

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Nancy Clemens, Sara Rice, Deb Crawford, Kerry Nelson, Tim Cleveland, Vaughn Ceccacci, Stacy Broughton, Tiffany Cummings, and Nat Kennedy, press rep.

Pledge of Allegiance

For information –

- The 2019 Organizational Meeting will be held on Monday, January 7, 2019 at 10:00 a.m.
- The first regular Board of Commissioners meeting for 2019 will be held on Tuesday, January 15, 2019.
- Recognition of Stacey Broughton and Vaughn Ceccacci of the Tioga County Veterans' Affairs office, for successfully completing a course of "Instruction in Veterans' Benefits".
- Recognition of the Grand Canyon FFA Parliamentary Procedure Team who placed 2nd at the Eastern States Exposition. The team, led by Melanie Berndtson, consisted of: Harlee Brooks, Nina Coolidge, Kylie Butler, McKenzie Sweigart, Katarina Swendrowski, and Alyssa Bieber.

Public Comments – (agenda items)

None

Minutes

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of November 13, 2018.

Resignations -
Loudenslager,
Landis

For information:

Resignation - Zachary Loudenslager, Caseworker, Family Services
Whitney Landis, Caseworker II, Family Services

Retirement – J.
Tarbox

Retirement – Judy Tarbox, Family Services

Hire R. Jones

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Ryan Jones, 911 GIS Technician, \$13.00/hr. with benefits, effective 12/17/18.

Promote K.
Null

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Kathryn Null, from Caseworker 1 to Caseworker 2, Service Planning Unit, Family Services, \$16.46/hr. with benefits.

Reassign V.
Losinger

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reassignment of Virginia Losinger, from Social Services Aide 2 to Clerk Typist 2, Family Services, \$16.63/hr. with benefits.

Tabled bids for
Endurance &
Historic Jail
projects

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to table the following bids received for the Tioga County Historic Jail and Human Services Endurance building renovation projects:

General Contracting: CBF Contracting \$968,400; JC Orr & Sons \$826,500; KLA Roofing/Constr. \$1,190,000
Plumbing: Silvertip \$175,600; W. C. Eshenaur & Son, \$165,000
HVAC: Master Mechanical \$553,915; Silvertip \$502,000; W. C. Eshenaur & Son \$468,000
Electrical: B.A.Meixel Electrical \$265,100; G.R. Noto Electrical \$320,550; Lecce Electric \$264,000

Tables bids for
sale of county
equipment

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to table the following bids received for the sale of county equipment:

Tractor: Jack Turner \$1,350; Tom Young \$3,000
Mower: Jack Turner \$650
Fertilizers/Pesticides: Corey Creek Golf Club \$350

Adopt 2019
General Fund
budget

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the 2019 General Fund budget of \$20,010,883.

Adopt 2019
Liquid Fuels
budget

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the 2019 Liquid Fuels budget of \$843,089.

Adopt 2019
DHS budget

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to adopt the 2019 Dept. of Human Services budget of \$16,141,848.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt
Resolution
R-20-18

TAX LEVY RESOLUTION
R-20-18

A Resolution of the County of Tioga, Commonwealth of Pennsylvania, fixing the tax rate for the year 2019.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of County Commissioners of the County of Tioga, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2019 as follows: Tax rate for general County purposes and debt purposes, 6.75 mills per \$1,000.00.

That any resolution or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution. Passed finally by the Board of County Commissioners, this 11th day of December, 2018.

/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

NTSWA Board appointment

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of Dayton Mitstifer to the Northern Tier Solid Waste Authority for a five-year term, beginning 1/1/2019.

Soil District Board appointment

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn (Commissioner Mark Hamilton abstained) and carried upon vote of two ayes and no nays to appoint Commissioner Mark Hamilton to the Tioga County Soil Conservation District Board for a one-year term beginning 1/1/2019.

Farmland Pres. Board appointments

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reappointment of the following Farmland Preservation Board members, for three-year terms each: Donald Norman, Karl Kroeck, and Donna Cleveland.

Contract with NaviGate Prepared

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a contract with NaviGate Prepared, for the period 7/1/18-6/30/19, to provide facility safety software to emergency responders and the 911 center, for all public school districts in Tioga County, Mansfield University, and County-owned buildings. First year cost for set-up and license, covering all locations, will be paid by Tioga County - \$30,500 – Act 13. Schools have the option of renewing the license after the initial year at their expense. As long as all three public school districts maintain an on-going annual license, there is no on-going annual cost for County buildings. If a school district decides not to renew with NaviGate Prepared, the optional annual renewal cost for Tioga County is \$1,500 annually.

NTSWA agreement

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve an agreement with Northern Tier Solid Waste Authority for a 3-yard cardboard container for use at the Human Services complex, \$25.00/month rental fee for the period 11/15/18-12/31/19.

EADS – Marsh Creek trailhead facility design

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a proposal from EADS Architects for a Marsh Creek Greenway Trailhead Facility schematic design, and to develop the initial trail head facility project budget - \$20,000. Act 13 Legacy Fund.

DHS – 14 agreements

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve 14 agreements for the Department of Human Services. A listing is attached.

Public Comment –
Leon Kocher – voting machines

The meeting adjourned at 10:30 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:30 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Mark Hamilton, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Marc Rice, Nancy Clemens, Sara Rice, Deb Crawford, Kerry Nelson, Tim Cleveland, Vaughn Ceccacci, Stacy Broughton, Tiffany Cummings, and Nat Kennedy, press rep.

Minutes

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays to approve the minutes of October 9, 2018.

The meeting adjourned at 10:31 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Mark L. Hamilton

Kera Hackett