

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Kera Hackett, Betsy Craig, Christine Perry, Becky Briggs, Deb Crawford, David Cohick, Frank Levindoski, Eric Redell, Carl Cox, Chris Eckert, Bob Goodrich, John Berguson, Juanita Berguson, Jim Rakoski, Don Knaus, Maggie Knaus, Kim Johns, and press representative Natalie Kennedy.

Pledge of Allegiance

Public Comments (agenda items) – None

POW/MIA  
Ceremony

Commissioner Roger Bunn noted that POW / MIA Recognition Day is Friday, September 17, 2021 and there will be a ceremony on the Green at 6:30 p.m.

Award to  
Sheriff

Don Knaus, on behalf of the National Society of Sons of the American Revolution, presented Sheriff Frank Levindoski with a Law Enforcement Commendation medal. Kim Johns, on behalf of Representative Clint Owlett, also presented the Sheriff with a Law Enforcement Citation.

Presentation to  
Blossburg  
Borough

Carl Cox, Immediate Past President of the Pennsylvania State Association of Boroughs, presented a plaque to Jim Rakoski, a member of Blossburg Council, commemorating Blossburg Borough's 150<sup>th</sup> Anniversary of Incorporation. Kim Johns, on behalf of Representative Clint Owlett's office, and the Tioga County Board of Commissioners, also presented Proclamations to Blossburg Borough.

Minutes

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 10, 2021.

Title IV-D  
Funds received  
for 2020

For information: Funds received for the Title IV-D Program by the Tioga County Domestic Relations Section for calendar year 2020 are \$402,619.96. The Domestic Relations Section collected \$5,127,143 in support payments in 2020. These payments have a major impact on the families and children of this county, and also reduce the costs of federal and state welfare programs paid for by the taxpayers.

Resignations –  
D.Cohen  
K.Kelly

For information, the following resignations were presented:  
Debra Cohen – Intake Caseworker, Family Services, effective 8/26/21  
Kylie Kelly – Voter Registration Clerk, effective 9/17/21

Hire – D.Cohen  
T.Taylor, K.  
McCarter, A.  
Bettencourt

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of the following individuals as a Caseworker 1, Intake Unit of Family Services, \$15.25/hr. with benefits: Debra Cohen, Todd Taylor, Kourtney McCarter, and Ashley Bettencourt.

Hire K.  
Swimley

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Kelli Swimley, part-time, on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Transfer P.  
Chrzan

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the transfer of Patrice Chrzan from Clerk, Assessment office, to Clerk, Voter Registration office, effective 9/20/21, \$11.33/hr. with benefits.

Accept low bid  
for tower  
construction

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to accept the low bid of \$307,054, contingent upon further review, from Convergence Communications for the construction of the Westfield and Tower Hill communication towers. Accept

Adopt  
Resolution  
R-14-21

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt Resolution R-14-21: Reissue of the Guthrie Clinic 2019 Revenue Bonds from taxable to tax exempt. A copy of this Resolution is attached to these minutes.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt  
Resolution  
R-15-21

**AMERICA250PA  
Resolution R-15-21**

A resolution of the County of Tioga, Commonwealth of Pennsylvania, supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA).

WHEREAS, the Pennsylvania legislature and Governor created AMERICA250PA in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250<sup>th</sup> anniversary of the United States and Pennsylvania's integral role in that event and the role of its people on the nation's past, present, and future; and

WHEREAS, AMERICA250PA hopes to engage ALL Pennsylvanians and ALL 67 counties through their many signature and officially recognized programs, projects, and events over the next five years by inspiring future leaders and celebrating all Pennsylvanian's contributions to the nation over the last 250 years; and

WHEREAS, by adoption of AMERICA250PA's four pillars of EPIC, we hope to Educate, Preserve, Innovate, and Celebrate.

RESOLVED, that a copy of this resolution be sent to the Tioga County legislative delegation and AMERICA250PA Commission.

ADOPTED by the Board of Commissioners of the County of Tioga, the Commonwealth of Pennsylvania, this 14<sup>th</sup> day of September, 2021.

/s/ Mark L. Hamilton

/s/ Roger C. Bunn

/s/ Erick J. Coolidge

Telemental Health amendment  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amendment to an existing agreement with Telemental Health Services, for additional adult psychiatry coverage hours for inmates at the Tioga County Prison. The amendment adds an additional 2 hours per week of coverage at a rate of \$194.25/hour.

IAAO agreement  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a professional consulting services agreement with Professional Consulting Services of International Association of Assessing Officers, LLC (PCSIAAO), who, during the county-wide reassessment, will review progress reports from the vendor, Vision Government Solutions; report on that progress; review all valuation models for reasonableness; and perform a detailed ratio study on values produced by those models and report the results. \$50,000. Act 13.

EADS – Highland Choc agreement  
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a professional services agreement with EADS Architects for the preliminary and final design, bidding and award phase, architectural, and engineering services for the Highland Chocolates Additions and Renovations project - \$78,900. Act 13.

First Light – internet svc  
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a 5-year agreement with FirstLight for internet service for the County - \$1,010/month.

Wolfe Comm. – splice fiber  
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve an agreement with Wolfe Communications Systems, to splice fiber for new internet service - \$2,950.

Cleveland Bros generator maintenance  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with Cleveland Brothers Equipment Company, Inc. for the generator at Human Services - \$1,161.

Cleveland Bros generator maintenance  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with Cleveland Brothers Equipment Company, Inc. for the generators at the Emergency Services building, 911 communication tower sites, and the Courthouse - \$14,266.

Use of Green – Dickens  
A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request to use the Green on December 4, 2021, for the Dickens of a Christmas tree lighting ceremony and carol sing at 5:30 p.m.; and use of the courthouse parking lot that same day.

County real estate tax refunds  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: AGN LLC, Lawrence Twp., \$311.62 (six yr. refund); Robert B. Mosso et al, Wellsboro Borough, \$76.72 (six yr. refund); Daniel Heller, Brookfield Twp., \$130.23; Gerald & Wendy Borden, Middlebury Twp., \$34.20; Lannie & Timothy Gee, Middlebury Twp., \$183.87; Dale & Nancy Laudermilch, Charleston Twp., \$39.60; Joseph & Ruby Michetti, Charleston Twp., \$323.16; Walter Dunaway, Clymer Twp., \$120.61; Carolyn Stermer, Clymer Twp., \$44.90; Donald Mase, Covington Twp., \$214.37; William & Sarah Leister, Delmar Twp., \$254.05; Plumley Trust, Delmar Twp., \$90.30; Joel Sylve & Kathy Sue Young, Delmar Twp., \$330.14; Jessica Leigh Schaffer, Gaines Twp., \$77.25; Kristi Bartlett, Jackson Twp., \$33.48; Russell & Pamela Draper, Jackson Twp., \$227.56; Ronald & Deborah Chapel, Lawrence Twp., \$38.31; Marwin Cummings, Lawrence Twp., \$67.75; John & Sandra Folcarelli, Rutland Twp., \$63.51; H&H and K&K Corp., Rutland Twp., \$68.32; Ricky Lee & Cynthia Pazzaglia, Rutland Twp., \$77.14; Neil Scheid, Rutland Twp., \$61.12; Donald & Linda Snyder, Rutland Twp., \$94.42; Jeffrey & Nancy Rieker, Shippen Twp., \$14.75; Kevin & Melody Kitchen, Union Twp., \$29.52; Alvin & Betty Stoltzfus, Wellsboro Borough, \$180.08; Derek & Mimi Williams, Wellsboro Borough, \$29.27; John Painter Trust, Westfield Twp., \$111.93.

DHS Agreements  
A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 20 agreements for the Dept. of Human Services. A listing is attached.

Public comment –  
None

The next meeting of the Tioga County Board of Commissioners is scheduled for October 12, 2021.

The meeting adjourned at 10:39 a.m.

Attest: \_\_\_\_\_  
Chief Clerk

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order today at 10:39 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge, and Kera Hackett. Also present was Janice Chamberlain, Casey Zuchowski, Marc Rice, Betsy Craig, Christine Perry, Becky Briggs, Deb Crawford, David Cohick, Frank Levindoski, Eric Redell, Carl Cox, Chris Eckert, Bob Goodrich, John Berguson, Juanita Berguson, Jim Rakoski, Don Knaus, Maggie Knaus, Kim Johns, and press representative Natalie Kennedy.

Minutes

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the minutes of July 13, 2021.

Create 2 CO positions

A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create two Corrections Officer positions, Tioga County Prison, \$19.02/hr. with benefits. There will be one female and one male promoted to each position. This will help fill a staffing void.

The meeting adjourned at 10:40 a.m.

\_\_\_\_\_  
Mark L. Hamilton

Attest: \_\_\_\_\_  
Janice Chamberlain

\_\_\_\_\_  
Roger C. Bunn

\_\_\_\_\_  
Erick J. Coolidge

\_\_\_\_\_  
Kera Hackett