

Tioga County Trail, Park & Recreation Authority

REGULAR MEETING MINUTES

Wednesday, August 19 15, 2026 | 6:30PM
Patterson Trailhead, 32 Fellows Ave, Wellsboro, PA 16901

Call to Order: Marc Rice called the meeting to order at 6:34PM.

Roll Call: The roll call found five (5) members present: Marc Rice, Rachel Courtney, Melissa Underwood & Chad Zengrele.

Public Attendance: Natalie Kennedy & Linda Stager

Communications: None.

Approval of Minutes: A motion was made by Marc Rice to approve May meeting minutes, seconded by Melissa Underwood.

Public Comment: Linda Stager shared comments about the Pine Creek Rail Trail and its users.

Committee Reports:

- **Pine Creek Rail Trail Celebration:** Chad Zengrele gave an update on planning initiatives for the 5K walk/run and 10K cycling event during the PCRT TOTY Community Day on September 26, 2026. The events will begin at the Patterson Trailhead.

Crooked Creek Campground is sponsoring the cost of Tony's Trolley to transport runners to the Northern Extension to start the 5k. Tyler Upham will be available to help on Saturday only. James has contacted and taking care of scheduling with Wandering Barista.

Marc Rice is continuing to work on CCAP insurance for the Trail Authority.

Jason Patterson has confirmed that Vinyard Church will allow us to utilize their parking lot during the Celebration both Friday and Saturday.

Officer Reports:

- **Secretary:** Rachel Courtney reported she submitted the request to the Tioga County Commissioners for use of the Patterson Trailhead Building and rail trail extension for the 5k and 10k – they approved. The Trail Authority received a \$50.00 donation from Allen Kerkeslager. A motion was made by Marc Rice to accept the donation and seconded by Chad Zengrele. The donation was turned over to the Treasurer.
- **Treasurer:** Melissa Underwood reported a balance of \$4,972.75 in the Trail Authority's checking account at Northwest Savings Bank as of 8/10/26. It was reported that Check 101 was returned by DCRN due to not needing the permit and that checks were

purchased on 8/4/26 for \$27.75. A motion was made by Marc Rice to accept the report and seconded by Chad Zengrele.

Old Business:

- **Bylaws & Policies:** Chris Gabriel from Gaberial Fera reviewed bylaws and policies with the board. The motion was made by Marc Rice to accept the bylaws and policies as presented by Chris Gabriel and seconded by Chad Zengrele.

New Business:

- **Brand & Identity:** Rachel Courtney presented a revised logo based upon what was provided from James Llewlyn and a Brand Book. They group reviewed the document and discussion was favorable. Rachel proposed the Trail Authority apply for a trademarked logo and slogan “Keystone of the Keystone State”.

Other Business: None.

Next meeting: September 19, 2026 at 6:30PM

No further business. A motion was made by Marc Rice to adjourn the meeting and was seconded by Chad Zengrele. The meeting was adjourned at 7:21 p.m.

Respectfully Submitted by Secretary, Rachel Courtney.

A handwritten signature in cursive script that reads "Rachel Courtney". The signature is written in dark ink and includes a horizontal line extending to the right from the end of the name.