



## Tioga County Animal Response Team

99 William Farrell Drive  
Wellsboro, PA 16901

570-724-9110 or [emergencyservices@tiogacountypa.us](mailto:emergencyservices@tiogacountypa.us)

### CART Meeting Minutes 01/17/2018 @ TCEOC

- **Attendees**
  - Benton Best
  - Karen Starkweather
  - Stan Matthews
- **Financial Report**
  - Treasurer Amber Wetzel was not present, however the CART account remains unchanged at \$130.00. There was a question on whether Amber had continued interest in continuing the position. Karen will reach out to her and ask.
- **Responses**
  - None
- **Old Business**
  - Communication
    - Facebook
      - Karen is going to be adding to everyone to the Facebook group. Anyone not interested in participating in the group should remove themselves
      - In the future, Karen will take a Facebook inventory of who is/is not able to attend meetings to ensure we will have a quorum
    - Swift911
      - **ALL** members should sign up for this service as it is free and will be the primary method for activating the team
      - Benton will pre-schedule meeting reminders into the system
  - Fundraising – Karen will appoint a Fundraising Committee Chair
    - Fundraiser #1 – Ticket Sales for Lottery
      - Small game of chance license costs \$150 for entire year in PA
        - This will include authorization to conduct raffles
        - Tioga Publishing quoted \$125 to print 1,000 tickets
          - We could put the TCART seal on the tickets
        - Tickets would be sold for \$5 each
        - If your number gets pulled by the lottery, winner get \$50
        - Benton will generate a written proposal and share it with Karen
      - Once approved by Karen, it will be sent to the State for approval
      - Goal is to do this just prior to the Tioga County Fair
    - Fundraiser #2 – Texas Roadhouse

- Group is interested in selling meal cards and then hosting a dinner in November where folks can use their gift cards and CART would receive portions of the proceeds
    - Could be sold concurrently with Fundraiser #1 so that cards could be sold at fair and the dinner would be in November
  - Other Ideas
    - Raffle
      - Stan mentioned that we could get basket donations and then raffle them off
      - Group decided this could be a fundraiser for 2019
    - Craft fair
      - Removed from list of fundraising ideas
  - Meeting Schedule
    - Revisions were made to the meeting schedule:
      - March meeting – This will be the date the group will switch equipment on trailers so that the three trailers will be as follows:
        - Trailer #1 – Large Animal Trailer
        - Trailer #2 – Small Animal Trailer
        - Trailer #3 – Animal Shelter Trailer
      - June meeting – Will be a drill night with an overturned trailer and the dummy horse
      - July meeting – Will be an Open House/Drill Demonstration where the team will conduct the same evolution from June but in front of the media and new potential members. Can also have the equipment out on display for everyone to see
      - August – NO MEETING (fair month)
  - Outreach
    - Business Cards
      - Have been ordered. Benton will advise when they have come in
    - Fire Departments
      - Karen mentioned that very few fire departments know who the CART is and what they can provide. Benton will draft a letter from the CART to the Fire Departments and submit to Karen for approval.
  - Training
    - Large Animal Rescue Training (LART) coming in May of this year, flyers to come out shortly
    - Animal Sheltering courses to be held in Eastern and Western parts of the State this spring. Information will be sent out as soon as it becomes available.
  - Pet First Aid Kits
    - Karen will appoint a Committee Chair to spearhead the PFA kit idea
- **New Business**
  - Dispatch Procedures
    - Discussion about a recent barn fire and incident with a dog

- The Tioga County Animal Response Team (CART) is only to deploy if dispatched through the 911 Center
  - This is done through a direct request from an Incident Commander or the Emergency Management Coordinator
  - Anyone who deploys without being dispatched is not acting on behalf of CART and will not be covered under any insurances or liability protections
  - The CART is reserved for emergency purposes only and it is not within our scope of practice to assist with non-emergency dog-related issues. Those should be referred to Dog Law and/or the County Humane Officer
- Membership Application
  - Received a membership application from Ricky Kraus
    - Benton will reach out to him and invite him to provide him with membership materials and invite him to the next meeting
- **Next Meeting Date**
  - February, 21<sup>st</sup> 2018 at 18:00 at the Tioga County EOC