

The Organizational meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn. Also present were Derek Williams, Janice Chamberlain, Judge Wheeler, Kera Hackett, Marie Seymour, Frank Levindoski, Krista Deats, Jane Wetherbee, Nancy Clemens, Becky Briggs, Betsy Craig, and Christine Perry, Tim Cleveland, and Don Hoffman.

Pledge of Allegiance

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to reaffirm the minutes of the January 7, 2019 Organizational meeting.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and carried upon vote of two ayes and no nays (Commissioner Coolidge abstained) to appoint Erick J. Coolidge as Chairman of the Board.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and carried upon vote of two ayes and no nays (Commissioner Hamilton abstained) to appoint Mark L. Hamilton as Vice-Chairman of the Board.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Derek Williams as Chief Clerk.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Janice Chamberlain as Assistant Chief Clerk and Secretary of the Board.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Raymond E. Ginn, Jr. as Tioga County Solicitor.

The Board of Elections for the 2020 Primary and General Elections will consist of Tioga County Commissioners Erick J. Coolidge, Mark L. Hamilton, and Roger C. Bunn.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to set the day, time and place for the following Board meetings:

2020 Meeting Schedule

The Tioga County of Board of Commissioners meetings will be held according to the schedule below in the Commissioner's Meeting Room, at 10:00 a.m.

The Salary Board meeting, if needed, will be held immediately after the Commissioners' meeting.

The Retirement Board meeting will be held immediately after the Salary Board meeting.

The Prison Board meeting will be held on the dates listed below. Meetings will be held at 11:30 p.m. in the Commissioners' Conference Room, except for March, June, September & December when they will be held at the Tioga County Prison.

The Board of Assessment Revision meeting will be held on the dates listed below. Meetings will be held at 1:30 p.m. in the Commissioner's Conference Room. There will be no December meeting.

Board of Commissioner's 2020 Meeting Dates:

January 6 - Organizational Meeting

January 14

July 14

Conflict Attorney A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Thomas Walrath, Jr. as Conflict Attorney for Public Defender, Indigent Parents Advocate and Juvenile Advocate.

Title IV-D Attorney A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Richard McCoy as the Title IV-D Attorney.

Guardian ad Litem A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Lenore Urbano and Taylor Mullholand as Guardian ad Litem.

Develop Tioga representative A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Commissioner representative to Develop Tioga.

PCOMP/PCoRP claims coordinator A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Marc Rice as PCOMP and PCoRP Claims Coordinator.

County Engineer A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to appoint Larson Design Group as the County Engineer.

Open Records Officer A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Jennifer Cisco as the Open Records Officer.

The meeting adjourned at 10:10 a.m.

Erick J. Coolidge

Mark L. Hamilton

Attest: _____
Derek Williams, Chief Clerk

Roger C. Bunn

SALARY BOARD ORGANIZATIONAL MEETING

The Organizational meeting of the Tioga County Salary Board was called to order this day at 10:13 a.m. with the following members present: Erick J. Coolidge, Mark L. Hamilton, Roger C. Bunn, Judge Wheeler, Kera Hackett, Marie Seymour, Frank Levindoski, Krista Deats, and Jane Wetherbee. Also present were Derek Williams, Janice Chamberlain, Nancy Clemens, Becky Briggs, Betsy Craig, and Christine Perry, Tim Cleveland, and Don Hoffman.

A motion was made by Jane Wetherbee, seconded by Marie Seymour and unanimously carried upon vote of nine ayes and no nays to reaffirm the minutes of the January 7, 2019 Organizational meeting.

A motion was made by Roger C. Bunn, seconded by Kera Hackett and carried upon vote of three ayes (Commissioner Coolidge abstained) to appoint Erick J. Coolidge as Chairman of Salary Board.

A motion was made by Roger C. Bunn, seconded by Kera Hackett and carried upon vote of three ayes and no nays (Commissioner Hamilton abstained) to appoint Mark L. Hamilton as Vice Chairman of Salary Board.

The salaries for elected officials, for reference only, are as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Probation Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Domestic Relations Office, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the Court Staff, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Justice Offices, as indicated on the attached list.

A motion was made by Krista Deats, seconded by Mark L. Hamilton and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the District Attorney's office, as indicated on the attached list.

A motion was made by Frank Levindoski, seconded by Kera Hackett and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Sheriff's Office, as indicated on the attached list.

A motion was made by Marie Seymour, seconded by Kera Hackett and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Prothonotary/Clerk of Courts Office, as indicated on the attached list.

A motion was made by Jane Wetherbee, seconded by Roger C. Bunn and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Register and Recorder and Clerk of Orphan's Court Office, as indicated on the attached list.

A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Treasurer's office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Public Defender's Office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Assessment Office, as indicated on the attached list.

A motion was made by Mark L. Hamilton, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Tax Claim Office, as indicated on the attached list.

A motion was made by Roger C. Bunn, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff under "Miscellaneous" positions, as indicated on the attached list.

A motion was made by Mark L. Hamilton, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff of Tioga County Department of Human Services, as indicated on the attached list.

All new hires will receive their 2020 rate increase at the completion of their six month probationary period.

The meeting adjourned at 10:28 a.m.

Erick J. Coolidge

Mark L. Hamilton

Roger C. Bunn

Kera Hackett

President Judge George W. Wheeler

Krista Deats

Frank Levindoski

Marie Seymour

Jane Wetherbee