If anyone else other than the Defendant(s) has ever had custody of the child(ren), check "Yes" to Question 5 and provide the requested information. You do not need to list a parent if their parental rights have been terminated. If no one else has ever had custody of the child(ren), check "No."

Page 2, Question 6 – Check the box for "No" if you have never participated in another case concerning the custody of the same child(ren), However, if you have ever participated in another case concerning the custody of the same child(ren), then you must check the box for "Yes" to in this question and provide as much information as possible. If you have a copy of a current court order from another case concerning the custody of the same child(ren), you should attach it to the Complaint. Please remember, however, that you cannot file documents with children's full names and dates of birth. If you have a prior custody order for the same child(ren), it must be redacted to remove such

information. (Note: If there is a prior custody order for the same child(ren), other than a Children and Youth Services case, and you were a party to that case, you normally should file a petition to modify custody with the same court that entered the prior custody order instead of a new custody complaint).

Page 2, Question 7 – If you are not aware of any other case concerning the custody of the same children then you should check the box for “No.” If you are aware of any other active case in another court concerning the custody of the same child(ren), then you must check the box for “Yes” even if you are not involved in the other case and even if you do not believe that the other court is the correct court to make a decision regarding the child(ren)’s custody.

Page 2, Question 7(a) – If you checked the box for “Yes” to Question 7, then you must provide the name of the other court and the docket number of the other case.

Page 2, Question 7(b) – If you checked the box for “Yes” to Question 7, then you must explain why you think the case should be accepted by the Tioga County Court of Common Pleas instead of by the other court. You may state that the parties have agreed that Tioga County is the appropriate jurisdiction and venue if that is the truth.

Page 2, Question 8 – In this question you should indicate with whom the child(ren) is/are currently living by checking the appropriate box for either “Plaintiff,” “Defendant,” or “Other.”

Page 3, Question 9 – When you file for custody, you need to let the court know everywhere each listed child has lived during the past five (5) years, who they lived with, and when they were living there. If the child is less than five (5) years’ old, then you should list every address where the child has lived. This information is necessary in order to establish the court’s jurisdiction and should be used to answer Question 9. Here is an example of how you can enter the required information:

9. During the past five (5) years, the child or children have lived with the following persons at the following locations (use additional sheets if necessary):		
<u>Whom was in the home?:</u>	<u>Address or Location?:</u>	<u>Dates?:</u>
<i>Plaintiff</i>	<i>123 Main St., Wellsboro, PA</i>	<i>1/1/12-current</i>
<i>Plaintiff & Def.</i>	<i>456 Main St., Mansfield, PA</i>	<i>1/1/04-1/1/12</i>
_____	_____	_____
_____	_____	_____

Page 3, Question 10 – List everyone who currently lives with you and their relationship to you (examples: “husband,” “wife,” “son,” etc.) Here is an example:

10. The Plaintiff currently resides with the following persons:	
<u>Name:</u>	<u>Relationship to Plaintiff:</u>
<i>Amanda Doe</i>	<i>Daughter</i>
<i>Brian Doe</i>	<i>Son</i>
_____	_____
_____	_____

Page 3, Question 11 – List everyone who currently lives with the Defendant(s) and their relationship to the Defendant(s). If you do not know who lives with the Defendant(s), write “unknown.” Here is an example:

11. The Defendant currently resides with the following persons:

<u>Name:</u>	<u>Relationship to Plaintiff:</u>
<i>Unknown</i>	

Page 3, Question 12 – This is not actually a question. When you file a Complaint for Custody in Pennsylvania you must state why you believe the court should grant the terms of custody you are requesting. When you already have a valid custody agreement, that alone is sufficient grounds for the court to issue a custody order. However, the Custody Complaint form included with this packet should only be used when everyone involved has already signed a Custody Agreement. If you do not have an agreement with the other parent (or party or parties), then you should instead use the **‘CUSTODY COMPLAINT SELF-HELP PACKAGE.’** Please note that you are also certifying to the court that you are submitting the signed custody agreement at the same time you file the Custody Complaint.

Page 4, Certificate of Compliance with Public Access Policy – By signing and filing the Complaint for Custody or Visitation, you are certifying that it complies with the Public Access Policy of the Unified Judicial System of Pennsylvania and does not contain any (1) social security numbers, (2) financial account numbers, (3) driver’s license numbers, (4) state identification numbers, (5) minor’s names or dates of birth, (6) abuse victim’s addresses or other contact information, as defined by Pa.R.C.P. No. 1931(a), except for victim’s names. That policy is the reason why children can only be referred to by their initials except on the Confidential Information Form. For more information, visit: <http://www.pacourts.us/public-records/public-records-policies>

Page 4, Praeipce for Self-Representation – In the ‘Praeipce for Self-Representation,’ check the first box if you have never been represented by an attorney in connection with this custody case and check the second box if you previously had an attorney represent you in connection with this case (Note: If you currently have an attorney representing you in connection with this custody case and wish to keep your attorney then you should not use the packet - your attorney can create all of the necessary forms for you). The address you include below the signature line on Page 4 is the address the court and the other party are supposed to use to send legal papers to you. **Make sure the court and all other parties always have your current mailing address for legal papers because you will be treated as if you received any mail sent to you at the address you provide. If you do not keep your mailing address updated, you may miss important notices and fail to receive important legal documents.** The court provides a separate stand-alone ‘Praeipce to Update Contact Information’ form that you can use later on to inform the court and other parties of any changes in your contact information.

Page 4, Verification and Signature – After you have filled out the rest of the Custody Complaint, sign and date the last page. **By signing the Custody Complaint and filing it with the court you are asserting that the information you provide is true and correct to the best of your knowledge, information, and belief. If you intentionally provide false information in a document you submit to the court, you may be subject to criminal charges under 18 PA. C.S.A. § 4904.**

STEP 5: DO YOU NEED AN IFP SELF-HELP PACKAGE?

There is a filing fee for filing a new custody case in Tioga County even when you already have an agreement. The filing fee is currently \$150.00 as of the publication date of this packet, but that amount is subject to increase at any time. If you cannot afford to pay the filing fee, you will also need to complete the '**IFP SELF-HELP PACKAGE**' before you can file your papers with the court. The Court will need to approve your request to waive the filing fee before you can file your custody papers (See the instructions in the **IFP SELF-HELP PACKAGE**). However, you should have all of your paperwork ready before you go to the Courthouse.

STEP 6: PREPARE COPIES OF YOUR DOCUMENTS

Before you go to court, you will need to make copies of the Confidential Information Form, the Custody Agreement and Order, and the Custody Complaint. You will need at least two copies of the Confidential Information Form, two copies of the Custody Agreement and Order, and two copies of the Custody Complaint. When you go to the courthouse you will need to bring with you the following:

- One (1) original Confidential Information Form and two (2) copies of the Confidential Information Form
- One (1) original Custody Agreement and Order and two (2) copies of the Custody Agreement and Order
- One (1) original Custody Complaint and two (2) copies of the Custody Complaint,
- One (1) original completed and signed Criminal Record/Abuse History Verification Form *for each party*. (As stated earlier, you and the other parent should have already exchanged copies of your Criminal Record/Abuse History Verification Forms at the same time you completed the Agreement.

Note: If there is more than one Defendant, you will need to bring an extra copy of each of the above documents for every additional Defendant.

STEP 7: FILE YOUR DOCUMENTS

Now you can go to the Prothonotary's office in the courthouse. Tell the staff that you are there to file a new custody case with a signed agreement and give them your papers. If you cannot afford the filing fee, you will need to get the court's permission to waive the filing fee. Follow the instruction in the **IFP SELF-HELP PACKAGE** to ask the court to waive the filing fee. After you have either paid the filing fee or the court has waived the filing fee, you can submit your other paperwork. The Prothonotary's Office will take your original Confidential Information Form, Custody Agreement and Order, Custody Complaint, and Criminal Record/Abuse History Verification Forms and keep them for the court file. They will timestamp the copies of the Confidential Information Form and Custody Complaint, and any extra copies you brought

of the Criminal Record/Abuse History Verification Form, and give the copies back to you. They will keep the original Custody Agreement and Order and both copies of the I Custody Agreement and Order.

STEP 8: SERVE YOUR DOCUMENTS ON THE DEFENDANT

The court will review your Agreement and notify you if there are any defects or problems that prevent the court from accepting it. If the Agreement is in proper legal form and acceptable to the court, the judge will sign the Agreement and make it an order of court. Copies with the judge's signature will then be mailed to you and the Defendant at the addresses you provided. **It is nonetheless your responsibility to send each Defendant (1) a copy of the Confidential Information Form, (2) a copy of the Custody Agreement and Order after the judge signs it, and (3) a copy of the Custody Complaint.** You can send these documents by regular mail if you send them to the address the Defendant(s) provided in the signed Custody Agreement. If you have an open Children and Youth Services case, you must also send copies of your documents to the Children and Youth Services agency.

STEP 9: FILE YOUR CERTIFICATE OF SERVICE

Finally, you will need to file a "Certificate of Service" at the Prothonotary's Office after you have mailed the above documents to the Defendant. **Do not file your Certificate of Service until after you have sent the above papers to the Defendant.** Fill in the case caption at the top of the Certificate of Service the same way you filled in the case caption on all of your other documents (only this time you should already have the docket number, so you can fill in the docket number yourself). Enter the address and date of mailing, and then sign and date the Certificate of Service. You can then take it back to the Prothonotary's office and file it as part of your case record. You should also make a copy for your own records. If there is more than one Defendant, you will need to file a separate Certificate of Service for each Defendant. **By signing a Certificate of Service and filing it with the court you are asserting that the information you provide is true and correct to the best of your knowledge, information, and belief. If you intentionally provide false information in a document you submit to the court, you may be subject to criminal charges under 18 PA. C.S.A. § 4904.**

This Self-Help Custody Agreement Package is provided by the Tioga County Bar Association for the benefit of pro se custody litigants in Tioga County, Pennsylvania and may be reproduced without restriction. No warranties of any kind are made in connection with these instructions or the included documents, nor is this package intended as a substitute for individualized legal advice. For further assistance, please contact North Penn Legal Services at (877) 953 – 4250.

ADDITIONAL CONTENTS OF THIS PACKAGE:

1. CONFIDENTIAL INFORMATION FORM – CUSTODY AGREEMENT (1 PAGE)
2. CUSTODY AGREEMENT AND ORDER (5 PAGES)
3. COMPLAINT FOR CUSTODY OR VISITATION WITH AGREEMENT (4 PAGES)
4. CRIMINAL RECORD/ABUSE HISTORY VERIFICATION FORM (8 PAGES x 2 COPIES: 16 PAGES TOTAL)
5. CERTIFICATE OF SERVICE (1 PAGE)

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

<i>Plaintiff</i>	:	<u>THIS FORM MUST BE FILED</u>
	:	<u>UNDER SEAL</u>
v.	:	
	:	NO: ____ FS ____
	:	
<i>Defendant</i>	:	CIVIL ACTION – CUSTODY
	:	

.....

CONFIDENTIAL INFORMATION FORM – CUSTODY AGREEMENT

TO THE PROTHONOTARY: IN ACCORDANCE WITH 204 PA.CODE §213.7 AND TIOGA COUNTY LOCAL RULE NO. 102, THIS FORM MUST BE FILED UNDER SEAL.

The *Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts* and Tioga County Local Rule No. 102 (effective January 6, 2018) prohibit the use of minor’s names and dates of birth in most documents filed with the court except on a Confidential Information Form filed contemporaneously with such documents. This form is submitted in accordance therewith.

The above-captioned case, contemporaneously-filed Custody Agreement, and accompanying pleadings, relate to the custody of the following minor child(ren):

<u>Child’s full name:</u>	<u>Date of birth (MM/DD/YY):</u>	<u>Child’s initials as used in Agreement and other pleadings:*</u>
_____	(____ / ____ / ____)	_____
_____	(____ / ____ / ____)	_____
_____	(____ / ____ / ____)	_____
_____	(____ / ____ / ____)	_____

* If two or more listed children have the same initials (e.g. ‘John Smith’ and ‘James Smith’), you should add numbers or other appropriate distinguishing characters (e.g. ‘J.S.-1’ and ‘J.S.-2’).

We each verify that the statements made in this Confidential Information Form are true and correct to the best of our knowledge, information, and belief. We each understand that false statements herein are made subject to the penalties of 18 PA. C.S.A. § 4904 relating to unsworn falsification to authorities.

Date: _____ _____
Plaintiff’s Signature

Date: _____ _____
Defendant’s Signature

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

Plaintiff

v.

Defendant

:
:
:
:
:
:
:

NO: ____ FS ____

CIVIL ACTION – CUSTODY

.....

CUSTODY AGREEMENT AND ORDER

1. The terms of this Agreement shall govern the legal and physical custody of the following minor child(ren):

<u>Child's initials:</u>	<u>Year of birth</u>
_____	_____
_____	_____
_____	_____
_____	_____

Are there more than four children? Yes No

(If the answer is "Yes" you will need to list each additional child's initials, year of birth, and whether or not the child was born in wedlock in the margin or on a separate sheet – see accompanying instructions).

CONFIDENTIAL INFORMATION ABOUT THE ABOVE-IDENTIFIED CHILD(REN), INCLUDING FULL NAME(S) AND DATE(S) OF BIRTH, IS PROVIDED IN A CONFIDENTIAL INFORMATION FORM OR PLEADINGS FILED UNDER SEAL (SEE TIOGA COUNTY LOCAL RULE NO. 102, EFFECTIVE JANUARY 6, 2018).

2. Plaintiff's name, address, and relationship to the above-listed child(ren) is as follows:

Name: _____	Plaintiff's relationship to the above-
Address: _____	listed child(ren):
_____	<input type="checkbox"/> Mother
_____	<input type="checkbox"/> Father
Phone No.: _____	<input type="checkbox"/> Other: _____

3. Defendant's name, address, and relationship to the above-listed child(ren) is as follows:

Name: _____	Defendant's relationship to the above-
Address: _____	listed child(ren):
_____	<input type="checkbox"/> Mother
_____	<input type="checkbox"/> Father
Phone No.: _____	<input type="checkbox"/> Other: _____

4. Are there more than two parties to this Agreement? Yes No
*(If the answer is "Yes" you will need to list each additional party's name, address, phone number, and relationship to the child(ren) either in the margin or on a separate sheet – see accompanying instructions. **Please note that both parents must be included as parties to this agreement and given notice of all court proceedings unless a parent is deceased or their parental rights have been terminated by court order.**)*

5. Are both parents included as parties to this Agreement? Yes No
If the answer is "No" explain: _____

6. **Legal Custody:** The parties understand that legal custody is the right and responsibility to make major decisions on behalf of a child. Legal custody includes, but is not limited to, the right to make medical, religious and educational decisions for a child. The parties also understand that except in unusual situations both parents generally share legal custody even if a child lives primarily with only one parent. The parties agree that legal custody of the above-listed child(ren) will be as follows:

Shared Legal Custody: The parties will share legal custody of the above-listed child(ren). To the greatest extent possible, the parties will communicate and coordinate with each other before making any major decisions relating to the care and upbringing of the child(ren). The parties will also freely share information relating to the health and welfare of the child(ren).

or

Sole Legal Custody: _____ shall have sole legal custody and major decision-making power for the above-listed child(ren).

7. **Physical Custody:** The parties understand that physical custody is the right and responsibility to provide actual physical care for and exercise control over a child. The parties agree that physical custody of the above-listed child(ren) will be as follows:

Sole Physical Custody: The parties agree that _____ shall have sole physical custody of the above-listed child(ren),

or

Shared Physical Custody: The parties will share physical custody of the above-listed child(ren) approximately equally according to the following schedule:

or

Primary Physical Custody and Partial Physical Custody: The parties agree that _____ shall have primary physical custody of the above-listed child(ren) and _____ shall have partial physical custody according to the following schedule:*

* If no schedule is provided, then a party with partial physical custody will only be entitled to exercise any periods of physical custody with the ongoing consent of the party holding primary physical custody.

or

Primary Physical Custody and Supervised Physical Custody: The parties agree that _____ shall have primary physical custody of the above-listed child(ren) and _____ shall have supervised physical custody according to the following schedule:

Such periods of physical custody will be supervised by one-or-more of the following individual(s) (use additional sheets if necessary):

Name: _____ Supervisor's relationship to the
Address: _____ above-listed child(ren):

_____ Mother
_____ Father
Phone No.: _____ Other: _____

Name: _____ Supervisor's relationship to the
Address: _____ above-listed child(ren):

_____ Mother
_____ Father
Phone No.: _____ Other: _____

Terms of Supervision: The above-named supervisors must sign a Tioga County "Custody Supervision Affidavit," provide a copy of the signed Affidavit to all parties, and file the original Affidavit with the Tioga County Prothonotary's Office before supervising any periods of physical custody. The Affidavit form is available at the Tioga County Prothonotary's Office or at the court's online Self Help page:

http://www.tiogacountypa.us/Court_of_Common_Pleas/Court_Administration/Pages/SelfHelp.aspx

The parties all understand that the above terms of supervision are temporary and will expire three (3) months after the acceptance of this Agreement as an Order of Court unless within that time any party files a request for extension with the court. If such a request is filed, then the above terms of supervision will remain in effect until otherwise ordered by the court following an in-court proceeding.

If no request for extension is filed and no further orders are entered, then after three (3) months hereof the party having supervised physical custody will thereafter have partial physical custody at such times and places, and subject to such conditions, as the parties may thereupon all agree. Any party may petition the court to establish a fixed schedule.

8. In addition to the preceding terms, each party may also have any other periods of physical custody, contact, or visitation with the above-listed child(ren) as the parties may mutually agree.

9. Additional custody terms, if any:

NOTICE: IF THIS IS A NEW CUSTODY CASE, THEN THIS AGREEMENT CANNOT BE FILED WITH THE COURT UNTIL AFTER A CUSTODY COMPLAINT HAS BEEN FILED. IF THERE IS ALREADY A CUSTODY ORDER IN EFFECT, THEN THE PARTIES REQUEST THAT THIS AGREEMENT BE DEEMED A JOINT PETITION TO MODIFY CUSTODY.

SIGNATURES

X _____
Plaintiff

X _____
Defendant

On this ____ day of _____, 20____, before me a notary public, the undersigned officer, personally appeared _____, the above-named Plaintiff, known to me (or satisfactorily proven) to be the person whose name is subscribed to the above instrument, and acknowledged that they executed the same for the purposes therein contained. In witness hereof, I hereunto set my hand and official seal.

On this ____ day of _____, 20____, before me a notary public, the undersigned officer, personally appeared _____, the above-named Defendant, known to me (or satisfactorily proven) to be the person whose name is subscribed to the above instrument, and acknowledged that they executed the same for the purposes therein contained. In witness hereof, I hereunto set my hand and official seal.

Notary Public

Notary Public

(Note: If there are more than two parties to this agreement, all parties must sign – use additional sheets if necessary)

RECOMMENDATION

AND NOW, this ____ day of _____, 20____, upon review of the above agreement and the record herein, the undersigned Child Custody Conference Officer recommends that the above agreement be APPROVED or REJECTED*

Child Custody Conference Officer

*If an agreement is rejected additional instructions will be provided in a separate order.

ORDER

AND NOW, this _____ day of _____, 20____, it is ORDERED and DECREED as follows:

Upon the agreement of the parties and the recommendation of the Child Custody Conference Officer, the foregoing terms are approved and entered as a final order of Court. The terms of this Custody Agreement and Order supersede the terms of any prior custody order(s) relating to the same minor child(ren).

Upon the recommendation of the Child Custody Conference Officer, the foregoing agreement is REJECTED. Additional instructions will be provided by separate order.

NOTICE REGARDING RELOCATION: NO PARTY MAY MAKE A CHANGE IN THE RESIDENCE OF ANY CHILD WHICH SIGNIFICANTLY IMPAIRS THE ABILITY OF THE OTHER PARTY TO EXERCISE CUSTODIAL RIGHTS WITHOUT FIRST COMPLYING WITH ALL OF THE APPLICABLE PROVISIONS OF 23 PA.C.S. §5337 AND Pa.R.C.P. NO. 1915.17 REGARDING RELOCATION. STRICT COMPLIANCE IS REQUIRED.

BY THE COURT,

_____ J.

Distribution:

1. _____ (Plaintiff)
2. _____ (Defendant)

3. School District (if applicable):

- Northern Tioga School District
- Southern Tioga School District
- Wellsboro Area School District
- Other: _____

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

Plaintiff

v.

Defendant

:
:
:
:
:
:
:

NO: _____ FS _____

CIVIL ACTION - CUSTODY

.....

COMPLAINT FOR CUSTODY OR VISITATION WITH AGREEMENT

1. This case relates to the legal and physical custody of the following minor child(ren):

<u>Child's initials:</u>	<u>Year of birth</u>	<u>Born in wedlock:</u>	
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Are there more than four children? Yes No

(If the answer is "Yes" you will need to list each additional child's initials, year of birth, and whether or not the child was born in wedlock in the margin or on a separate sheet – see accompanying instructions).

CONFIDENTIAL INFORMATION ABOUT THE ABOVE-IDENTIFIED CHILD(REN), INCLUDING FULL NAME(S) AND DATE(S) OF BIRTH, IS PROVIDED IN AN ACCOMPANYING CONFIDENTIAL INFORMATION FORM FILED UNDER SEAL (SEE TIOGA COUNTY LOCAL RULE NO. 102, EFFECTIVE JANUARY 6, 2018).

2. Plaintiff's name, address, and relationship to the above-listed child(ren) is as follows:

Name: _____	Plaintiff's relationship to the above-
Address: _____	listed child(ren):
_____	<input type="checkbox"/> Mother
_____	<input type="checkbox"/> Father
Phone No.: _____	<input type="checkbox"/> Other: _____

3. Defendant's name, address, and relationship to the above-listed child(ren) is as follows:

Name: _____	Defendant's relationship to the above-
Address: _____	listed child(ren):
_____	<input type="checkbox"/> Mother
_____	<input type="checkbox"/> Father
Phone No.: _____	<input type="checkbox"/> Other: _____

This Self-Help Complaint for Custody or Visitation is provided by the Tioga County Bar Association for the benefit of pro se custody litigants in Tioga County, Pennsylvania and may be reproduced without restriction. No warranties of any kind are made in connection with this document or any associated documents or instructions, which are not intended as a substitute for individualized legal advice. For further assistance, contact North Penn Legal Services at (877) 953 – 4250 or Tioga County Court Administration at (570) 724 – 9380.

4. Is there more than one Defendant? Yes No

*(If the answer is "Yes" you will need to list each additional Defendant's name, address, phone number, and relationship to the child(ren) either in the margin or on a separate sheet – see accompanying instructions. **Please note that both parents must be included as parties to this action and given formal notice of all court proceedings unless a parent is deceased or their parental rights have been terminated by court order.**)*

4(a). If the Plaintiff is not a parent of the child(ren), explain why the Plaintiff has legal standing to file this custody complaint (*required*): _____
_____.

4(b). Have both parents been listed as parties to this action? Yes No If either parent has not been included as a party to this action, explain why: _____
_____.

5. Other than the Plaintiff and the Defendant(s), is there anyone else who either currently has custody of the minor child(ren) or has had custody in the past (do not list parents whose parental rights have previously been terminated)? No Yes

If the answer to this question is 'Yes' provide the name and address of all such individuals, and their relationship to the child(ren):

<u>Person's Name:</u>	<u>Address:</u>	<u>Relationship to child(ren):</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Has the Plaintiff previously participated in any other case concerning the custody of the above-listed child(ren), whether in this or in any other court? (*Please include any Children and Youth Services cases*) No Yes If the answer to this question is 'Yes' provide the name of the court and the docket number, if available:

Name of court: _____ Docket number: _____

7. Is the Plaintiff aware of any other custody proceeding concerning the above-listed child(ren) currently pending in any other court? No Yes

7(a). If the answer to this question is 'Yes' provide the name of the court, the docket number, and an explanation as to why this court should accept the case even though another case involving the same child(ren) is already active in another court:

Name of court: _____ Docket number: _____

7(b). Reason why this court should accept the case even though a case is already active in another court: _____
_____.

8. The child(ren) currently reside(s) with the Plaintiff the Defendant, *or* Other: _____.

9. During the past five (5) years, the child or children have lived with the following persons at the following locations (use additional sheets if necessary):

<u>Whom was in the home?:</u>	<u>Address or Location?:</u>	<u>Dates?:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. The Plaintiff currently resides with the following persons:

<u>Name:</u>	<u>Relationship to Plaintiff:</u>
_____	_____
_____	_____
_____	_____

11. The Defendant(s) currently reside(s) with the following persons:

<u>Name:</u>	<u>Relationship to Defendant:</u>
_____	_____
_____	_____
_____	_____

12. The parties have already reached an agreement regarding the legal and physical custody of the above-listed child(ren) and it would be in the best interests of the child(ren) for such agreement to be accepted and approved as a final order of court. The parties' original signed agreement is being submitted contemporaneously with this Complaint for Custody or Visitation.

WHEREFORE the Plaintiff respectfully requests that this honorable Court grant the Plaintiff and/or the Defendant shared legal custody, sole legal custody, partial physical custody, primary physical custody, shared physical custody, sole physical custody, or supervised physical custody of the child(ren) listed herein in accordance with the terms of the accompanying signed custody agreement.

CERTIFICATION OF COMPLIANCE WITH PUBLIC ACCESS POLICY

I, the undersigned Plaintiff in this case, certify that this filing complies with the provisions of the *Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts* that require filing confidential information and documents differently than non-confidential information and documents.

PRAECIPE FOR SELF-REPRESENTATION

I, the undersigned Plaintiff in this case, represent myself in this action.

I have not previously been represented by an attorney in this action, *or*

I was previously represented by _____, Esquire, but am no longer represented by any attorney and wish said attorney removed as my attorney of record (Note: The plaintiff must send a copy of this document to the attorney removed from this case).

I understand that I am under a continuing obligation to provide current contact information to the court, to other self-represented parties, and to any attorneys of record.

All pleadings and legal papers can be served on me at the address provided below.

VERIFICATION

I, the undersigned Plaintiff in this case, do verify that the statements made in the foregoing Complaint for Custody or Visitation with Agreement, Certificate of Compliance with Public Access Policy, and Praecipe for Self-Representation are all true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 PA. C.S.A. § 4904 relating to unsworn falsification to authorities.

Date: _____

Plaintiff's Signature (pro se)

Address: _____

Phone: _____

NOTICE: IN ACCORDANCE WITH Pa.R.C.P. No. 1915.3-1, ALL PARTIES MUST COMPLETE "CRIMINAL RECORD/ABUSE HISTORY VERIFICATION FORMS" AND SUBMIT THE SAME TO THE COURT.

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

_____ :
Plaintiff :
v. :
_____ : NO: ____ FS ____
Defendant : CIVIL ACTION - CUSTODY
_____ :

.....

CRIMINAL RECORD/ABUSE HISTORY VERIFICATION FORM

I, _____, do hereby swear or affirm, subject to penalties of law, including 18 Pa.C.S.§4904 (relating to unsworn falsification to authorities) as follows:

1. Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted, or pled guilty, or pled no contest, or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. § 6307, to any of the following crimes in Pennsylvania, or to any substantially equivalent crime in any other jurisdiction (including any pending charges):

FOR EACH LISTED OFFENSE, CHECK ALL BOXES THAT APPLY:

18 Pa.C.S. Ch. 25 (relating to criminal homicide):

Does not apply to either me or any household member

Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2702 (relating to aggravated assault):

Does not apply to either me or any household member

Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2706 (relating to terroristic threats):

Does not apply to either me or any household member

Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2709.1 (relating to stalking):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2901 (relating to kidnapping):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2902 (relating to unlawful restraint):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2903 (relating to false imprisonment):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2910 (relating to luring a child into a motor vehicle or structure):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3121 (relating to rape):
 Does not apply to either me or any household member
 Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
 Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3122.1 (relating to statutory sexual assault):
 Does not apply to either me or any household member
 Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
 Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3123 (relating to involuntary deviate sexual assault):
 Does not apply to either me or any household member
 Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
 Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3124.1 (relating to sexual assault):
 Does not apply to either me or any household member
 Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
 Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3125 (relating to aggravated indecent assault):
 Does not apply to either me or any household member
 Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
 Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3126 (relating to indecent assault):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3127 (relating to indecent exposure):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3129 (relating to sexual intercourse with animal):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3130 (relating to conduct relating to sex offenders):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3301 (relating to arson and related offenses):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4302 (relating to incest):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4303 (relating to concealing death of child):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4304 (relating to endangering welfare of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4305 (relating to dealing in infant children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §5902(b) (relating to prostitution and related offenses):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §5903(c) or (d) (relating to obscene and other sexual materials and performances):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6301 (relating to corruption of minors):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6312 (relating to sexual abuse of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6318 (relating to unlawful contact with minor):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6320 (relating to sexual exploitation of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6114 (relating to contempt for violation of protection order or agreement):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Driving under the influence of drugs or alcohol:

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Manufacture, sale, delivery, holding, offering for sale or possession of any controlled substance or other drug or device:

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

2. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct, or involvement with a Children and Youth Agency, including the following:

(1) A finding of abuse by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction, or (2) a history of abusive conduct as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction, or (3) involvement with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction, or (4) any other history of violent or abusive conduct:

Does not apply to either me or any household member

Applies to me as follows:

- By a finding of abuse made against me by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction
- By a history of abusive conduct by me as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction
- By involvement with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction. If checked, indicate where: _____
- Other: _____

Date: (___ / ___ / ___)

Continued on next page ...

Continued from previous page

- Applies to another household member as follows: Name: _____
- By a finding of abuse made against this household member by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction
 - By a history of abusive conduct by this household member as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction
 - By involvement of this household member with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction. If checked, indicate where:

 - Other: _____

Date: (____ / ____ / ____)

3. If any of the preceding crimes or findings of abuse apply to you or a household member, list any evaluations, counseling or other treatment received following the conviction or finding of abuse:

4. If any of the preceding crimes or findings of abuse apply to a household member, state that person's name, date of birth and relationship to the child(ren):

Name: _____ Date of Birth: (____ / ____ / ____)

Relationship to the child(ren): _____

5. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

I verify that the statements made in this Criminal Record/Abuse History Verification Form are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 PA. C.S.A. § 4904 relating to unsworn falsification to authorities.

Date: _____

Signature

NOTICE: A CRIMINAL OR ABUSE HISTORY VERIFICATION FORM MUST BE FILED ALONG WITH EVERY NEW CUSTODY COMPLAINT OR CUSTODY PETITION, EVEN IF YOU HAVE ALREADY FILED ONE BEFORE. A COPY OF YOUR COMPLETED CRIMINAL OR ABUSE HISTORY VERIFICATION FORM MUST ALSO BE SERVED (PROVIDED TO) THE OTHER PARTY AT THE SAME TIME AS THE COMPLAINT OF PETITION.

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

_____ :
Plaintiff :
v. :
_____ : **NO: _____ FS _____**
Defendant : **CIVIL ACTION – CUSTODY**
: :
: :



CRIMINAL RECORD/ABUSE HISTORY VERIFICATION FORM

I, _____, do hereby swear or affirm, subject to penalties of law, including 18 Pa.C.S. §4904 (relating to unsworn falsification to authorities) as follows:

6. Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted, or pled guilty, or pled no contest, or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. § 6307, to any of the following crimes in Pennsylvania, or to any substantially equivalent crime in any other jurisdiction (including any pending charges):

FOR EACH LISTED OFFENSE, CHECK ALL BOXES THAT APPLY:

<p><u>18 Pa.C.S. Ch. 25 (relating to criminal homicide):</u></p> <p><input type="checkbox"/> Does not apply to either me or any household member</p> <p><input type="checkbox"/> Applies to me as follows: By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p> <p><input type="checkbox"/> Applies to another household member as follows: Name: _____ By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p>

<p><u>18 Pa.C.S. §2702 (relating to aggravated assault):</u></p> <p><input type="checkbox"/> Does not apply to either me or any household member</p> <p><input type="checkbox"/> Applies to me as follows: By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p> <p><input type="checkbox"/> Applies to another household member as follows: Name: _____ By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p>

<p><u>18 Pa.C.S. §2706 (relating to terroristic threats):</u></p> <p><input type="checkbox"/> Does not apply to either me or any household member</p> <p><input type="checkbox"/> Applies to me as follows: By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p> <p><input type="checkbox"/> Applies to another household member as follows: Name: _____ By <input type="checkbox"/> Conviction <input type="checkbox"/> Guilty or No Contest Plea <input type="checkbox"/> Adjudicated Delinquent <input type="checkbox"/> Charges pending Date: (___ / ___ / ___) Sentence: _____</p>
--

18 Pa.C.S. §2709.1 (relating to stalking):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2901 (relating to kidnapping):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2902 (relating to unlawful restraint):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2903 (relating to false imprisonment):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §2910 (relating to luring a child into a motor vehicle or structure):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3121 (relating to rape):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3122.1 (relating to statutory sexual assault):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3123 (relating to involuntary deviate sexual assault):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3124.1 (relating to sexual assault):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3125 (relating to aggravated indecent assault):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3126 (relating to indecent assault):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3127 (relating to indecent exposure):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3129 (relating to sexual intercourse with animal):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3130 (relating to conduct relating to sex offenders):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §3301 (relating to arson and related offenses):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4302 (relating to incest):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4303 (relating to concealing death of child):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4304 (relating to endangering welfare of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §4305 (relating to dealing in infant children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §5902(b) (relating to prostitution and related offenses):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §5903(c) or (d) (relating to obscene and other sexual materials and performances):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6301 (relating to corruption of minors):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6312 (relating to sexual abuse of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6318 (relating to unlawful contact with minor):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6320 (relating to sexual exploitation of children):

- Does not apply to either me or any household member
- Applies to me as follows:
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____
- Applies to another household member as follows: Name: _____
By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
Date: (___ / ___ / ___) Sentence: _____

18 Pa.C.S. §6114 (relating to contempt for violation of protection order or agreement):

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Driving under the influence of drugs or alcohol:

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Manufacture, sale, delivery, holding, offering for sale or possession of any controlled substance or other drug or device:

Does not apply to either me or any household member

Applies to me as follows:
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

Applies to another household member as follows: Name: _____
 By Conviction Guilty or No Contest Plea Adjudicated Delinquent Charges pending
 Date: (___ / ___ / ___) Sentence: _____

7. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct, or involvement with a Children and Youth Agency, including the following:

(1) A finding of abuse by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction, or (2) a history of abusive conduct as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction, or (3) involvement with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction, or (4) any other history of violent or abusive conduct:

Does not apply to either me or any household member

Applies to me as follows:

- By a finding of abuse made against me by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction
- By a history of abusive conduct by me as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction
- By involvement with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction. If checked, indicate where: _____
- Other: _____

Date: (___ / ___ / ___)

Continued on next page ...

Continued from previous page

- Applies to another household member as follows: Name: _____
- By a finding of abuse made against this household member by a Children & Youth Agency or similar agency in Pennsylvania or under a similar statute in another jurisdiction
 - By a history of abusive conduct by this household member as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction
 - By involvement of this household member with a Children and Youth Agency or similar agency in Pennsylvania or another jurisdiction. If checked, indicate where:

 - Other: _____

Date: (____ / ____ / ____)

8. If any of the preceding crimes or findings of abuse apply to you or a household member, list any evaluations, counseling or other treatment received following the conviction or finding of abuse:

9. If any of the preceding crimes or findings of abuse apply to a household member, state that person's name, date of birth and relationship to the child(ren):

Name: _____ Date of Birth: (____ / ____ / ____)

Relationship to the child(ren): _____

10. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

I verify that the statements made in this Criminal Record/Abuse History Verification Form are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 PA. C.S.A. § 4904 relating to unsworn falsification to authorities.

Date: _____

Signature

NOTICE: A CRIMINAL OR ABUSE HISTORY VERIFICATION FORM MUST BE FILED ALONG WITH EVERY NEW CUSTODY COMPLAINT OR CUSTODY PETITION, EVEN IF YOU HAVE ALREADY FILED ONE BEFORE. A COPY OF YOUR COMPLETED CRIMINAL OR ABUSE HISTORY VERIFICATION FORM MUST ALSO BE SERVED (PROVIDED TO) THE OTHER PARTY AT THE SAME TIME AS THE COMPLAINT OF PETITION.

**IN THE COURT OF COMMON PLEAS
OF TIOGA COUNTY, PENNSYLVANIA**

Plaintiff

v.

Defendant

:
:
:
:
:
:
:

NO: ____ FS ____

CIVIL ACTION - CUSTODY

.....

CERTIFICATE OF SERVICE

I, _____, the Plaintiff in the above-captioned action, certify that I have served a true and correct copy of the Complaint for Custody or Visitation with Agreement, Confidential Information Form, and the Custody Agreement and Order, on the Defendant by sending the same to the Defendant by regular U.S. first-class mail, to the following address:

This is the same address provided by the Defendant on the Custody Agreement and Order already executed by the Defendant.

Date of mailing: _____

I verify that the statements made in this Certificate of Service are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 PA. C.S.A. § 4904 relating to unsworn falsification to authorities.

Date: _____

Plaintiff's Signature